

EJU Administration & Organisation Seminar 2021

When

27th -29th of September 2021

Program

EJU Administration and Organisation Seminar 2021 will be held with special focus on the updated Marketing rules and event contracts for EJU events from 2022.

Mo 27th September 2021	Arrival of participants	
	16:00	Introduction
	20:00hrs	Dinner
Tu 28th September 2021	09:30hrs	13:00hrs (~11:00hrs Coffee Break)
	13:00hrs	14:00hrs Lunch
	14:30hrs	17:00hrs (~15:30hrs Coffee Break)
We 29th September 2021	09:30hrs	13:00hrs (~11:00hrs Coffee Break)
	13:00hrs	14:00hrs Lunch
	Departure of participants	

Detailed program will be published closer to date.

Who should attend

- **All EJU Member Federations:** General Secretaries/Senior Office Staff
- **National Federations organising EJU Events:** Executive Event Managers

Important: National Federations organising EJU events in 2022, **are obliged to send a delegate.**
Maximum number of persons per NF: 2

Where

Eventhotel Pyramide

Parkallee 2, 2334 Vösendorf

<https://www.eventhotel-pyramide.com/en>

How to get there

Airport:

Vienna International Airport

Covid safety protocol

All participants must present upon arrival a **negative PCR test not older than 48 hours** together with the signed declaration of honour and the liability waiver (can be sent by email to headoffice@eju.net). So far, no obligation to wear a mask during the seminar. Depending on the further development of the pandemic further measures might be taken.



Contact Information

EJU Head Office

Address: Wehlistrasse 29/1/111

1200 Vienna, Austria

Tel: +43 1 330 43 43

Email: headoffice@eju.net

Austrian Judo Federation

Address: Wehlistrasse 29/1/111

1200 Vienna, Austria

EJU Fee

- for the first delegate of a Federation: ~~€200~~
- for all further delegates of a Federation: ~~€100~~

Due to the pandemic situation NO EJU fee will be charged

Accommodation

Package price per person in double room: € 360

Package price per person in single room: € 430

Including:

- 2 night accommodation incl. following meals:
 - Monday, September 27th: dinner
Rooms available from 14:00
 - Tuesday, September 28th: breakfast, coffee breaks, lunch, dinner
 - Wednesday, September 29th: breakfast, coffee break, lunch
- Airport Transfers, Certificate of Participation, Seminar Materials

Inscription and Payment

Please **send the Inscription Form** and **transfer the full amount** of your delegation to the bank account of the Austrian Judo Federation **not later than 13th of September 2021**.

Account details

Name of bank: ERSTE BANK

Account No. IBAN: AT78 2011 1843 8808 9703

SWIFT address: GIBAATWWXXX

Payment title: Admin Seminar + Country code

Payment description: Names of delegates

Please register all your delegates also in **JUDOBASE**. Deadline: **13th of September 2021**.

Visa

Should you require Visa to enter Austria, please send the completed Visa Application Form and Passport Copies not later than **13th of September 2021**.