



**EUROPEAN  
JUDO  
UNION**

**GENERAL HANDBOOK**

**Edition May 2026**

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## 1. Basic Principles

In general, all EJU events are held following all rules of IJF, i.e. IJF Sport and Organisation Rules (SOR) and IJF Event Organisation Guide (EOG). Specific regulations for EJU events will be defined in the following chapters.

All regulations set in IJF SOR about Integrity Rules, Match Fixing, Insurance and Civil Liability, Gender Control, Minor Athletes and Nationality are fully valid without any restriction exceptions for all EJU events.

EJU organizes the following competitions, either as part of respective IJF tours or separately:

- Cadet European Judo Cups (IJF Cadet World Ranking events)
- Junior European Judo Cups (IJF Junior World Ranking events)
- Senior European Judo Cups
- European Judo Open (IJF World Ranking events)
- European Judo Championships Cadets (Individual & Mixed Teams)
- European Judo Championships Juniors (Individual & Mixed Teams)
- European Judo U23 Championships (Individual & Mixed Teams)
- European Judo Championships Seniors (Individual)
- European Judo Championships Seniors Mixed Teams
- European Club Championships - Europa League / Champions League

And the following events:

- Veteran European Judo Cups
- European Judo Hopes Tournaments
- European Judo Get Together Tournaments
- Kata Tournaments
- Kata European Championships

The regulations apply universally to all competitions listed under the official EJU calendar. Any specific operational variations or exceptions to these general rules for events are explicitly detailed within the dedicated chapters corresponding to each respective event type.

## 2. Ranking Lists

In addition to IJF World Ranking Lists (cadets, juniors, seniors), EJU maintains an EJU Senior Ranking List and EJU Veterans Ranking List.

The EJU Seniors Ranking List will consist of points from Senior European Cups as follows:

Rules:

- Only the four best results from 2025 and 2026 count for the Ranking List
- Points are not decreased year to year
- From the Senior European Cups only 1st - 7th place (top eight) in each category will be counted
- The minimum of one contest won is required to get points
- In case of equality of points, the higher ranking will be decided by:
  - 1) The highest sum of total points from Top Ranking Seniors European Cups
  - 2) The highest points from one single event, then second highest, etc.

- Request of Internationality: Judokas representing at least 2 different countries must be competing in a particular weight category in order to obtain points for the EJU Senior Ranking List

### 3. Age Groups

In addition to the age groups (Cadets, Juniors, Seniors and Veterans) recognized in the IJF (IJF SOR 2.3 & A 1.4), the EJU applies the following age groups:

- U23 - Men and women under 23, age 15 to 22 years (calendar year)
- U16 - Men and women under 16, age 14 to 15 years (calendar year)
- U14 - Men and women under 14, only 13 years (calendar year)

### 4. Participation

All *European Judo Opens, European Judo Cups* (cadet, junior, senior), *as well as EJU Veterans Cups, EJU Hopes Tournaments, EJU Get Together Tournaments* are open to all EJU and IJF Member Federations. There is no limit in the number of participants for each weight category for every Federation, neither in European Judo Cups nor in European Judo Open. The competitors must be of the same nationality as the National Federation, which enters them (IJF rules on nationality fully apply) with the exceptions mentioned in *IJF SOR 1.7.1 “Change of Athlete Nationality”*.

All European Judo Championships (Cadet, Junior, U23, Senior, Mixed Team) are open to all EJU Member Federations. The competitors must be of the same nationality as the National Federation, which enters them with the exceptions mentioned in *IJF SOR 1.7.1 “Change of Athlete Nationality”*. The limits of the number of participants for each weight category for every federation are as follows:

	Max. number per category	Max. number per gender	Max. number of teams
Cadet European Judo Championships	2	10	1
Junior European Judo Championships	2	9	1
U23 European Judo Championships	2	9	1
Senior European Judo Championships (Individual)	2	9	
Senior European Mixed Team Judo Championships			1

Participation of foreign athletes and quotas for European Club Championships/Champions League are specified in the General Rules of European Club Championships.

### 5. Weight Categories

In all EJU events weight categories are used for the various age groups as specified by IJF SOR 2.2 Weight Categories for IJF WJT Events. For the age group of U23 the weight categories of seniors are used.

For EJU Veterans Cups, EJU Judo Hopes Tournaments and EJU Get Together Tournaments, see respective chapters (21 - 24).

## 6. Time Duration of Contests

According to IJF SOR 2.4 Time Duration of Contests, the following time duration of all contest is set for U18, U21, U23, Seniors (women & men):

- Regular time: 4 min
- Golden Score: no time limit.

For EJU Veterans Cups, EJU Judo Hopes Tournaments and EJU Get Together Tournaments, see respective chapters (21 - 24).

## 7. Competition schedule and system

### 7.1. Competition format

The EJU competitions normally consist of two sessions, the Preliminaries and the Final Block. The Final Block contains medal fights, and in some cases, semi-finals and repechage may be included. The competition phases that take place in the sessions depend on the type of event. Any changes to this will be agreed and approved by the EJU Sport Commission.

For EJU Veterans Cups, EJU Judo Hopes Tournaments and EJU Get Together Tournaments, see respective chapters (21 - 24).

Cadet European Judo Cups		
	Female	Male
Day 1	-40 kg, -44 kg, -48 kg, -52 kg	-50 kg, -55 kg, -60 kg, -66 kg
Day 2	-57 kg, -63 kg -70 kg, +70 kg	-73 kg, -81 kg, -90 kg, +90 kg
Junior European Judo Cups		
	Female	Male
Day 1	-63 kg, -70 kg, -78 kg, +78 kg	-60 kg, -66 kg, -73 kg
Day 2	-48 kg, -52 kg, -57 kg	-81 kg, -90 kg, -100 kg, +100 kg
Senior European Judo Cups		
	Female	Male
Day 1	-63 kg, -70 kg, -78 kg, +78 kg	-60 kg, -66 kg, -73 kg
Day 2	-48 kg, -52 kg, -57 kg	-81 kg, -90 kg, -100 kg, +100 kg
European Judo Open Women		
	Female	Male
Day 1	-48 kg, -52 kg, -57 kg, -63 kg	
Day 2	-70 kg, -78 kg, +78 kg	
European Judo Open Men		
	Female	Male
Day 1		-60 kg, -66 kg, -73 kg
Day 2		-81 kg, -90 kg, -100 kg, +100 kg
European Judo Open Women & Men		
	Female	Male
Day 1	-63 kg, -70 kg, -78 kg, +78 kg	-60 kg, -66 kg, -73 kg
Day 2	-48 kg, -52 kg, -57 kg	-81 kg, -90 kg, -100 kg, +100 kg

European Judo Championships Cadets		
	Female	Male
Day 1	-40 kg, -44 kg, -48 kg	-50 kg, -55 kg, -60 kg
Day 2	-52 kg, -57 kg, -63 kg	-66 kg, -73 kg
Day 3	-70 kg, +70 kg	-81 kg, -90 kg, +90 kg

European Judo Championships Cadets		
Day 4	Mixed Team	
European Judo Championships Juniors		
	Female	Male
Day 1	-48 kg, -52 kg, -57 kg	-60 kg, -66 kg
Day 2	-63 kg, -70 kg	-73 kg, -81 kg
Day 3	-78 kg, +78 kg	-90 kg, -100 kg, +100 kg
Day 4	Mixed Team	
European Judo U23 Championships		
	Female	Male
Day 1	-48 kg, -52 kg, -57 kg, -63 kg	-60 kg, -66 kg, 73 kg
Day 2	-70 kg, -78 kg, +78 kg	-81 kg, -90 kg, -100 kg, +100 kg
Day 3	Mixed Team	
European Judo Championships Seniors - 4 days event		
	Female	Male
Day 1	-48 kg, -52 kg, -57 kg	-60 kg, -66 kg
Day 2	-63 kg, -70 kg	-73 kg, -81 kg
Day 3	-78 kg, +78 kg	-90 kg, -100 kg, +100 kg
Day 4	Mixed Team (if not held as separate event)	
European Judo Championships Seniors - 5 days event		
	Female	Male
Day 1	-48 kg, -52 kg	-60 kg, -66 kg
Day 2	-57 kg, -63 kg	-73 kg
Day 3	-70 kg	-81 kg, -90 kg
Day 4	-78 kg, +78 kg	-100 kg, +100 kg
Day 5	Mixed Team (if not held as separate event)	

## 7.2. Competition Systems

All EJU events are held using a competition system recognised by IJF (SOR 2.5 Competition Systems).

According to number of participants, the following systems are used in EJU events:

- Cadet European Judo Cups, Junior European Judo Cups, Senior European Judo Cups:
  - 6 and more entries: Double repechage
  - 5 and less entries: Low numbers Competition Systems and rules apply (SOR 2.6 Regulations for Low Numbers of Athletes or Teams).
- European Judo Open:
  - 6 and more entries: Quarter Final Repechage
  - 5 and less entries: Low Numbers Competition Systems (IJF SOR 2.6 Regulations for Low Numbers of Athletes or Teams)
- Cadet European Judo Championships (Individual & Mixed Team):
  - 6 and more entries: Double Repechage
  - 5 and less entries: Low Numbers Competition Systems (IJF SOR 2.6 Regulations for Low Numbers of Athletes or Teams)
- Junior European Judo Championships (Individual & Mixed Team):
  - 6 and more entries: Quarter Final Repechage
  - 5 and less entries: Low Numbers Competition Systems (IJF SOR 2.6 Regulations for Low Numbers of Athletes or Teams)
- U23 European Judo Championships (Individual):
  - 6 and more entries: Quarter Final Repechage
  - 5 and less entries: Low Numbers Competition Systems (IJF SOR 2.6 Regulations for Low Numbers of Athletes or Teams)

- Senior European Judo Championships (Individual):
  - 6 and more entries: Quarter Final Repechage5 and less entries: Low Numbers Competition Systems (IJF SOR 2.6 Regulations for Low Numbers of Athletes or Teams)
- Senior European Mixed Team Judo Championships:
  - 6 and more entries: Quarter Final Repechage
  - 5 and less entries: Low Numbers Competition Systems (IJF SOR 2.6 Regulations for Low Numbers of Athletes or Teams)
- European Club Championships - Champions League:
  - 9 and more entries: Quarter Final Repechage
  - 6 to 8 entries: Double Repechage
  - 5 and less entries: Low Numbers Competition Systems (IJF SOR 2.6 Regulations for Low Numbers of Athletes or Teams)

If only one (1) athlete/team passes the weigh-in there will be no competition.

For EJU Veterans Cups, EJU Judo Hopes Tournaments and EJU Get Together Tournaments, see respective chapters (21 - 24).

## 8. Entries

All participants and delegates must be in possession of a valid IJF ID Card and registered for this event in the IJF Registration System (JUDOBASE): <https://admin.judobase.org/> respecting the following deadlines:

<i>Event</i>	<i>Deadline (Day &amp; Time)</i>
<i>European Judo Cups</i> (cadet, junior, senior)	Friday 2 weeks before the competition, 23:59 CET
<i>European Judo Open</i>	
<i>European Judo Championships</i> (cadet, junior, U23)	Monday of the week before the competition, 23:59 CET
<i>Senior European Judo Championships</i>	20 days before the first competition day, 23:59 CET

Deadlines for participation in a team competition will be specified in the respective outlines and rules.

Participation fee should be paid according to the deadline stipulated in the outlines of the event as follows:

<i>Type of the event</i>	<i>participation fee per participant</i>
Senior EC	€100
U23 EC	€100
Juniors EC	€100

Cadets EC	€50
EC Team Seniors (per team)	€500
EC Team U23/Juniors/Cadets (per team)	€0
EC Clubs (per team)	€1,000
European Open	€60
European Cup (Cadet/Junior/Senior)	€40
EJU OTC	€60
EJU Training camps for cadets & juniors	€0

After the JUDOBASE deadline further registrations (late entries, replacements) are exclusively handled during accreditation according to the following rules:

	NO IJF Official ID Card	Late entry IJF Official ID Card: YES	Replacement IJF Official ID Card: YES
Athletes	ENTRY NOT POSSIBLE	60 €	0 €
Other delegates (Head of delegation, Coaches, ...)	REPLACEMENT NOT POSSIBLE	0 €	0 €

**For Cups and Opens, a minimum two-night stay in the official hotel is mandatory.**

Participants may opt to arrange their own accommodation, but a service fee per accredited person will apply, payable to the organizer.

Type of the event	Service fee per accredited person	Comments
Cadet & Junior Cup	120€	After paying the LEF the participants were allowed to book their own accommodation.
Cadet & Junior TCs	60€	
Senior Cups	150€	
European Open & OTC	200€	

Please note:

- After the inscription deadline, replacements or additions can only be made on spot during accreditation.

- Above mentioned late entry fee has to be paid in cash on spot. Late entry fee has to be paid additionally to the participation fee.

Persons without IJF ID Card can only be entered on spot, if IJF ID Card will be ordered until end of Accreditation.

- Persons, who are banned by their Federation cannot be entered as late entry or replacement.
- For late entries or replacements in European Championships also a letter from the National Federation is required.

## 9. Accreditation

Before the start of each event, at least one Team Delegate (Team Official/Coach) per National Federation (maximum two delegates) must attend the accreditation in order to confirm the delegation. Without this confirmation on time, a delegation couldn't be into the draw and will not be allowed to compete. During the accreditation passports or copies (digital or hard copies) of passports of all the competitors must be available on request (national ID Card showing nationality is also accepted) for the Control of the Nationality; the check of the personal documents will always take place at all European Championships: the Head of each Delegation will collect all the documents in advance and present at the accreditation (the competitors must not be present at the control).

An EJU accreditation card with a photograph will be issued to competitors and officials.

Times for accreditation:

<i>Event</i>	<i>Day &amp; time</i>
<i>European Judo Cups</i> (cadet, junior, senior)	Day before event 10:00 - 17:00
<i>European Judo Open</i>	
<i>European Judo Championships</i> (cadets, juniors and seniors)	Two days before event 14:00 - 20:00 Day before event 9:00 - 12:00
<i>U23 European Judo Championships</i>	Day before event 9:00- 14:00

### 9.1. Facilities and technical requirements

For European Championships the set-up of the room dedicated to the Accreditation must follow this layout:

- 0) EJU Presidential Office
- 1) Registration & Accreditation/
- 2) Control of Nationality/
- 3) EJU Marketing/ /
- 4) Organiser Finances (Fast Track)/
- 5) Organiser Finances (Low Trak)/
- 6) Anthems & Flags (for EJO & ECups)/
- 7) Departures/
- 8) Collection of ID Cards & Info Pack;
  - a) Tea / Coffee / Water /
  - b) Waiting area outside of the room.

In European Opens, European Cups and other EJU events, position

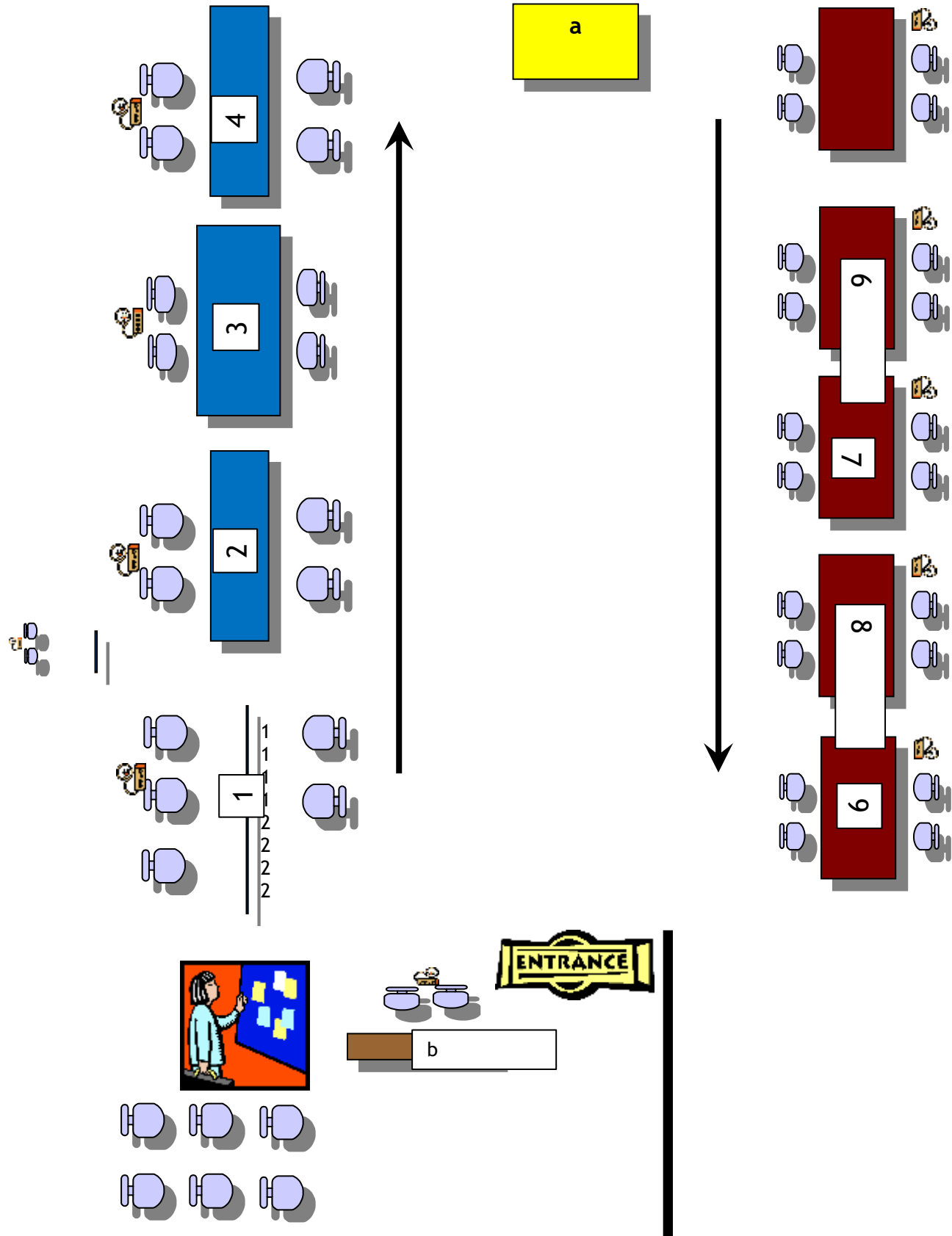
- EJU Presidential Office may be omitted and;
- positions 2) Control of Nationality/3. EJU Marketing and 4) EJU Finances must be combined into a single position:

2.EJU Sport Matters.

- See IT Section for requirements.

## **9.2. Accreditation room technical requirements**










- Name and position tags must be placed and clearly visible on all official accreditation tables to facilitate the orderly identification of working staff and arriving delegates.
- Every individual operational station at the accreditation desk must be equipped with a reliable and continuous power supply and a high-speed, stable internet connection.
- The Information Technology (IT) department station must be explicitly provisioned with a dedicated, high-performance, fast color printer capable of handling heavy volume production on demand.
- A continuous supply of tea, coffee, and mineral water must be fully provided and maintained at the accreditation area for working officials and arriving delegates throughout operational hours.
- A dedicated, adequately spacious waiting area outside of the room must be established directly adjacent to the accreditation room. This zone must be equipped with sufficient seating infrastructure to prevent bottlenecks and ensure an orderly waiting flow before entering the main room.



### 9.3. Accreditation System & Access Control

#### European Championships

Accreditation	Symbol	Function	Access
		EJU Team	All areas
		Security	
		Referee	
		Local organiser (+FOP)	
		Competitor	Delegation areas including Field of Play
		Coach	
		Doctor	
		Team Official (not in coach chair)	
		Physiotherapist	Delegation NOT Field of Play
		Judoka	
		Local organiser (Not FOP)	
		TV Host Broadcaster	TV areas including Field of Play

		Photographer	Photo areas including Field of Play
		TV	Media areas NOT Field of Play
		Written Press	
	-	EC Plastic Card	
		Local organiser VIP	Local VIP areas and tribune
		Local organiser and EJU guest	Delegation tribune/ non-ticketed spectator tribune

## 10. Draw

### 10.1. Procedure and timing

The draw will take place before the first day of competition after the accreditation with the following time schedule:

Event	Day & Time
European Judo Cups (cadet, junior, senior)	Day before event 19:30
European Judo Open	
European Judo Championships (cadet, junior)	Day before event 16:00
European Judo U23 Championships	
European Judo Championships Seniors	

Before the draw the lists of each category are hung in the corridor outside the draw room and/or published in the EJU Telegram Channel. Each Head of Delegation is responsible to check that all inscribed competitors are on these lists in the right category and in the correct IJF World Ranking List position. No corrections can be made after the draw.

The draw is held and streamed online. However, the European Championship draw should be conducted live, with mandatory attendance required from at least one and no more than two delegates from each participating National Federation. The dress code for the live draw is formal with a suit, jacket and tie.

## 10.2. Seeding

Athletes will be seeded based on their position on the respective Ranking List.

	Number of athletes seeded	Ranking list
<i>European Judo Cup Cadets</i>	8	IJF Cadet World Ranking
<i>European Judo Cup Juniors</i>	8	IJF Junior World Ranking
<i>European Judo Cup Seniors</i>	8	IJF World Ranking & EJU Senior Ranking *
<i>European Judo Open</i>	8	IJF World Ranking
<i>European Judo Championships Cadets</i>	8	IJF Cadet World Ranking
<i>European Judo Championships Juniors</i>	8	IJF Junior World Ranking
<i>European Judo U23 Championships</i>	8	IJF World Ranking & EJU Senior Ranking *
<i>European Judo Championships Seniors</i>	8	IJF World Ranking
<p><b>* Seeding at U23 European Judo Championships and Senior European Cups:</b>            4 top athletes from places 1 - 80 in the IJF WRL to seeding positions 1 to 4            4 top athletes from the EJU Senior RL to seeding positions 5 to 8            In case there will be less than 4 athletes inscribed from places 1 - 80 from the IJF WRL the additional athletes from the EJU Senior RL will be moved up the seeding positions until 8 athletes are seeded.</p>		

For the rest of the draw, separation by nations will be respected. However, seeding positions will take priority over separation by nation in categories where there are lower numbers.

If required, the EJU Sport Commission shall define and approve the seeding criteria for other events.

## 10.3. Facilities and technical requirements

The draw may be conducted in the sport hall or in a suitable room, depending on whether it is held live or via streaming (EJO/Cups).

For European Championships the live Draw room must have enough seats for 2 delegates per participating federation plus enough seats for EJU officials, referees and media. For Senior European Championships the minimum capacity is 180, for all other European Championships 150. The draw room must be ready at least 4 hours before the draw.

Technical equipment must be provided according to the EJU IT Handbook. A technician must be at disposal during the preparation and during the draw.

Dress code: formal

The banners, deco fabric etc. must be according to EJU Marketing rules and design guidelines. ALL MATERIALS MUST BE APPROVED BY EJU.

Additionally, please refer to IT Requirements - Draw.

### 10.3.1. Requirements for European Judo Cups & Open (streamed online only)

- One or two tables for three to five officials in front of the banner approved by EJU (can be in front of the awarding banner).
- Name tags on tables

- Audio equipment with microphones on each table and two to three roving microphones
- One key person from organizer must assist the draw for any possible questions concerning any subject related with domestic issues
- Internet
- Cabling must be tidied and covered
- Plasma screens facing officials with signal from computers
- Camera, equipment and fast internet connection for the live streaming

### 10.3.2. European Judo Championships

- In addition to the above mentioned requirements for European Judo Cups:
- Plasma screens facing officials with signal from Computers
- Real-time switcher between two computer feeds for projector (see EJU IT handbook)
- Lighting control must be available to dim during presentation and bright during speech as well as spots on organizer
- Speaker rostrum and microphone for the presenter
- Small bottles of mineral / natural water and glasses for persons on the main table
- Draw speeches - three minutes maximum and not longer than the Presidents if he is in attendance
- Welcome cocktail should take place after the Draw. This should be a standing reception offering drinks and snacks. All EJU and delegation representatives, VIPs, referees and guests attending the draw are invited to this cocktail. Menu should be sent to the Presidential office for approval.

Not compulsory, but recommended:

- VVIP “celebrity” guest arranged by organizer is welcomed/recommended to attract media.

## 10.4. Scope of Draw Regulations

The regulations set forth in this chapter apply universally to all competition draws listed under the official EJU calendar. Any specific operational variations, procedures, or exceptions for other event categories are explicitly detailed within the dedicated chapters corresponding to each respective event type.

# 11. Weigh-in

## 11.1. General rules

The weigh-in is under the responsibility of the EJU Sport Commission.

Generally, in individual events, the official weigh-in will be organized the day before the competition at 18:30; for the Mixed-Teams Event, when the team event follows an individual event, the official weigh-in will be organized the day before the competition at 17:00. If for any reason a different time is proposed it shall be agreed by the EJU Sport Delegate; any changes shall be published in the outlines and promptly communicated to all delegations through the official channels.

A different time schedule can be set for European Championships: details shall be published in the event outlines.

The official weigh-in control period shall be:

- European Championship: 30 Minutes

- All other events: 45 Minutes

The weight control can take place in the competition venue or in the official hotel(s) allocated by organizers for participating delegations. Locations for weight control must be approved by the EJU Sport Delegate prior to the event and communicated to participants in the event outlines and on the EJU Telegram Channel

At each location designated for official weigh-in, organizers should provide separate rooms for men and women (approx. 100m<sup>2</sup> each) and calibrated electronic scales showing only one decimal place i.e. 51.9 kg, 154.6 kg: the number of scales to be used, per gender, will be defined by the Sport Commission, according to the number of entries. If more than one scale is used in the same room, a sign with the weight category to be controlled should be put in front of each scale. The scales should be placed on a solid floor. If the floor is carpeted, a solid platform must be placed under the scales. A reserve scale per weigh-in location shall always be available.

Further equipment for each weigh-in room:

- One (1) table, two (2) chairs per each scale
- Separation tapes or material to streamline access of athletes (lines) to the scales
- Two (2) weigh-in lists per weight category
- Writing materials

From the arrival of the first delegation at least one set of test scales should be available in all official hotels between 08:00 - 22:00 for athletes to check their weight.

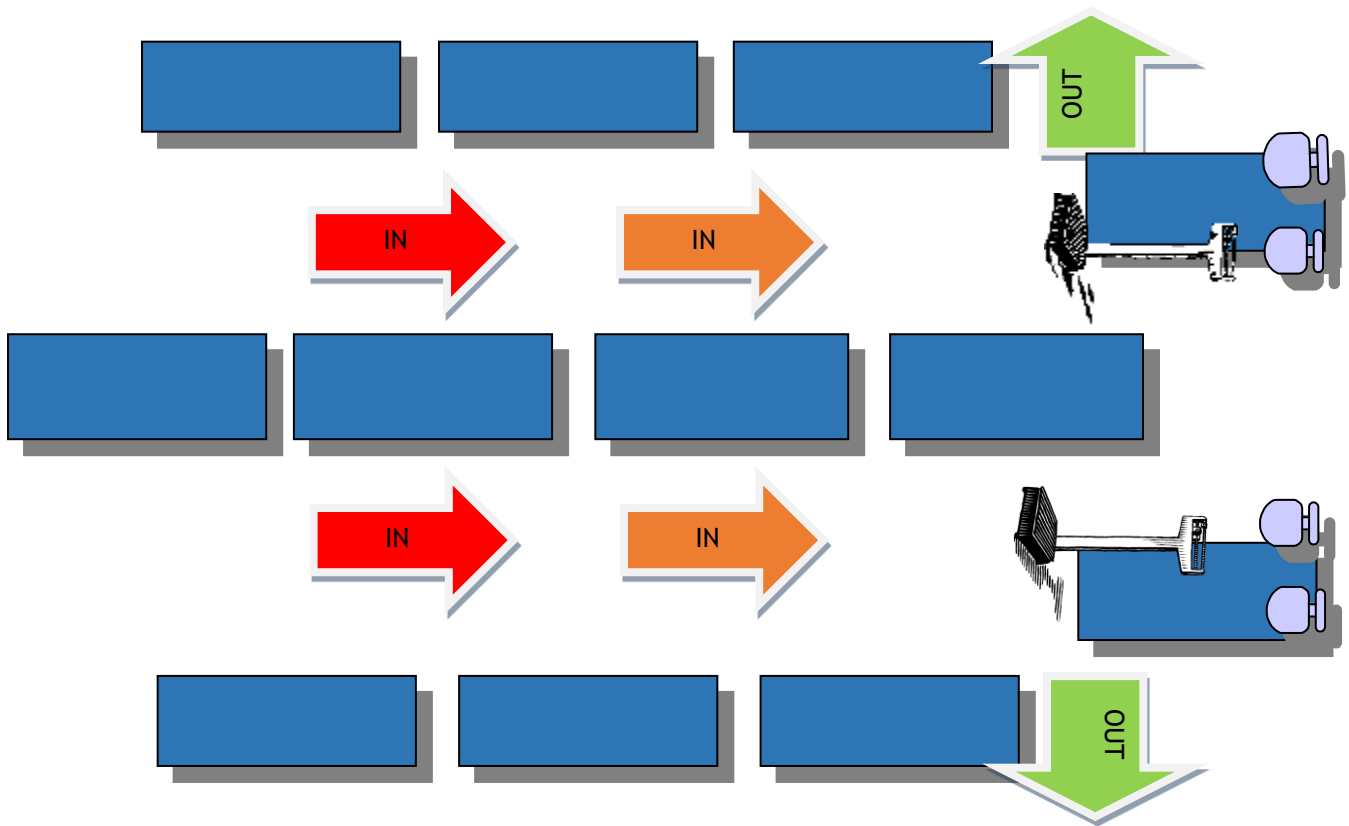
Unofficial weigh-in takes place from 60 to 1 minute before the official weigh-in: athletes shall be allowed to check their weight on the official weigh-in scales (the same that will be used for the official weigh-in) before the official weigh-in begins. There is no limit to the number of times each athlete may check his weight during the time of the unofficial weigh-in.

Any malfunctioning or issue with the scales must be reported immediately to the EJU Sport Commission.

The Organizers shall make available a minimum of two national referees/officials who should speak English and be familiar with international regulations and procedures per each official scale: one will check the passport and weigh-in the athlete, the other will record the exact weight on the official weigh-in list. An additional official/volunteer should also be available to control the flow of athletes. To protect the privacy of the athletes, officials supervising the weigh-in must be of the same gender as the athletes. The EJU IT team in charge of the event shall print one copy of the weigh-in list for each weight category for the Local Officials and one copy for the EJU Sport Delegate(s) conducting the weigh-in before the scheduled start of the official weigh-in period.

Weigh-in procedures for individual events and Compliance Rules comply with the IJF SOR 6.2.

Weigh-in procedures for Mixed-Teams events comply with the SOR 6.4. Any exception is under the responsibility of the EJU Sport Commission.



## 11.2. Random weigh-in

Random weigh-in is under the responsibility of the EJU Sport Commission. Random weight checks are organized only in individual events (European Championships, European Opens and EJU Cups).

The random weight checks will take place in the competition venue (dressing rooms, cubicles, dedicated rooms,...): locations for weight control must be approved by the EJU Sport Delegate prior to the event. At each location designated for weight control, organizers should provide separate rooms for men and women with one (1) calibrated electronic scale with the same characteristics specified for the official weigh-in. Test scales should be available for the duration of the random weigh-in.

Further equipment for each weigh-in room:

- One (1) table, one (1) chair
- One (1) weigh-in list pe
- Writing materials

Two national referees/officials per each official scale (two men and two women): one will check the passport and weigh-in the athlete, the other will record the exact weight on the official weigh-in list.

Random weigh-in will open 1 hour before the first contests on each competition day. If the competition has different starting blocks scheduled, the relevant random weigh-in times can also be different. The time limit to arrive at the random weigh-in is 30 minutes or 6 contests before the athlete's first contest at the latest.

**Draw of the athletes** - The EJU Sport Commissioner will draw the athletes for the random weigh-in in cooperation with the IT delegate; the draw will be conducted in the venue, at the official place of

the IT delegate by means of software on a laptop, one (1) hour before the start of the preliminaries, on each competition day. Four athletes per category (“over” categories are excluded) will be drawn.

**Collecting the athlete** - The list of named athletes drawn for the random weigh-in will be officially posted on the official noticeboard in the warm up area and published online on the EJU Telegram Channel.

**Random weigh-in procedure** - The rules and procedures will be the same as those of the official weigh-in with the following exceptions:

- Athletes must bring only their Accreditation Card for identification (no passport/ID needed).
- The weight of the athlete cannot be more than 5 % higher than the official maximum weight limit of the category (see IJF SOR 6.3.4).

Athletes can ask the official in charge of the weight check to try unofficially their weight before the official check.

**After weigh-in procedure** - Anyone not passing the random weigh-in (see IJF SOR 6.2.5) will not be allowed to take part into the competition and his/her opponents will be declared the winner by fusen-gachi (he/she must go on the mat regularly for the bow).

## 12. Competition Venue

### 12.1. Venue

The competition venue should be large enough to host the event. For the Senior European Judo Championships and European Games the seating capacity should be a minimum of 5,000. The venue should be well lit and of a constant temperature of between 18 - 22 °C. More information for event organizers can be found in the IJF EOG.

The venue must be safe and free from any trip hazards. All debris from the installation must be removed and cables should be tidy, taped down and covered. The venue must have directional signage to assist with the flows of the client groups and security. All areas must be cleaned regularly to an acceptable hygienic standard. The toilets and changing areas should be checked regularly during the event and soap, toilet paper and hand towels replenished.

### 12.2. Training Venue

The Event Organizing Committee shall provide training areas and transport for all delegations. The training areas should be sufficient to accommodate the number of participants; it should be adequately ventilated and a temperature of 18 - 22 °C maintained. Tatami used in the training venue should be approved by the EJU Sport Commission. The minimum ceiling height above the mats must be 5 m.

During European Championships training areas must be available two days before the start of the competition and should be different from the warm up area. Additional facilities should include showers, sauna, scales and medical provision.

Training times should be coordinated between the Organizing Committee and the delegations.

### 12.3. Warm Up Area

The Warm Up Area is the responsibility of the EJU Sport Commission.

The Event Organizing Committee must prepare at least a warm-up area the size of which will be agreed by the EJU Sport Commission. The tatami used in the warm up area should comply with the provision set out in the IJF SOR 8.4 and need to be placed on a resilient floor at ground level; if the floor is concrete, there should be Taraflex (or similar) underneath the mats. The minimum ceiling height above the mats must be 5 m.

Screens showing the contest order and live contests should be available; a notice board should be placed in or near the warm-up area with all relevant information.

The warm-up area must be easily connected to the judogi control and a loudspeaker should be organized to allow athletes to hear when they are called.

The athlete tribune, changing rooms, toilets and other facilities, etc., should be as close as possible to the warm-up area.

The warm-up area is reserved for all athletes in competition: other athletes, not involved in the competition that day, should use the training facilities. If no other training venue is available, they can use the warm-up area exclusively during the time slots reserved for that purpose and officially communicated on the notice boards or on the EJU Telegram channel.

The warm-up area have the same rules as a dojo:

- it must be kept tidy and clean
- NOTHING can stay on the tatami except the competing athletes warming-up
- alternative spaces must be used for resting, eating, leaving bags and other activities
- garbage must be disposed of in the appropriate bins.
- The Organization should keep the area clean throughout the event, providing sufficient trash bins and continuous cleaning service.
- Around the warm-up tatami, there should be a clear area on at least two sides to allow athletes to sit, place bags, and accommodate physiotherapy beds.

The warm-up area is a common space for all athletes: delegations should not guard a space for their team.

Coaches are responsible for their delegation and must educate their athletes. If a delegation does not follow the rules ALL coaches from that delegation will have their accreditation removed for that day and if found coaching from the tribune will be subject to a disciplinary sanction.

## 13. Judogi Control

Judogi Control is the responsibility of the EJU Sport and Marketing Commissions.

For judogi control an area of at least 150m<sup>2</sup> is required. The area should be ready until rehearsal at 17.00h before the start of the competition for inspection by the EJU. The reserve judogi with the different sizes and belts should be made available at this time.

Required equipment and staff:

- 3 tables per tatami
- 4 chairs per tatami
- Minimum one (1) Sokuteiki per tatami
- Hanging systems for reserve judogis and 20 hangers
- One booth (a closed space) serving as changing area
- 2 small tables and 2 chairs (for EJU supervisors)
- 20 pieces of reserve Judogi (10 white, 10 blue) - see EJU Marketing Rules

- Large screens showing contest order
- A sound system is required. Minimum one official should be in charge to call the athletes for judogi control: a wireless microphone and a loud speaker must be available in connection with the warm up area to allow the athletes to hear their names.
- Boxes, bags or baskets to collect the athletes' belongings before each contest, in adequate numbers. Decorations with the competition logo, sponsors, EJU branding must be approved.
- Enough of "Airport barriers" depending on the number of tatamis.
- 2 National referees per tatami plus one supervisor and 2 referees responsible for releasing the athletes
- Four volunteers with four (4) Walkie talkies to organize communication between warm up area and call room to assist with athletes' check-in
- enough volunteers (minimum 2 per tatami) to collect the boxes/baskets/bags with the athletes' belongings after each contest.

Additional equipment for European Championships (optional in other events):

- A sewing service in the sport hall operating during the competition days close to the judogi control area
- One ultraviolet lamp per tatami, to check the authenticity of the IJF optical labels.

The organiser has to provide reserve Judogis, which are borrowed to athletes in case of rupture, cut, stains from bleeding and similar reasons for which an athlete cannot continue fighting in his own Judogi.

At least one piece of each white and blue Judogis of the following sizes:

150, 155, 160, 165, 170, 175, 180, 185, 190, 200

Reserve Judogis must be ordered through the **EJU Suppliers and the event Official Backnumber must be sewed in advance with the official sponsor stickers.**

**For European Championships: Premium Supplier is obligatory (EJU will inform in due time).**

**Procedures** - During the preliminaries, for the first contest, athletes and their coaches must arrive together at judogi control 15 minutes before the contest. For the following contests, athletes and their coaches must arrive together at least three (3) contests before their own (not counting the contest in progress).

1. Identity Control
  - a. The Accreditation Card:
    - i. must correspond to the athlete.
    - ii. must correspond to the official backnumber.
2. Marketing Control (in accordance with the EJU Judogi rules):
  - a. The "IJF Approved" label:
    - i. Must be present on the jacket, trousers and belt (black belts only).
  - b. The "IJF Official Supplier" label:
    - i. Must be present on the jacket, trousers and belt (black belts only), in accordance with the IJF/EJU Official Suppliers List.
    - ii. Must be of the same brand on jacket and trousers.
  - c. The Official backnumber:
    - i. Must be produced by an official supplier
    - ii. Must be sewn as required by the IJF regulations

- iii. Must have the sponsor sticker properly applied
    - d. Markings and emblems must be in line with EJU Judogi Rules:
      - i. National emblem (and/or club emblem where permitted).
      - ii. Advertising on the jacket.
      - iii. Names and markings on the jacket, trousers and belt.
  3. Visual & sokuteiki Control (in accordance with EJU Judogi Rules)
    - a. The judogi must be clean, dry and in good condition, without visible damage or excessive wear.
    - b. The color of the jacket and trousers must be uniform and compliant.
    - c. Judogi measurements (sokuteiki control):
      - i. The jacket must fully cover the buttocks.
      - ii. The sleeves must reach the wrist bone and allow the sokuteiki to pass smoothly.
      - iii. The trousers must reach the ankle bone, with a maximum distance of 5 cm, and a width of 10-15 cm.
      - iv. The belt length on each side of the central knot must be 20-30 cm.
  4. Additional controls:
    - a. Before a coach enter the FOP
      - i. His/her Accreditation Card must be checked and compared with the coaches list (the coach must be entered into the event and not suspended).
      - ii. His/her dress code must be checked.
    - b. In final block contests, athletes wearing blue judogi must bring with them the white judogi too.

For Consequences of Failing Judogi Control see the IJF SOR C1.1.3

### **13.1. Release Area and Entry of the Field of Play (FOP)**

A Release Area must be organized to connect the judogi control with the Field of Play (FOP). The entry to the FOP must have a sponsor backwall (minimum 5x3m) or black fabric according to the EJU Marketing Guidelines (obligatory only in European Championships). Sufficient lines, corresponding to the number of tatami, must be organized with airport barriers, and the number of each mat must be marked on the ground at each line.

Athletes will wait for their round respecting the order of call:

- If the Release Area is located on the right side of the FOP, the first called athlete (wearing the white judogi) enters, followed by the second athlete (in blue).
- If the Release Area is located on the left side of the FOP, the first called athlete (in the blue judogi) enters, followed by the athlete in white.

Athletes must enter and leave the FOP wearing their judogi correctly. It is not permitted to remove any part of the judogi or the belt until athletes have left the FOP and the Media Mixed Zone.

Religious, political, personal, or commercial connotations are prohibited for everyone on the FOP.

## **14. Field of Play and Competition Area**

A minimum of three entrances to the FOP are needed to run the competition; any exception must be approved by the EJU Sport Commission.

The competition area shall consist of a tatami divided into two zones: the contest area and the safety area and each shall be a different colour with sufficient contrast to avoid misleading edge situations. The EJU Sport Commission must agree on the number of contest areas required.

The contest area for EJU events shall be a minimum of 7m x 7m and a maximum of 10m x 10m, the recommended size is 8m x 8m. The minimum sizes for the various event types can be found in the table below. The safety area shall be a minimum of 3m. Where two or more adjoining contest areas are used, a common safe zone may be used to satisfy the minimum distance of 4m between them.

A free zone of 50cm minimum must be maintained around the entire competition area. In case of a three meters safety zone - a one-meter free zone must be maintained around the competition area.

<i>Event</i>	<i>Minimum size of competition area</i>
<i>European Judo Cups</i> (cadet, junior, senior)	7m x 7m, 4 m between contest areas, 3 m around
<i>European Judo Open</i>	8m x 8m, 4 m between contest areas, 3 m around
<i>European Judo Championships</i> (cadet, junior, U23)	8m x 8m, 4 m between contest areas, 3 m around
<i>European Judo Championships Seniors</i>	8m x 8m, 4 m between contest areas, 4 m around or 10m x 10m, 4 between contest areas, 4m around

The number of tatami for particular events is set by the EJU Sport Commission.

The contest areas are numbered from left to right from the side where the technical table is located.

The tatami need to be placed on a resilient floor at ground level. The elements making up the surface must be aligned without space in between; the surface must be smooth and fixed in such a way that the individual mats cannot be displaced. If the floor is concrete, there should be Taraflex (or similar) underneath the mats. The minimum height above the mats must be 5m.

All tatami for EJU events (competition & training camps) must be of IJF Standard approved by EJU.

The official colours are yellow (123C) for the contest area and red (1795C) or EJU blue for the safety area. Any other colours proposed by the Local Organizing Committee must be approved by the EJU before use. Each mat should measure 1m x 2m x 5 cm and be made of pressed foam. They must be firm under foot, have the property of absorbing shock during ukemi, and not be slippery or too rough.

Any decoration on the tatami, such as the host city name, year or event logos, can only be placed on the safety area: City name and year has to be stucked two times on the safety zone of each tatami (no longer than contest area, 1 m high, font according to EJU design guidelines). During final blocks, the other tatami must be covered so that the main tatami is accentuated.

## 14.1. Security

The LOC is responsible for the safety of all participants and guests. Security must be positioned to validate accredited personnel access. The security strategy must be approved by the EJU. The LOC must set the access plan for the stadium and send it to the EJU for validation. Appropriate measures are to be taken prior to, during and after the event to ensure public safety.

These measures include:

- Providing safety on the grounds of all official hotels, venues and neighbouring areas, which spectators and participants will make use of during the event
- Entrance control, CCTV

- Restriction of intoxicated people, with alcohol or drugs, or visibly unstable persons from entering the venue. No tolerance regarding alcohol consumption within the sport venues
- Spectator inspection (weapons, fireworks, alcohol, glass, laser devices)
- Evacuation plan of the venue duly approved by local authorities (i.e. police, fire department, emergency response)
- Expedite investigation and action regarding any illegal action. Establishing counter-terrorism measures and immediate response to any legal violation
- Hotels, rooms or transportation of participants should not be marked with their national flags to best prevent any undesirable activities
- Security staff must be familiar with the EJU accreditation symbols.

In order to run a professional event the Field of Play (FOP) must be kept clear. With the exception of the EJU team and the Local volunteers in charge of it (e.g. care system operators, athletes escort, security) nobody can access the FOP or stay in the FOP more than the time needed to perform their function.

## **14.2. Rehearsal**

A Rehearsal shall be scheduled prior to each event, on the day preceding its start. Particular attention shall be paid to rehearsal for all European Championships when it is scheduled for 17.00h day before the event. At the exact time LOC should be ready to have a test event on one tatami. The team should consist of scoreboard operator, CARE system or Fair Replay camera operators (\*TV Team if senior level), people to simulate the contest (white & blue judoka + referee), awarding ceremony team, local stadium announcer, stadium technician (sound & light).

The rehearsal can be postponed or canceled by the EJU team in charge of the venue only under special circumstances.

## **14.3. Lighting**

The venue light or lighting rig should be minimum 1500 LUX on tatami and should be consistent. This means that it should be 1500 LUX covering all tatamis, the entire safety area and one metre beyond the safety area.

## **14.4. Official table**

The first row of the officials' podium should be 40cm high, second row should be 80cm high. A minimum of two gaps entry from the front side should be created, as well as at least one side entry.

Tables for the officials should have plenty of working space, ideally 80cm x 120cm/per piece, which should accommodate two officials without being stuck between table "legs".

Tables and podiums should be decorated according to EJU Marketing guidelines.

## **14.5. Cleaning**

All spaces in the venue should be properly cleaned after installations are done, prior to the start of competition and during if needed. They must also be cleaned after the activities of each day. All toilets should have adequate stocks of toilet paper, soap and hand drying facilities, which should be regularly replenished.

The organisers shall appoint a cleaning team for the tatami to be available throughout the entire duration of the competition. The team shall consist of a minimum of one (1) worker every two tatami, seated on the jury side (e.g. close to the medical tables), with clear view of and access to the tatami, and with appropriate cleaning equipment available; cleaning team members can access the tatami

only upon the referees' call and under the supervision of the Venue Manager and the Sport Commission delegate.

## 15. Medical matters

### 15.1. Rooms and materials

To ensure the safety and medical assistance for all participants the following is needed:

- One medical room for first-aid, fully equipped with all the needed equipment, including resuscitation-materials and defibrillator.
- At least two medical tables with clear vision and access to the tatami, equipped with all the needed materials for immediate first-aid, including spinal board, stiff collars, splints, ice and bandages.
- A fully equipped ambulance present at the sports hall.
- A hospital with trauma-center reachable in maximum 15 minutes with ambulance-transport.
- Clean and hygienic dressing rooms and toilets for athletes
- Competition hall with adequate ventilation and temperature reasonable for high intensity sports.
- Working space for EJU Medical Commissioner with electricity and internet access.
- During events with doping control a Doping Control Station, consisting of at least one large waiting room with water in closed bottles, at least one control room with clean toilets and working space for the Doping Control Officer, is needed. This Doping Control Station has to be clearly indicated by signs and closed off to the general public by barriers or a security officer.

### 15.2. Personnel

During European Championships one Medical Doctor with trauma experience per tatami has to be present, without this the event cannot start.

During European Opens and European Cups one Medical Doctor per tatami is recommended, but one doctor per two tatamis is acceptable (three tatamis = two doctors)

The doctors have to be assisted by at least two medical workers per tatami. (nurse, physiotherapist, first-aid worker etc.).

A medical coordinator (not necessarily a medical doctor) does the practical organization of all medical matters (including doping control) and is in constant communication with the EJU Medical Commissioner in charge.

During doping control every controlled athlete has to be escorted by a chaperone. This chaperone has to be an adult and of the same gender as the controlled athlete.

The medical team:

- must be familiar with the medical rules of judo.
- must be fluent in English or a translator has to be present;
- must be available on each competition day minimum 90 minutes before the start of the contests.



accommodation, and between the competition venue and training sites and the place of accommodation. These transportation arrangements are only made available to participants who have been accredited. Waiting time at the airport for delegates should not exceed 30 minutes.

### **16.1. President**

A chauffeur-driven car has to be dedicated to the EJU President, from his time of arrival till his time of departure. The model of the car has to be confirmed with the Presidential Office. Closer to date, the name and telephone number of the driver (non-smoking and fluent in English) should be communicated to the Presidential Office.

### **16.2. EJU Delegates (Executive Members, Commissioners, Staff)**

An adequate number of minivans and cars has to be agreed in advance with EJU. This number depends on the number of EJU Delegates and the distances between all venues. These vans and cars must be fully available according to the venue preparation, pre-competition routines and competition schedule. It must be taken into consideration that especially during preparation days, minivans and cars dedicated to EJU Delegates should not be used for airport transfers of participants.

On spot, a volunteer should be dedicated to coordinate mini vans and cars for EJU Delegates in close collaboration with EJU.

### **16.3. VIPs**

See VIP Handbook

### **16.4. Referees**

The referees should have dedicated transport to and from the venue. A transport schedule should be distributed to all referees. Referees should arrive at the competition hall one hour before the start of competition.

### **16.5. Athletes and Coaches**

A shuttle service should be provided for athletes and coaches (booked through the organising committee) from the official hotels to the venue and back. This service must have a set time-table agreed with the EJU Sport Commission and should be displayed on the notice boards of all official hotels and competition venue and posted on EJU Telegram Channel.

If the locations are not within walking distance (not more than 5 minutes on foot), transport has to be provided accordingly. In all cases, backup transport has to be provided for emergency situations like injured athletes, coaches or referees with mobility problems, or weather conditions such as heavy rain.

- Accreditation:
  - A shuttle service should be provided every hour.
- Draw:
  - Transport has to be provided so that the delegates arrive at the draw room not later than 15 minutes before the start of the draw.
- On competition days:
  - The first bus in the morning must be scheduled so that athletes arrive at the venue 90 minutes before the start of the competition. Until start of competition, the intervals have to be 30 mins, after the start of competition, intervals can be 60 mins. The journey time from the hotel to the sports hall should be clearly defined on the transport information schedule, which should be displayed in each hotel and the sports hall.

- Round trip from the hall to the official hotels and back every 1-1,5 hours. At the end of the medal ceremony and every half an hour after that, until 1,5 hour from the end.
- Anti-Doping control:
  - A car has to be provided to take the EJU Doctor back to the hotel.
  - Cars, Minivans and / or buses should be available to take the athletes and accompanying officials after the anti-doping control from the sports hall to the hotels.

## 17. Marketing

### 17.1. Basic principles

The branding of the whole event must be in line with EJU Corporate Image. Main color for decoration is EJU BLUE - Pantone Solid C (C100 M50 Y0 K0).



During events sanctioned by the European Judo Union, the advertising or promotion of companies, entities, or products associated with the following is strictly prohibited:

- alcoholic beverages,
- tobacco and tobacco-related products,
- stimulants and psychoactive substances,
- gambling and betting services,
- products, services, or activities ethically inconsistent with generally accepted social norms,
- content deemed contrary to good moral conduct or public decency.

The Local Organizer shall not promote, nor permit the promotion of, entities acting as suppliers of:

- judogi,
- tatami

unless such entities are officially recognised sponsors, licensed suppliers, or contractual partners of the European Judo Union.

In case of non-compliance with the provisions contained herein, the European Judo Union reserves the right, at its sole discretion, to remove any non-conforming advertising and to deny authorisation for the organisation of future events.

For EC: The event logo, the event mascot, all decoration and graphical elements like posters, billboards, etc. and the layout of the event website have to be sent before production to EJU for approval.



In all decoration layouts the principle 50/50 should be followed, which means wherever the local sponsor logos appear - EJU sponsor logos should also appear in the equal quantity.

All Marketing Materials need to be ordered from EJU except for several exceptions which are specified in next paragraphs.

All materials must be very good stretched, without waves, clean.

### 17.2. Competition Venue Dressing

The competition venue should be decorated with the look of the event in the agreed colour scheme according to EJU Marketing rules and EJU design guidelines.

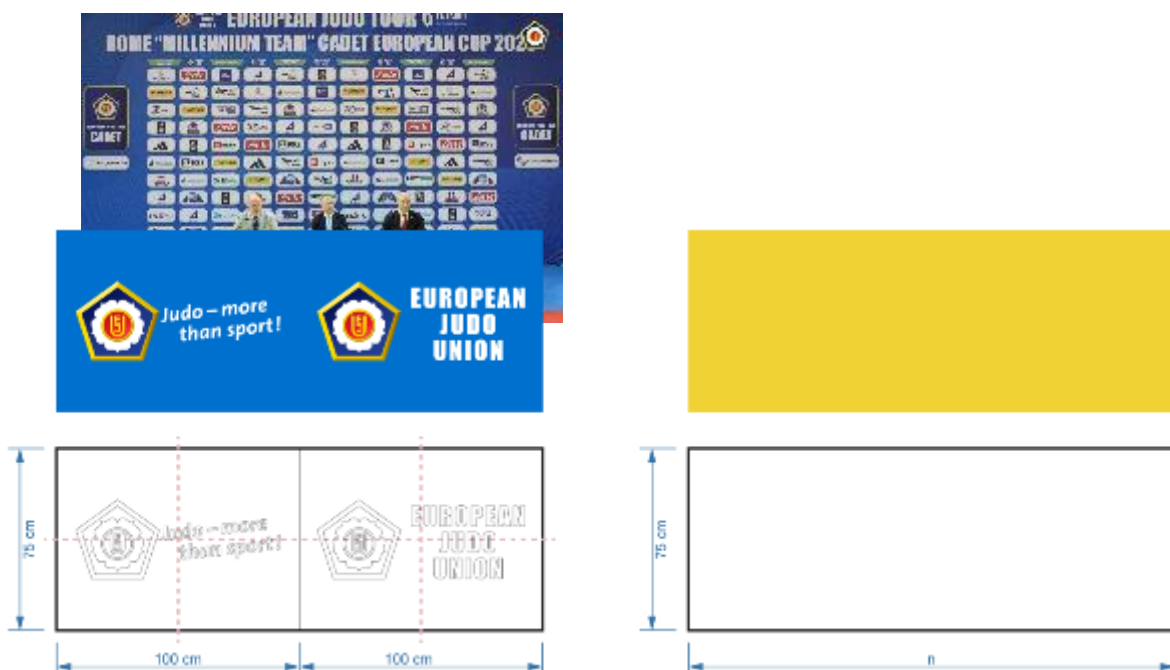
Advertising banners need to be placed throughout the sports hall and include event logo, EJU logo, organizer logo, sponsors, name of the competition. Flowers can be included to add life to the stadium.

Entrance tops should also include the competition logos, sponsor logos and EJU/Organizer logos.

Important: All design elements and graphics have to be approved by EJU before printing!

### 17.3. Decoration of Official & Technical tables

The tables on the officials' podium in the venue, on the stage of the press centre and at the draw must be covered with the official EJU deco fabric (blue with EJU logo on the front side and yellow on top of the table). Fabrics should be ordered by EJU.



Small 15 cm high privacy screens can be built in front of the table to hide computers, equipment and paperwork etc.

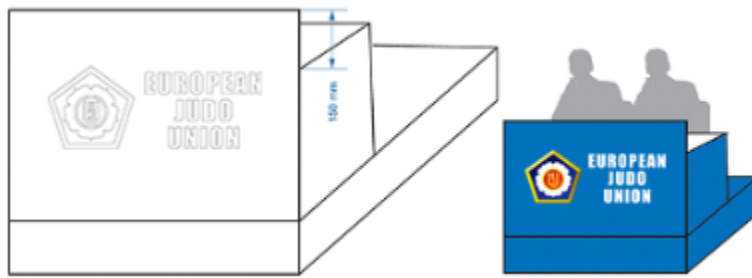


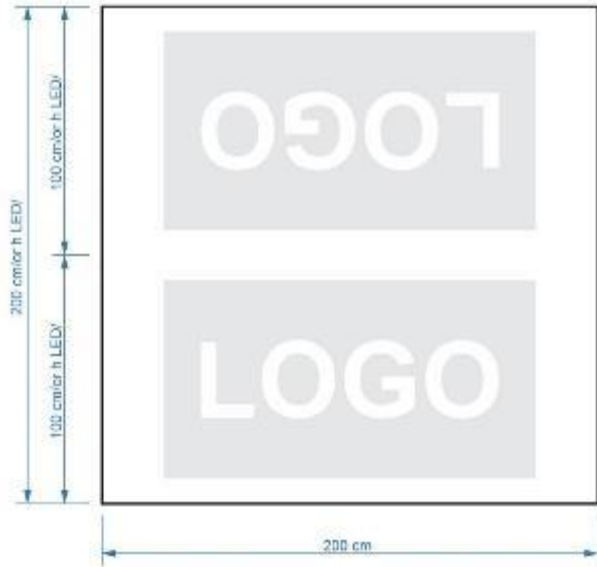
Table dimension: all types of tables need to provide 80 cm for each person, and maximum depth is 80 cm. Space of 120 cm is needed behind tables. Tables need to be stable and of good quality. Length of tables in total depends on number of tatamis.

#### 17.4. Printed sponsor boards

The organizer has to provide printed sponsor boards on 2 short sides of the tatami (in case LED boards are used for the long side) or on 3 sides of the tatami (if LED boards are not used). The standard size of the printed boards is 100cm x 200 cm. In case the LED boards are used the height of the boards should correspond the height of the LED.

- The allocation of logos on these boards, which will be moved for the final block towards the two inner mats, have to be shared equally between the organizer and EJU. EJU Event Producer before the event will send the setup to the organiser.
- The printed boards must not be printed on glossy material.





The design and layout of the boards is as shown above.

## 17.5. Coach Boxes

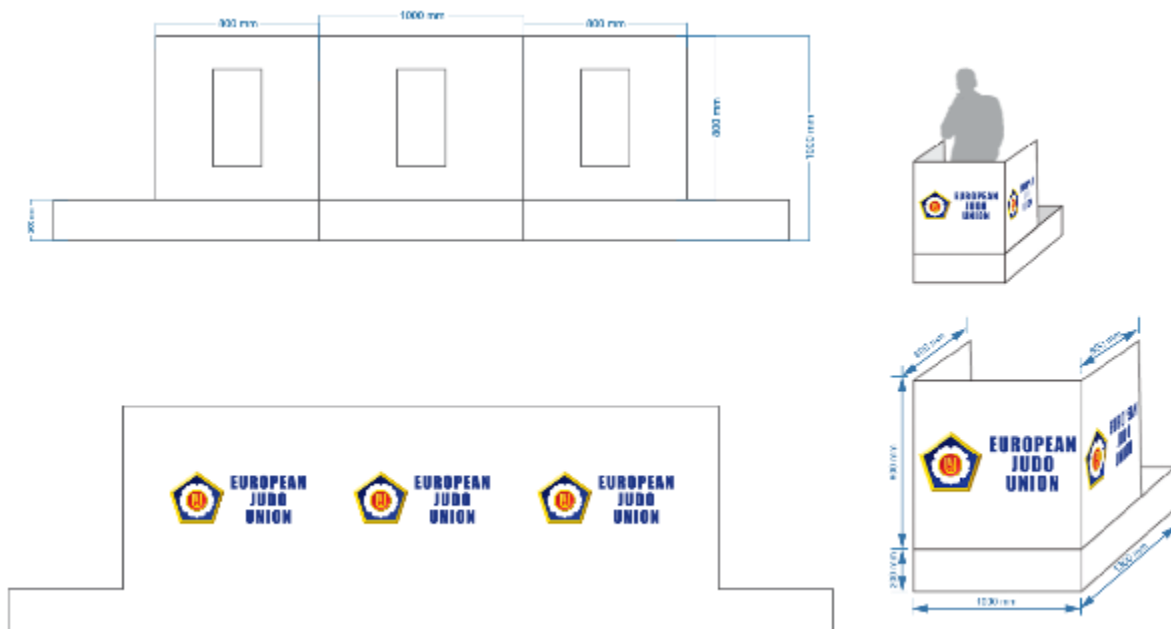
At each mat there must be two coach boxes used.

Specifications:

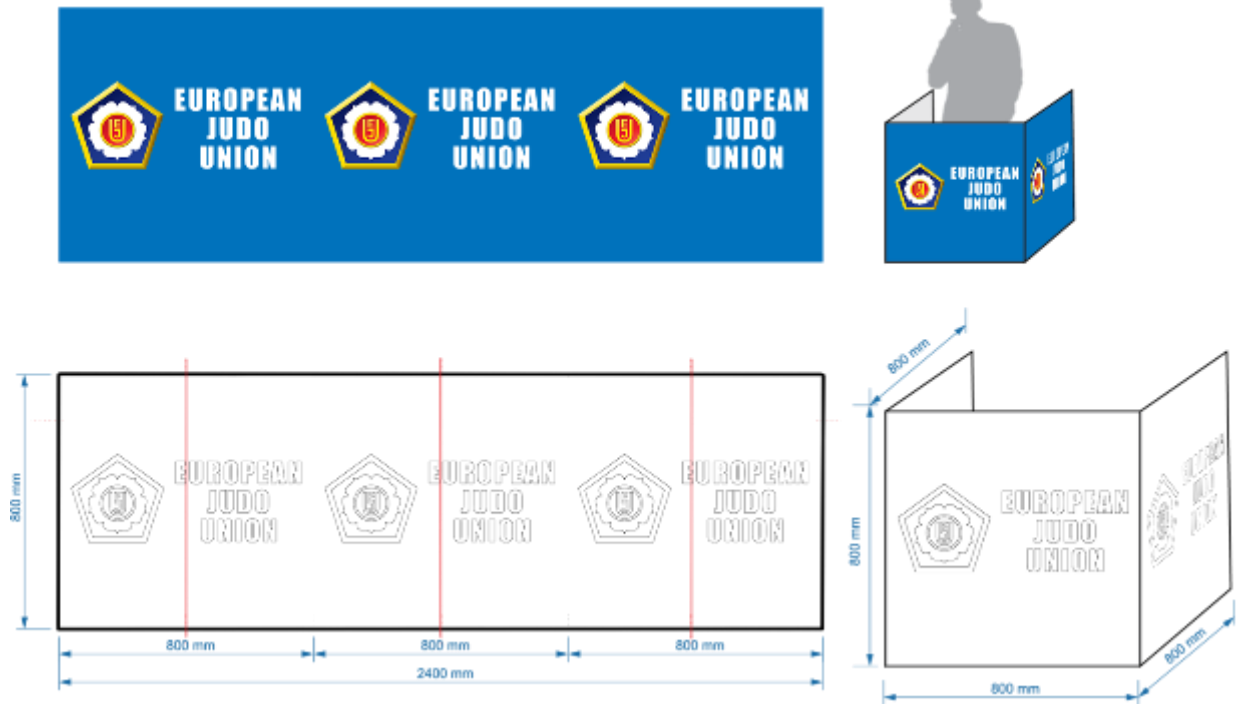
- Placement behind LED or between sponsor boards.
- One blue and one white with EJU logo.
- Writing table for coach inside this box.
- Fixed chairs if possible.
- In case the LEDs are used the coach box has to be placed on 20 cm platform.

### TWO OPTIONS

- With LED sponsor board. In this case Coach box is behind LED and placed on 20 cm platform.



- With Printed sponsor boards. In this case Printed sponsor boards are by side of Coach box.



**IMPORTANT:** is to have setup nice in row without space between them.



## 17.6. Roll-up banners and Deco Flags

- The EJU logo should be well displayed in the venue and all related side-venues (draw, etc). Here are the correct logo variants



- The organizer should have enough roll-up banners, flags in standard EJU design.



EJU Flag Deco (150 x 400)

Obligatory number

European Cups: 2

European Open: 4

European Championships: 4



EJU Flag official (150 x 220)  
To be placed with National  
Flags of participating  
countries

Obligatory number: 1



Roll-up EJU standard

Obligatory number

European Cups: min. 6 (2 per  
hotel, 4 in the venue)

European Open: min. 8 (2 per  
hotel, 6 in the venue)

European Championships: min.  
12 (2 per hotel, 8 in the venue)

EJU Roll-Ups and Flags should be ordered by EJU.

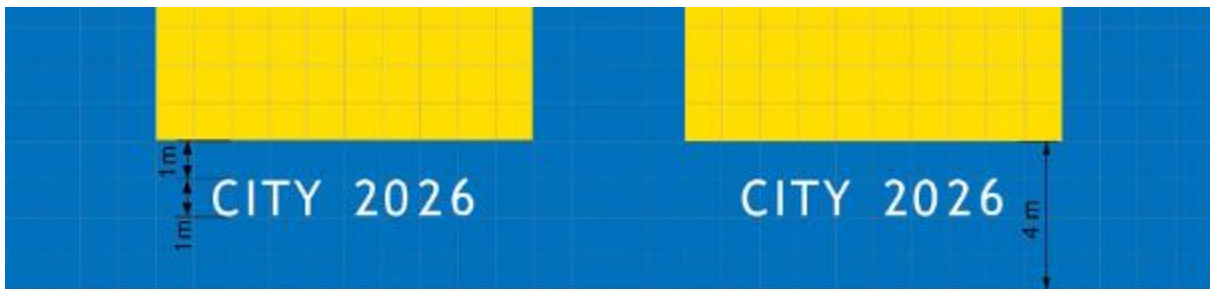
### 17.7. Direction System

- All venues must have sufficient number of signs marking the various rooms or zones and helping the delegates finding the way. The design of the signs will be provided by EJU.
- Need to include: EJU / Organizer (Event) logo, sponsor Logos and directions
- The signs should be in English (can be doubled in local language)
- The necessary number of direction signs have to be printed out on A4 paper, laminated and displayed in the evening before the event. The design layout should be requested by EJU.



## 17.8. Tatami Stickers

- a) **Must be used at European Opens and European Championships, above and under all fighting areas**
- The stickers on the tatami with the City and year may be used
  - The stickers are placed 1 m from the fighting zone (in the safety zone). Place 1 m from yellow field. Direction: always both sides to be readable for main camera (official table).
  - Font: Trebuchet
  - 1 m high, the name should be readable from the official/photographer's side
  - LOC should have enough backup tatami stickers in case some of them damage during competition



- b) **Must be used at European Cadet Cups, above and under all fighting area**

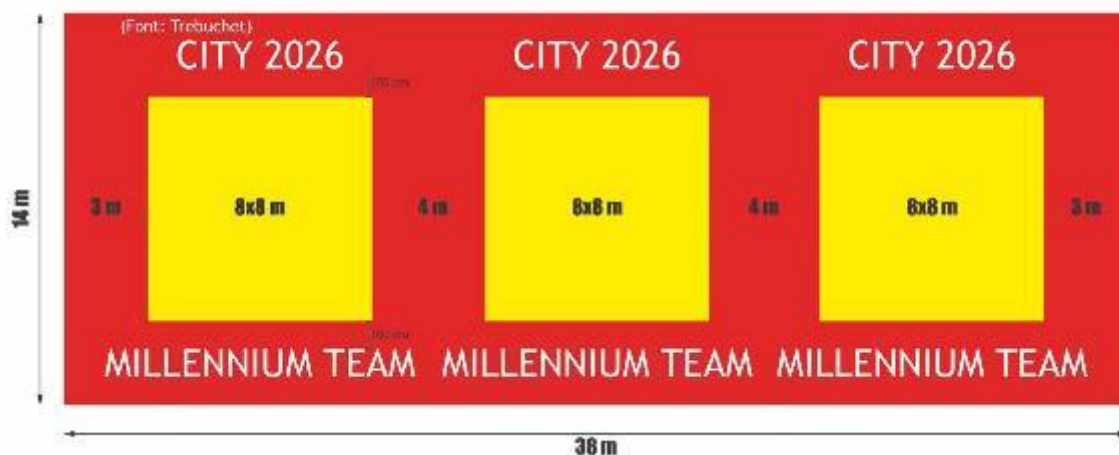
The stickers on the tatami with the City and year above and under „MILLENNIUM TEAM”

The stickers are placed 1 m from the fighting zone (in the safety zone). Place 1 m from yellow field. Direction: always both sides to be readable for main camera (official table).

Font: Trebuchet

1 m high, the name should be readable from the official/photographer's side

LOC should have enough backup tatami stickers in case some of them damage during competition



## 17.9. LED Boards

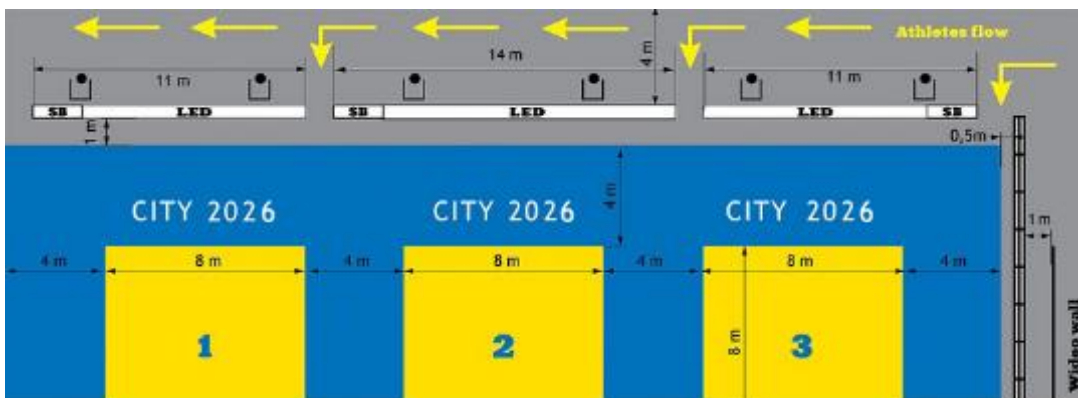
At the European Judo Championships and European Opens, the organizer must place LED boards along the long side of the mat. The LED boards must be 1 m high; the length depends on the size of the tatami and the safety zone and must be calculated to include the integrated scoreboard (2 m) and the sponsor section, and the gap between the LED boards must be 1 m for the athletes entrance. The distance from the tatami depends on the size of the safety zone, 0.5-1 m. Sponsors must be displayed on the LED boards according to EJU rules. The time must be divided equally between the EJU and the Organizer, which means that the local sponsor is followed by the EJU sponsor, then by the local sponsor and so on. All animations must be sent to the EJU for approval.

The backside of the LED boards has to be covered by deco fabric (printed or black).

- Minimum Pitch is 4.9
- Obligatory for European Championship and European Opens
- Cups, Veterans: it is not obligation

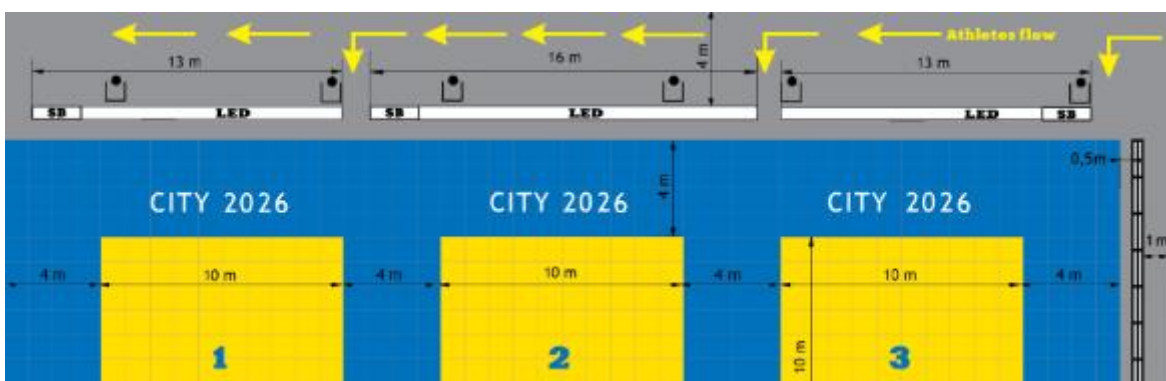
### DIMENSIONS:

#### Option 1



- Tatamis 8X8 + 4 m security zone;
- Middle LED screen is 14m, left and right screens are 11m;
- Scoreboard is integrated into the LED 2m;
- Gaps between screens are 1m.

#### Option 2



- 3 tatamis; 10X10 + 4 m security zone;

- Middle LED screen is 16m, Left and Right screens are 13 m;
- Scoreboard is integrated into the LED;
- Gaps between screens are 1m.

### 17.10. Medal Wall and Awarding Podium

The share rule of 50% for Organizer and 50% for EJU needs to be followed on the medal wall regardless of total number of sponsors.

Elements:

1. City, Competition name, Year, (e.g. Oberwart European Open 2025).
2. EJU logo (left upper corner) + local federation/event logo (right upper corner).
3. Sponsor logos on the banner. Size of each sponsor box should be according to EJU layouts.



The layout for the medal wall is done by EJU designer and then printed locally. The organiser has to provide the local sponsor logos to EJU Event producer well in time (at least 3 weeks before the event) and in correct format.

The requirements to the sponsor logos: \*.eps, \*.ai, \*pdf from vector formats:

- all objects without included bitmap images;
- all objects - in CMYK color mode;
- all objects must be on artboard only;
- texts in curves.

The medal wall and the podium standards are different for different types of the competitions.

The medal wall sizes described are the MINIMUM requirements.

The final sizes will depend on the layout and sizes of the venue and will be approved by the EJU.

**EUROPEAN CUPS**


- Medal wall dimension (minimum) is 6x3 m
- Awarding podium length is: 1st place - 1m, 2nd place - 1m, 3rd place - 2m
- Awarding podium height is: 1st place - 40cm, 2nd place - 30cm, 3rd place - 20cm

**EUROPEAN OPENS**


- Medal wall dimension is minimum 10x4
- Awarding podium length is: 1st place - 2m, 2nd place - 2 m, 3rd place - 4m
- Awarding podium height is: 1st place - 40cm, 2nd place - 30cm, 3rd place - 20cm



### EUROPEAN CHAMPIONSHIPS

- Medal wall dimension is minimum 20x4
- Awarding podium for individuals is: 1st place - 2m, 2nd place - 2m, 3rd place - 4m
- Awarding podium height is: 1st place - 40 cm, 2nd place - 30cm, 3rd place - 20cm
- Awarding podium length for teams: 1st place - 4 m; 2nd place - 4 m; 3rd places - 8 m

### 17.11. Medals



The medals for all events except of Veteran EC, Veteran Cups, Kata, Judo Hopes and Adapted Judo Tournaments are designed and produced by EJU Partner for Medals and Event Presentation.

### 17.12. Trophies

For events when the team competitions are held the organiser has to produce the trophies, in other events on the decision of the organiser. The designs are done locally and then have to be sent to EJU for approval.

#### Some general rules to follow

- Recommended minimum size of the trophy;
- 1st place - 47cm; 2nd place - 42cm and 3rd place -38cm
- Inscription on the trophy:

**Junior European Judo Championships**

**Malaga 2016 - Spain**

**1. Place**

**Team Men**



### 17.13. Sponsor stickers for back numbers

Sponsor stickers for back numbers are obligatory for all EJU events except of Veteran and Kata European Championships, Veteran Cups, Judo Hopes, Kata and Adapted Judo Tournaments.

All participants are obliged to have the official EJU/IJF back numbers on their Judogis. Advertising space on the back number of white judogi belongs to EJU and of blue judogi belongs to the Organiser. If the Organiser does not want to use the space on the back number, also the space on the blue judogi is used by EJU. The organiser must confirm well in advance, whether the space will be used. The EJU reserves the right to keep the space on the back numbers empty.

There can only be one sponsor on a back number. The Organiser can sell its back number space for own profit. All sponsor stickers to be placed on the back number (for white and for blue Judogi) must be ordered by the Organiser from the official EJU Partner at cost of the Organisers. The logo of the domestic sponsor must be available at latest 6 weeks before date of the competition



### 17.14. Reserve Judogis and Event back numbers

The Organiser must ensure that the reserve Judogi are available in the contest area, satisfying all technical and marketing criteria. Only Reserve Judogis from EJU suppliers can be used. At least one piece of each white and blue Judogis of the following sizes should be provided: 150, 155, 160, 165, 170, 175, 180, 185, 190, 200 On all reserve Judogis the event back number has to be sewn.

### 17.15. Dress code volunteers

Volunteers, such as those carrying the baskets with the athletes' belongings, must wear uniform T-shirts or polo shirts with the EJU logo on the left chest and the word "ORGANISATION TEAM" "ORGANISATION," or "TEAM" on the back.

T-shirts must be ordered directly from the EJU sponsors-suppliers.

Organisers of the following events: Veteran Cups, Judo Hopes, Kata and Adapted Judo Tournaments, who have not purchased T-shirts from the official suppliers of the European Judo Union, are permitted to provide volunteer T-shirts bearing the event name without the European Judo Union logo, but with the logo of the respective National Federation. These T-shirts must not display the designation "ORGANISATION TEAM" in either English or the local national language

### 17.16. Vests for photographer & medical team



Photographers must receive a photographer vest with PHOTO on the back (navy blue or black) and medical staff should wear white vests with MEDICAL TEAM on the back. Staff of the host broadcaster should wear vests with TV on the back.

Vests should be ordered from EJU Directly.

Obligatory number	EJU Vest Photo blue	EJU Vest Medical white
Cadet European Cup	5	5
Junior & Senior European Cups	8	8
European Open	15	8
European Judo Championships Cadets, Juniors, U23	25	10
European Judo Championships Seniors	40	10
European Judo Championships Clubs	30	10
European Judo Championships Veterans	15	10
European Judo Championships Kata	10	0

### 17.17. Promotional materials

Organizer is obliged to produce printed promotional materials for Senior European Championships in B2 and Billboard format. Promo flyers are also welcome. Recommendation for the LOC is to start with promotion not later than one month before the event. All materials before printing should be approved by EJU.

For all other European Championships, European Opens, European Cups recommendation is to produce at least posters in B2 format. All materials should be approved by EJU

## 17.18. Use of the European Judo Union Logo

The use of the European Judo Union logo on products, promotional materials, apparel, sports equipment, graphics, posters, digital media, or any other visual materials is strictly prohibited unless such use pertains to goods or services provided by an official European Judo Union sponsor, an officially approved supplier, or is otherwise expressly authorised under a valid licensing agreement accompanied by written consent issued by the European Judo Union.

The Local Organizer may utilise the official event designation (e.g., “European Judo Cup”) without incorporating the European Judo Union logo, and may utilise the logo of the respective National Federation, subject to prior written approval from the European Judo Union Marketing Department.

The European Judo Union reserves the right to enforce compliance with these provisions through, among others:

- the immediate removal of unauthorised logos,
- the revocation of authorisation to organise events.

According to the EJU Corporate Design Manual, starting in 2026, only the EJU classical logo (below) may be used on branding materials for all events under the auspices of the EJU. Please refer to the Manual for specific logo application requirements.



## 18. Media

### 18.1. Press Tribune & Media Centre

The press tribune and media centre equipped with provided basic requirements is crucial for every media representative at the European Championships.

The press tribune should be easily accessible with a clear view of all competition areas and ideally is to be located in the centre of the venue at a mid-high level. Depending on the number of the accredited media, the LOC shall provide enough working space. The press tribune should offer sitting positions, power, internet (cable and wifi) with easy access to the media centre.

The media centre/press room is a working room with tables, chairs, wall-sockets, high speed internet connection (cable), lockers for equipment, TV screens with live feed which should be close to the access for FOP and press tribune. LOC should provide at least one press officer with experience which would follow the instructions given by EJU.

Media centre is a service for all media representatives and it must provide the following:

- Clean environment
- Sufficient working spaces
- High speed internet
- Screen with fight order

- Live feed on TV Screens
- Printed material (Draw sheets, programme, media guide, etc)
- Drinks and beverages available
- Lockers available for all TV or photo reporters
- Exclusive paid telephone lines (upon request in advance)
- Bibs/vests for Photo and HB in neutral color (black or navy blue)

All media representatives are required to register in advance. Accreditations are approved only by EJU. All registered media must carry clear marked accreditations, distinguishing PHOTOGRAPHER, HOST BROADCASTER, RIGHTS HOLDER, WRITTEN/ONLINE PRESS, RADIO, TV.

## **18.2. Photographers**

If the accreditation is approved through the online system, Photographers are required to pick up their accreditation with a designated ID or PASSPORT, they shall be provided with a photo bib/vest by LOC on spot.

The field of play (FOP) has to offer enough access to the photographers and they are to be located as close as possible to the tatami, on the same side as the EJU technical table in order not to have people walking around in the background of the FOP livestream.

Photographers have a designated dress code and no shorts will be allowed. It is obligatory for LOC to inform the photographers about the dress code and their working positions.

Sitting positions for photographers shall be provided by the LOC and must not exceed 30-40cm in height.

The minimum lighting for the FOP shall be 1500 lux, however 1800 is our recommendation. It is forbidden to use flash as well as a tripod next to tatami (only monopod can be used by photographers).

No photo or equipment bags are authorized next to the tatami.

LOC should provide stable WIFI connection for all photographers on the spot, easy access to drinks and working stations.

## **18.3. Mixed Zone**

Designated area where athletes can be interviewed as soon as they exit the field of play (FOP), known as the “Mixed Zone”. It should be a space big enough to receive accredited media and located on the path of the athletes from the FOP to the dressing room/warm up area.

It must be on the logical exit path so that no athletes can leave the competition area without passing through the mixed zone. Ideally it should be placed close to the press facilities (press tribune and press room), to allow quick access of the journalist.

Mixed zone requires proper lighting and security on site to enforce access and ensure that no personal backgrounds are used.

There need to be barriers and an EJU sponsor board in the background of the athletes. The press should not be able to surround the athletes.

## **18.4. Media services**

EJU in collaboration with the LOC is responsible for all media services provided on spot. LOC should appoint a designated Press Officer who will get in touch with the EJU Media and Communications Manager on a regular basis starting at least six months before European Championships.

It is recommended that the Press Officer has experience in journalism/reporting/etc. and should speak English.

Press Officer should be available on spot to assist with all above mentioned operations and media relations, including accreditation deadlines, media facilities, situation of the local media, press events and other.

All local events (press conference, sponsor contracts, promotional events, etc.) related to the Championships should be also communicated with EJU Media Department and can be published on the EJU website if needed.

## **18.5. Event promotion - Press conference & PR**

Organizers of the European Championships should organize a press conference with local media not later than 14 days before the event. It's advised that the LOC should reach out to gain more media attention with paid "promotional articles" in their printed and digital media. If needed EJU will assist with coordinating.

- Event advertising platforms:
- Radio advertising
- Billboards in the city
- Local TV announcement
- Local digital/printed newspapers
- Support of the tourist offices
- Social platforms

It is encouraged that the LOC / National Federation collaborates with the EJU on social media platforms to widen the reach of promotion. This includes extra activities such as Kids Camp to attract international attendance. If there will be ticket sales, EJU can also assist with promotional posts/stories on social media platforms.

Organizers of the European Championships should also organise a press conference following the live draw so as to have the President of the European Judo Union present as well as high profile international athletes.

# **19. IT Requirements**

## **19.1. Introduction**

**A proper IT set-up is essential for a successful competition. Please read & follow carefully!**

This document needs to be forwarded to the responsible persons and companies in charge of fulfilment. The experts in each field need to have these requirements as soon as possible.

- Every detail is important. If a specification cannot be fulfilled entirely or certain items cannot be delivered as described: please communicate this beforehand with the EJU IT department. All changes need approval.
- The installation time and effort are easily underestimated. Finishing the set-up late in the night before the start of competition is risky. All needs to be properly tested. Set the right priorities!

- Setup for European Championships only is labelled as EC. Setup for European Opens only is labelled as EO.
- If there are any questions, please don't hesitate to contact EJU IT department: [fischer@eju.net](mailto:fischer@eju.net)

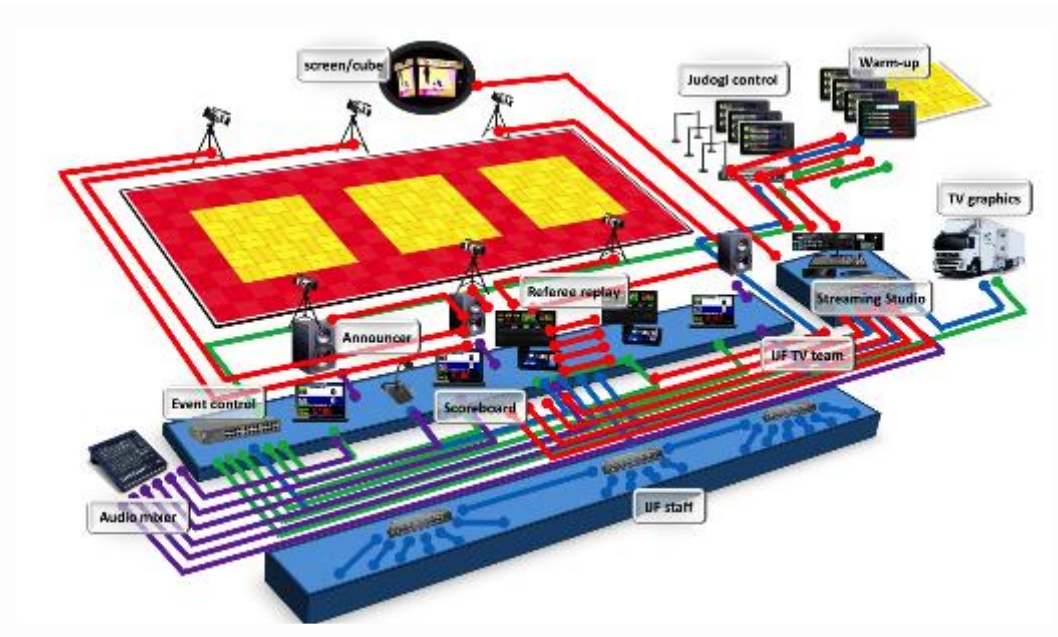


**We are looking forward to a close cooperation and a successful event**

## 19.2. Before start...

The positions in the venue may vary for each event: EJU will provide an exact seating plan before the start of cabling. Additionally, EJU will add stickers on the tables with the position names and start/end points for each cabling: Local network, internet, audio, video etc.

Therefore, please set the priority to have the podiums (including streaming studio) with tables and covers ready first! Then the cabling can start...



### 19.3. Equipment + Transport (European Championships & Opens)



The EJU IT equipment (video streaming machines, referee replay devices, cameras etc.) will be shipped by a professional **logistics company**. They will handle all custom procedures 



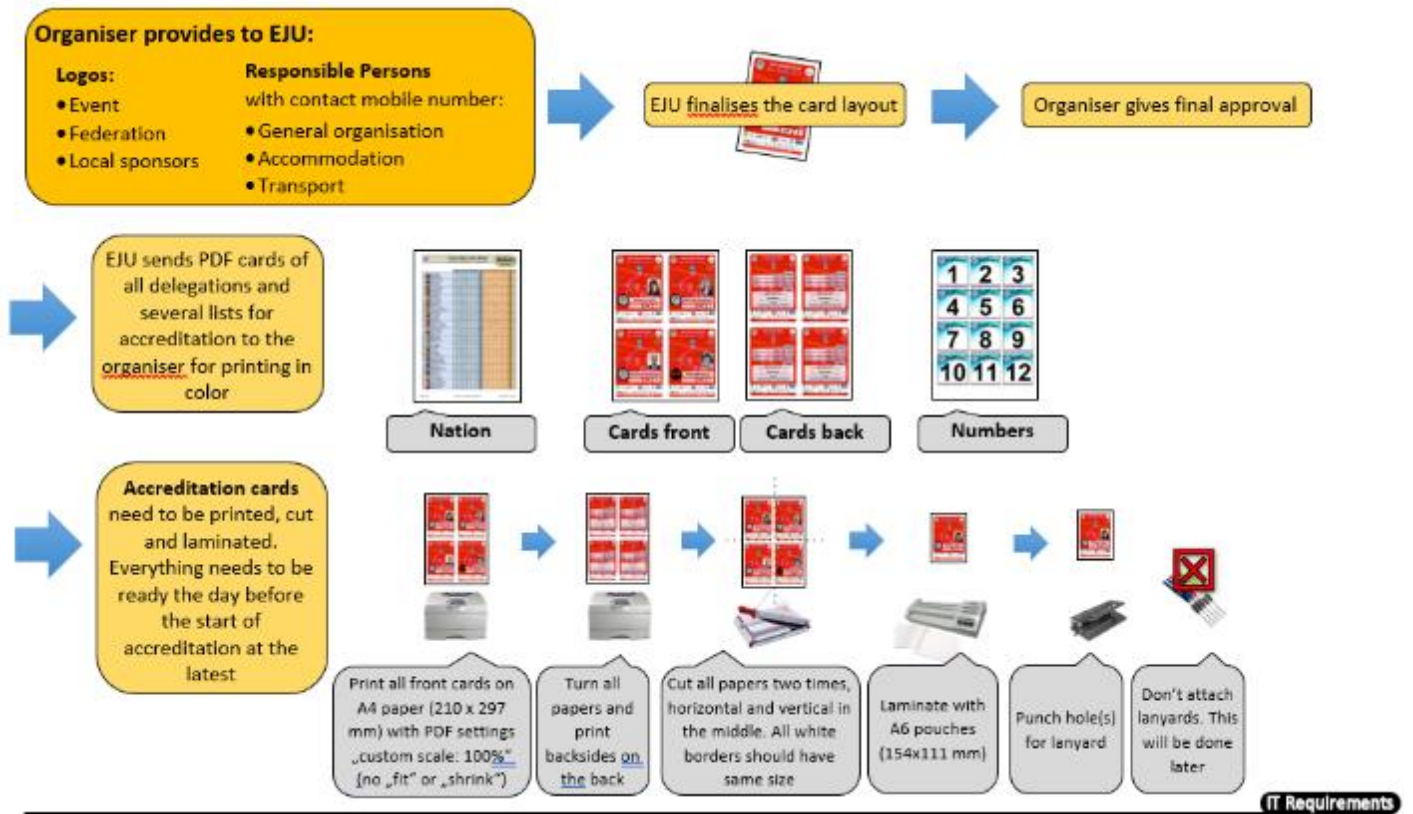
We need from your federation a **contact person**. The logistics company will get in touch with you for coordinating the **date, time** and **place** for



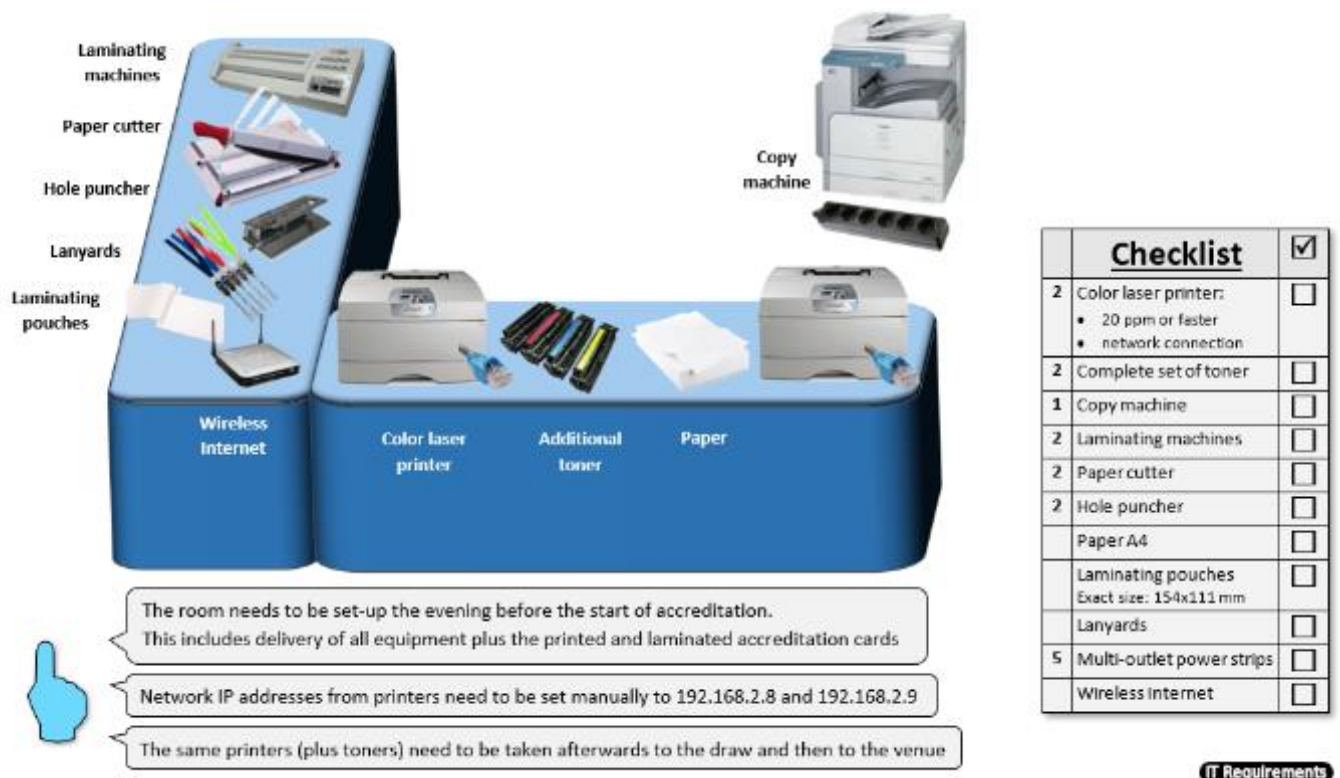
Before and after the event: the equipment needs to be **stored** and locked in a **safe room** in the

**IT Requirements**

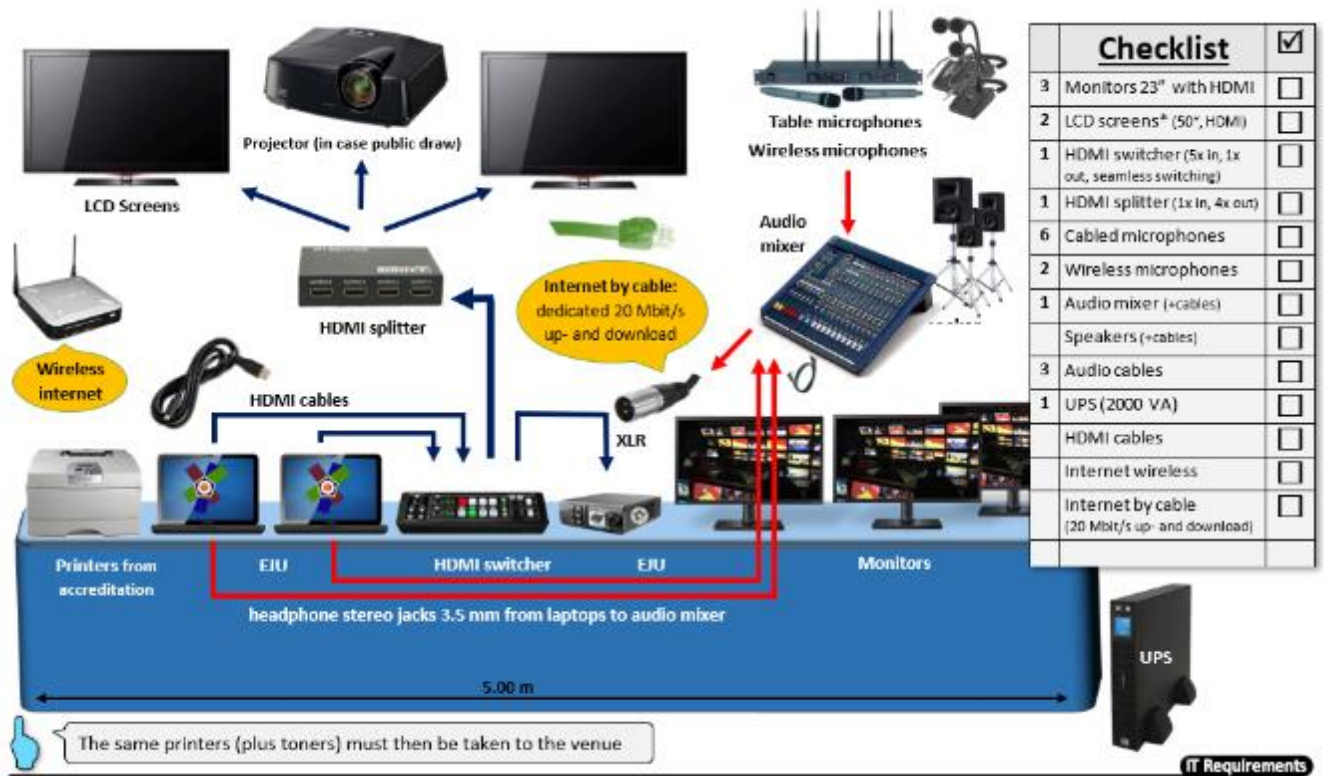
### 19.4. Accreditation cards & lists



### 19.5. Accreditation Setup



19.6. Draw - Technical table



19.7. Power for Referee Replay & Live Streaming

**The electricity planning for the whole event must be done by experts using professional power distribution equipment. No line is allowed to come from a simple wall-plug!**

**6x** EC+EO  
**2x** Other

**6x- Uninterruptible Power Supplies (UPS):**

- Min. power each UPS:
  - EC+EO: 3x 3000-VA, 3x 2000-VA
  - Other: 2x 2000VA
- Waveform-Type: pure Sine-wave

**Exclusive power-lines:**

- EC+EO: 2x streaming studio (different phase/circuit than lighting equipment)
- 1x Event-IT
- 2x Referee replay
- EC+EO: 1x EJU-TV-team

**Multi-outlet power-strips:**

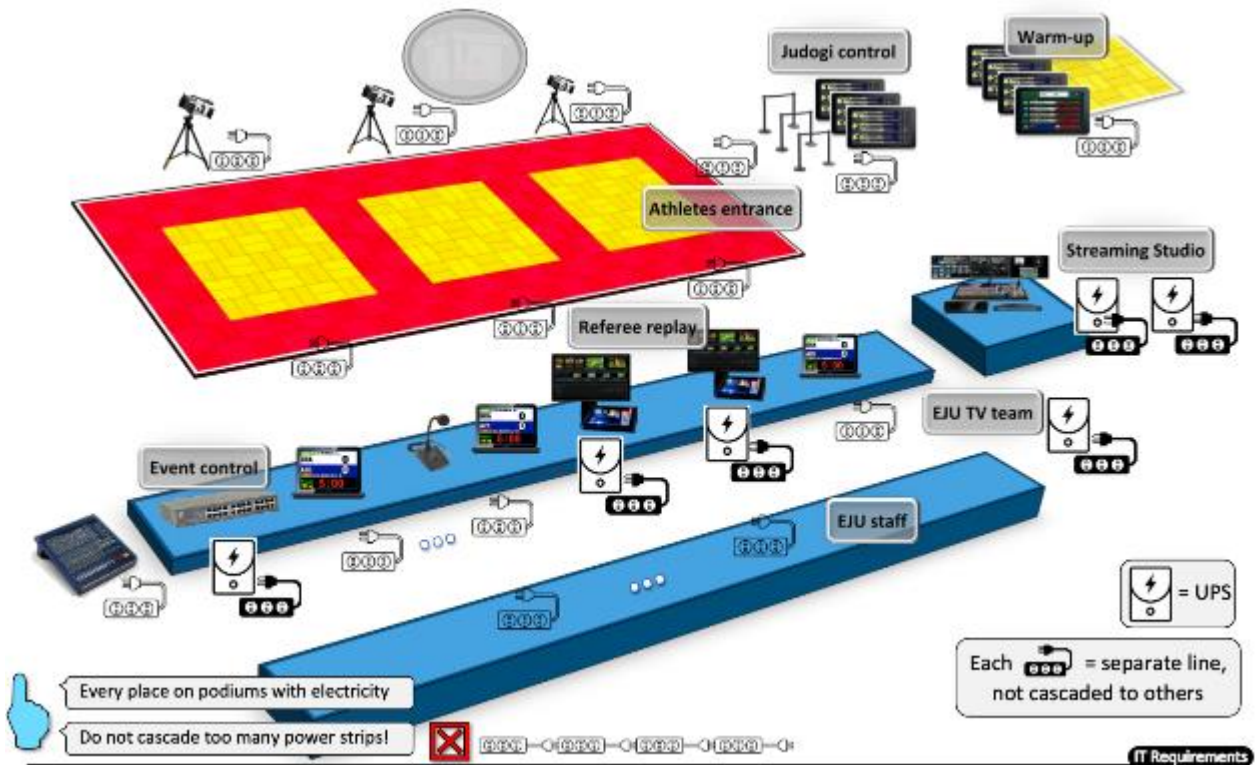
- With 5 or more-plugs each
- No switches

Pure sine wave

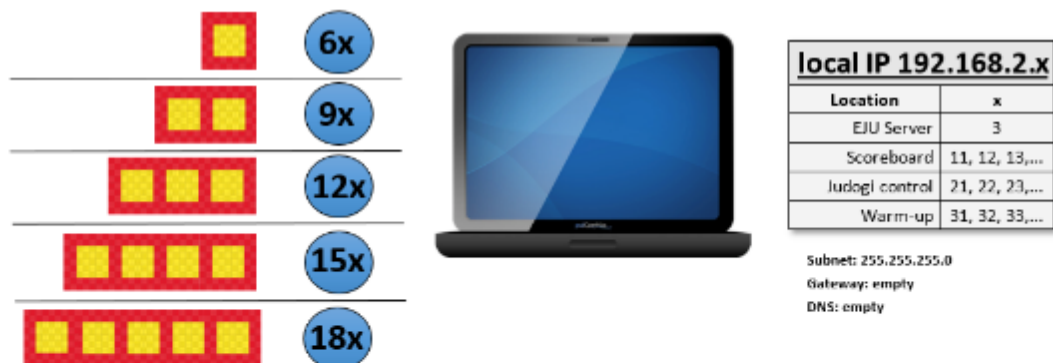
Simulated Square

#	Checklist	<input checked="" type="checkbox"/>
#	UPS as specified	<input type="checkbox"/>
#	Multi-outlet power-strips	<input type="checkbox"/>
#	Power cable extensions	<input type="checkbox"/>

### 19.8. Electricity points



### 19.9. Laptops



**Hardware Requirements:**

- Up-to-date model
- For scoreboards:
  - 8 GB RAM
  - Resolution 1920x1080
- 200 GB disk space free
- Network input
- HDMI output
- Mouse

**Operating System Requirements:**

- MS Windows 11 Professional
- English language version and keyboard
- Clean installation
- No login password
- Windows firewall: file and printer sharing exception enabled
- No security suite/Antivirus software/3rd party firewall installed
- Screensaver/power saver disabled
- Reduced screen brightness on battery

**IT Requirements**

### 19.10. Monitors for Referee Replay + Streaming



EC+EO  
**15x**

Other:  
**2x**

HDMI input

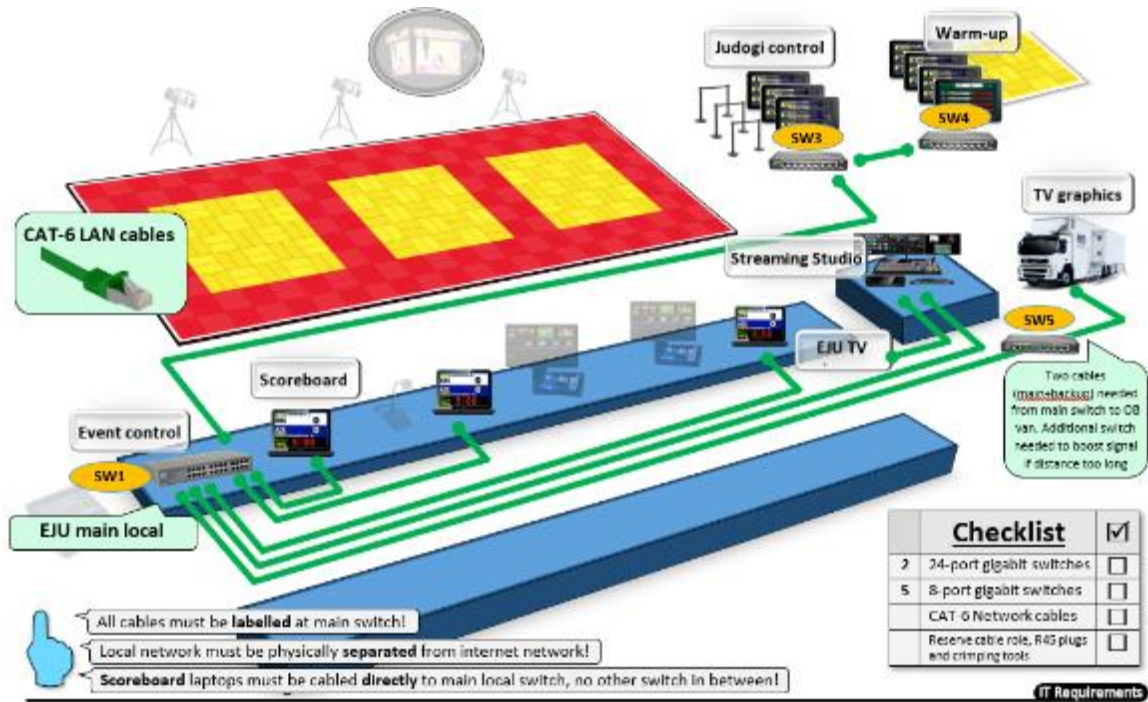
**All TFT monitors:**

- Size: 23"-26"
- Resolution: 1920x1080 Full HD
- Format 16:9
- Input: HDMI

<b>Checklist</b>		<input checked="" type="checkbox"/>
Full-HD TFT monitors with HDMI input		<input type="checkbox"/>

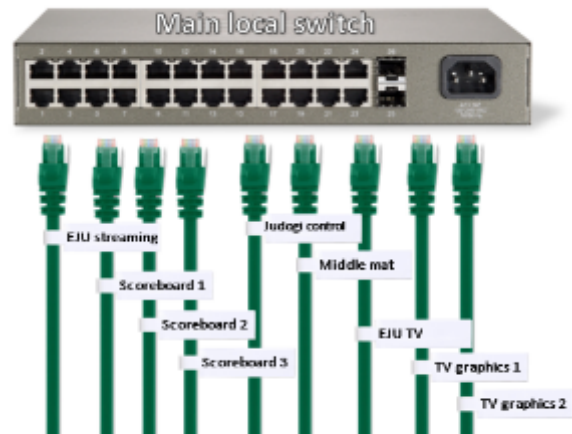
**IT Requirements**

### 19.11. Local Networks



Network switches		<input type="checkbox"/>
SW1	Main local switch (24 port)	<input type="checkbox"/>
SW2	Middle-mat local switch (8 port)	<input type="checkbox"/>
SW3	Judogi-control local switch (8 port)	<input type="checkbox"/>
SW4	Warm-up area local switch (8 port)	<input type="checkbox"/>
SW5	Optional: TV-graphics local switch (4 port)	<input type="checkbox"/>

Order of cabeling		<input type="checkbox"/>
1	Cable from main local switch to EJU streaming studio place	<input type="checkbox"/>
2	Cables from main local switch to scoreboard laptops mat 1, 2, 3, ...	<input type="checkbox"/>
3	Cable from main local switch to judogi-control local switch	<input type="checkbox"/>
4	Cables from judogi-control switch to judogi-control laptops	<input type="checkbox"/>
5	Cable from judogi-control switch to warm-up area local switch	<input type="checkbox"/>
6	Cables from warm-up area switch to warm-up area laptops	<input type="checkbox"/>
7	Cable from main local switch to middle-mat local switch	<input type="checkbox"/>
8	Cables from middle-mat-switch to EJU replay machines 1+2	<input type="checkbox"/>
9	Cable and back-up cable from main local switch to TV-graphics place (using additional switch if distance too long)	<input type="checkbox"/>
10	Cable from streaming studio to EJU TV team place	<input type="checkbox"/>



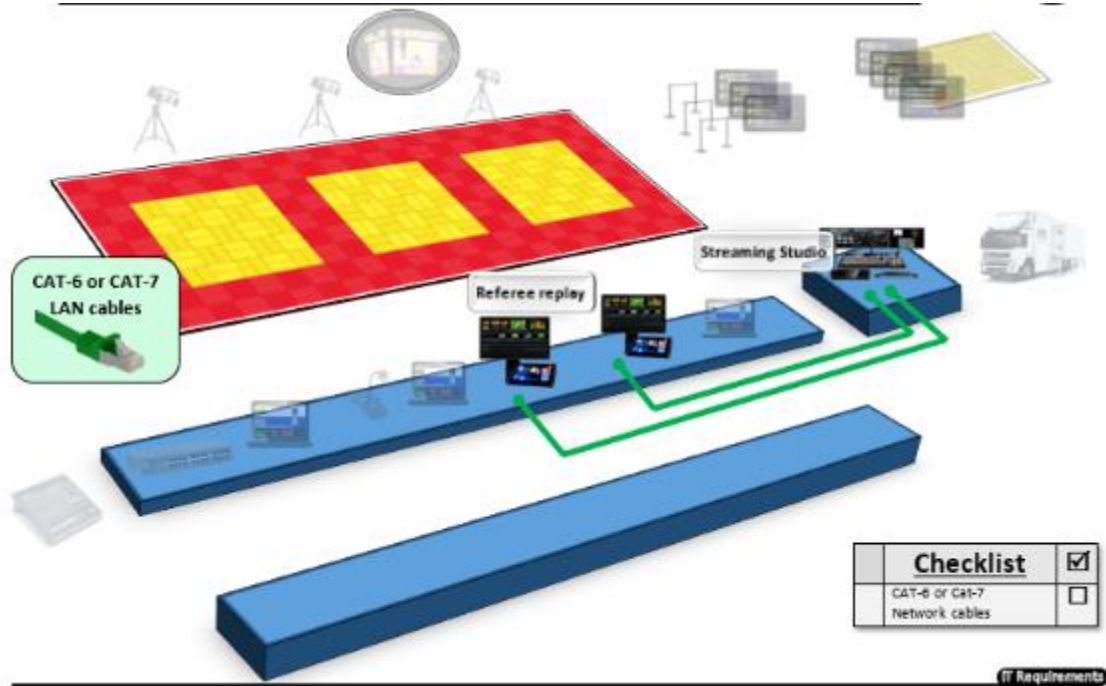
**Key points:**

- Whenever a cable is ready:
  - Label with target location
  - Ping test
- No broken latches!

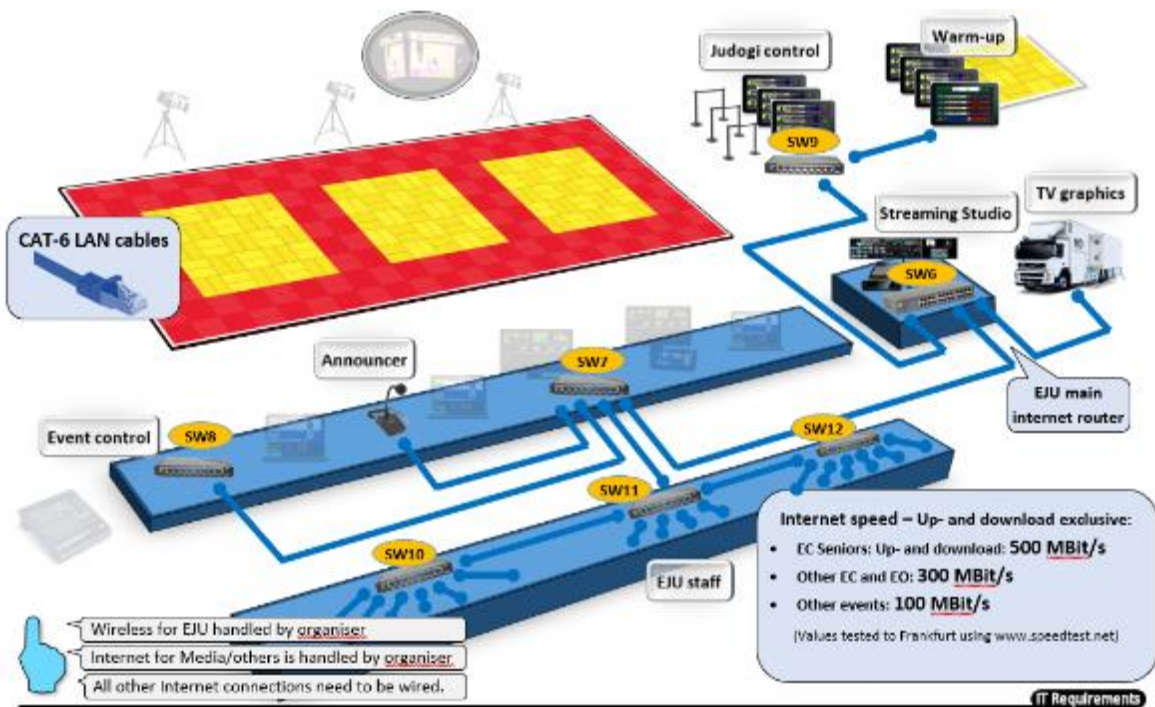


**IT Requirements**

**19.11.1. Local Network 10 GBit**



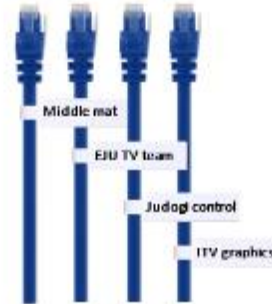
**19.12. Internet Networks**



Network switches (provided by EJU)		<input type="checkbox"/>
SW6	EJU main internet switch located at EJU streaming studio	<input checked="" type="checkbox"/>
SW7	Middle-mat internet switch (8 port)	<input type="checkbox"/>
SW8	Event control internet switch (8 port)	<input type="checkbox"/>
SW9	Judogi-control internet switch (8-port)	<input type="checkbox"/>
SW10-12	Staff internet switches (8 port)	<input type="checkbox"/>

Order of cabling		<input type="checkbox"/>
11	Cable from main internet switch to middle-mat internet switch	<input type="checkbox"/>
12	Cables from middle-mat internet switch to speakers place	<input type="checkbox"/>
13	Cable from middle-mat switch to event control place	<input type="checkbox"/>
14	Cable from middle-mat internet switch to staff internet switches	<input type="checkbox"/>
15	Six cables from each staff internet switches to nearby EJU staff places	<input type="checkbox"/>
16	Cable from main internet switch to EJU TV team place	<input type="checkbox"/>
16	Cable from main internet switch to TV graphics in O6 van	<input type="checkbox"/>
18	Cable from main internet switch to judogi control area	<input type="checkbox"/>
19	Cables from judogi control internet switch to warm-up place (TBC)	<input type="checkbox"/>

 For main internet line do not use IP 192.168.2.x as it is reserved for the local network!



**Key points:**

- Whenever a cable is ready:
  - Label with target location
  - Ping test
- No broken clips



**IT Requirements**

**19.12.1. Internet Network Wireless**



**Dedicated wireless networks must be provided for**

- Media
- VIP and VVIP areas
- Warm-up area for coaches and athletes

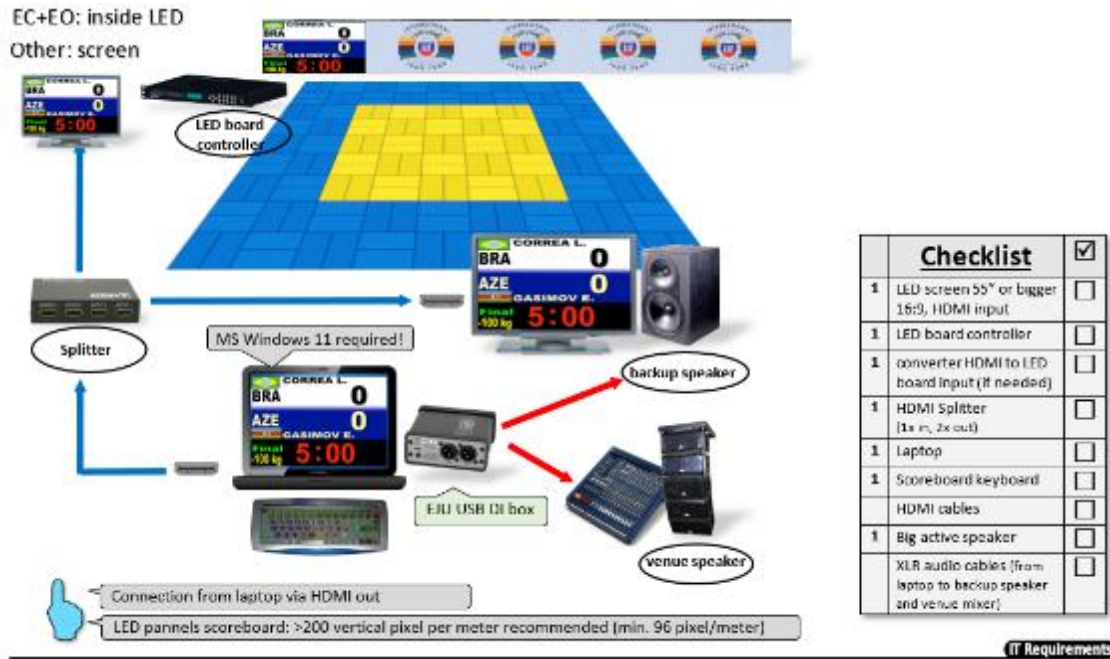


- Sufficient bandwidth and maximum capacity to chose
- All wireless needs to be password protected
- Please exchange all passwords with the IT team, so they can be forwarded to each sector
- The wireless networks must be separated from the requested cable internet in the venue

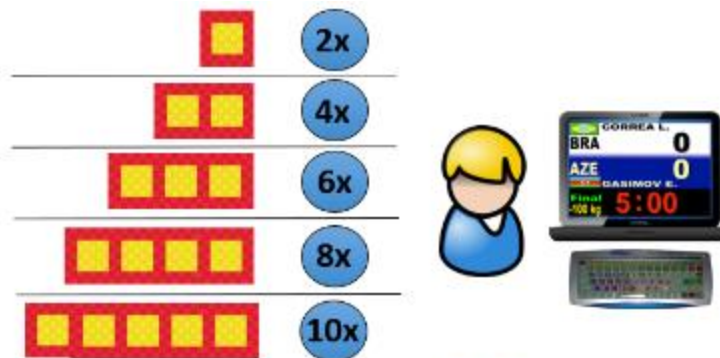
**IT Requirements**

## 19.13. Scoreboards

### 19.13.1. 10.13.1 Scoreboard setup



### 19.13.2. Scoreboard operators



#### Scoreboard operators from local organiser:

- >=18 years old
- English speaking
- Judo referee license

#### Introduction and briefing:

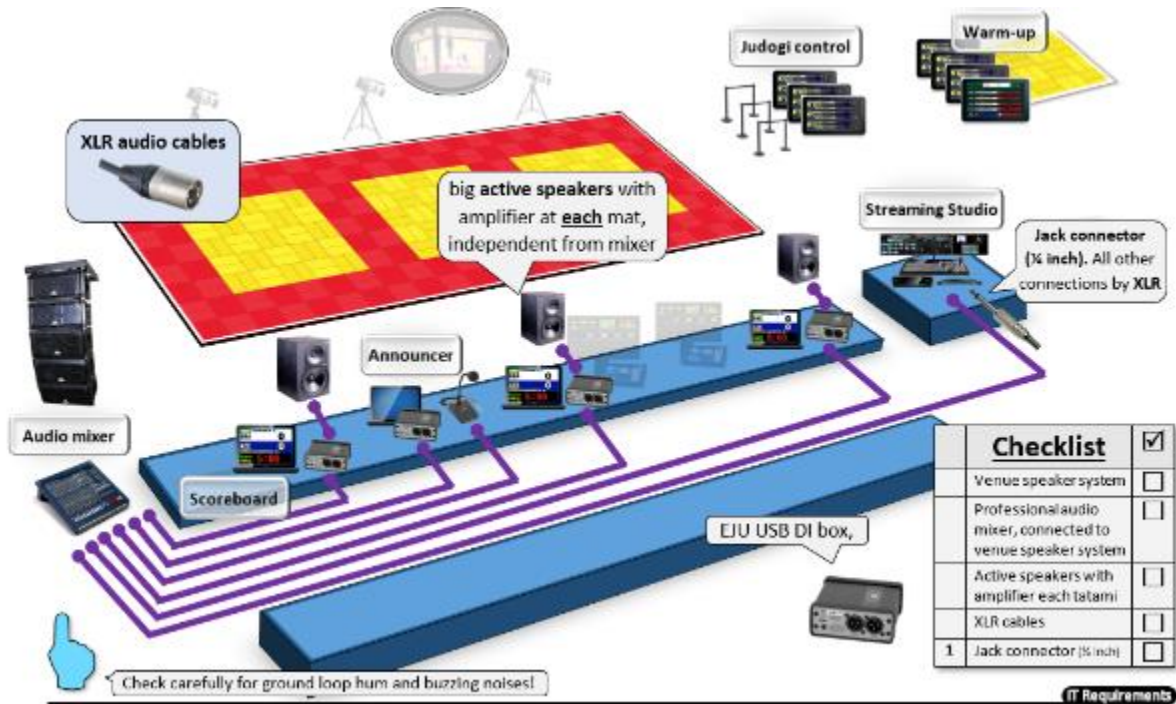
New users: Day before start of competition at 19:00 in the venue

Experienced: First day of competition, one hour before start in venue

Checklist		<input checked="" type="checkbox"/>
	List of names of all scoreboard operators	<input type="checkbox"/>

**IT Requirements**

### 19.14. Gong & Audio Set-up



**At each mat: Additional big active speakers with amplifier and XLR input**

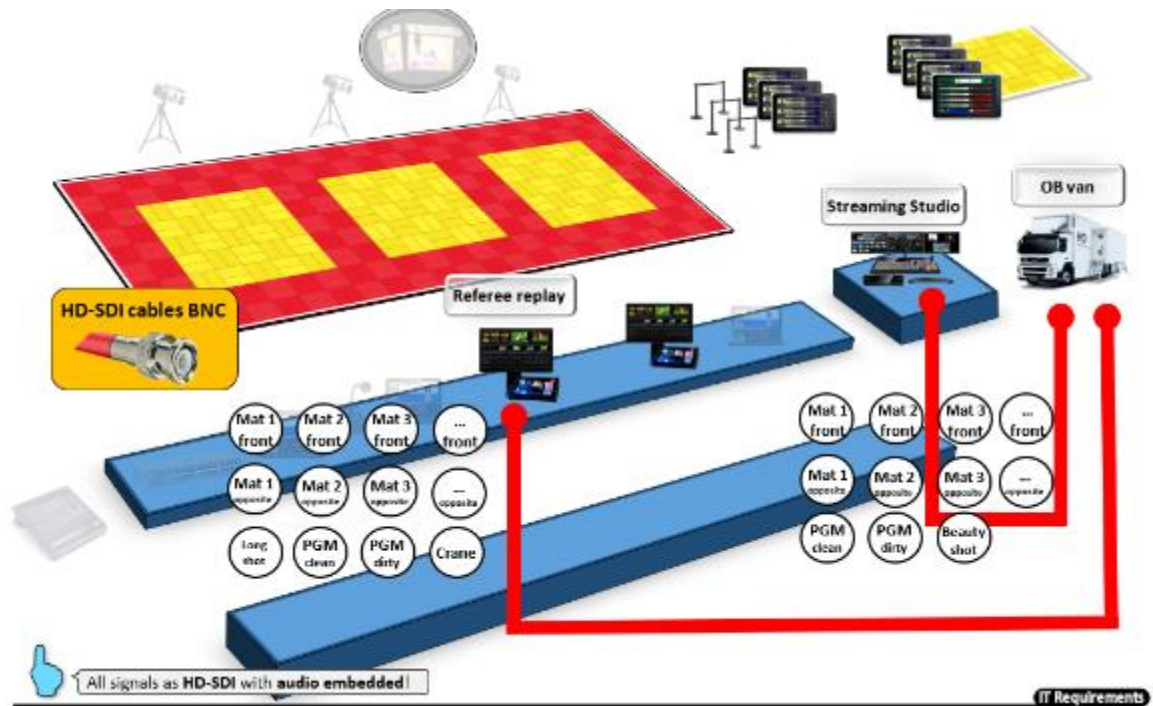
- Used solely for gong signals from each mat as backup
- Directly connected to DI boxes from scoreboard laptops
- Gong signal must be heard in venue with noisy crowd



**IT Requirements**

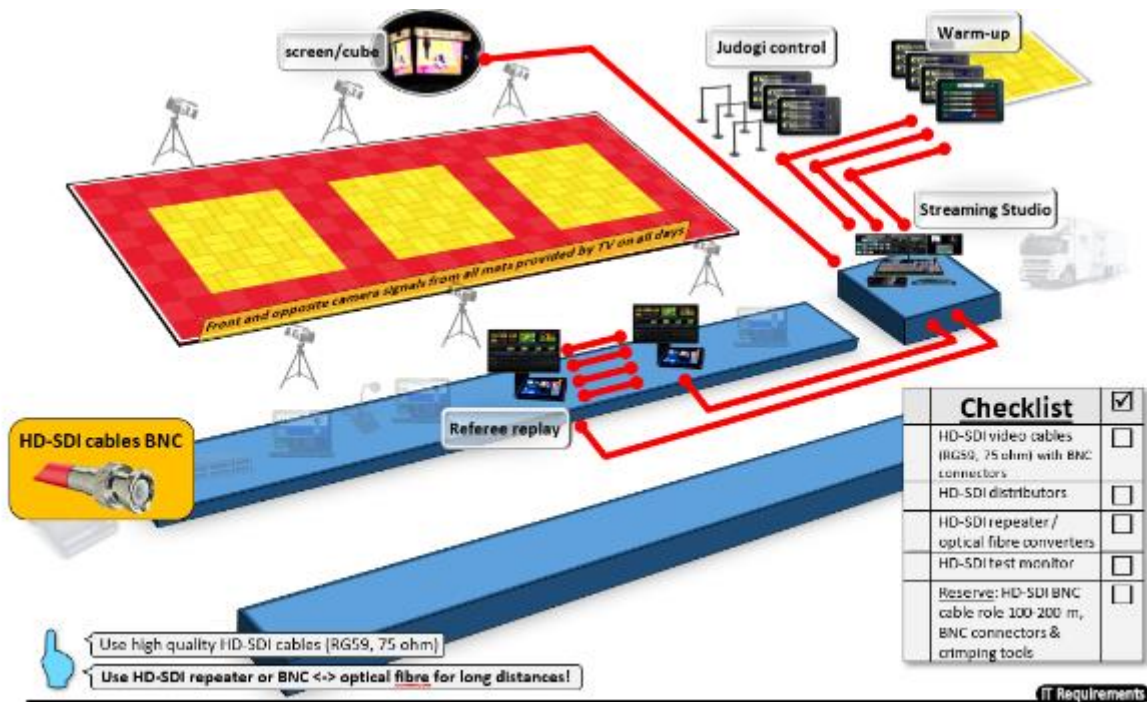
## 19.15. Video

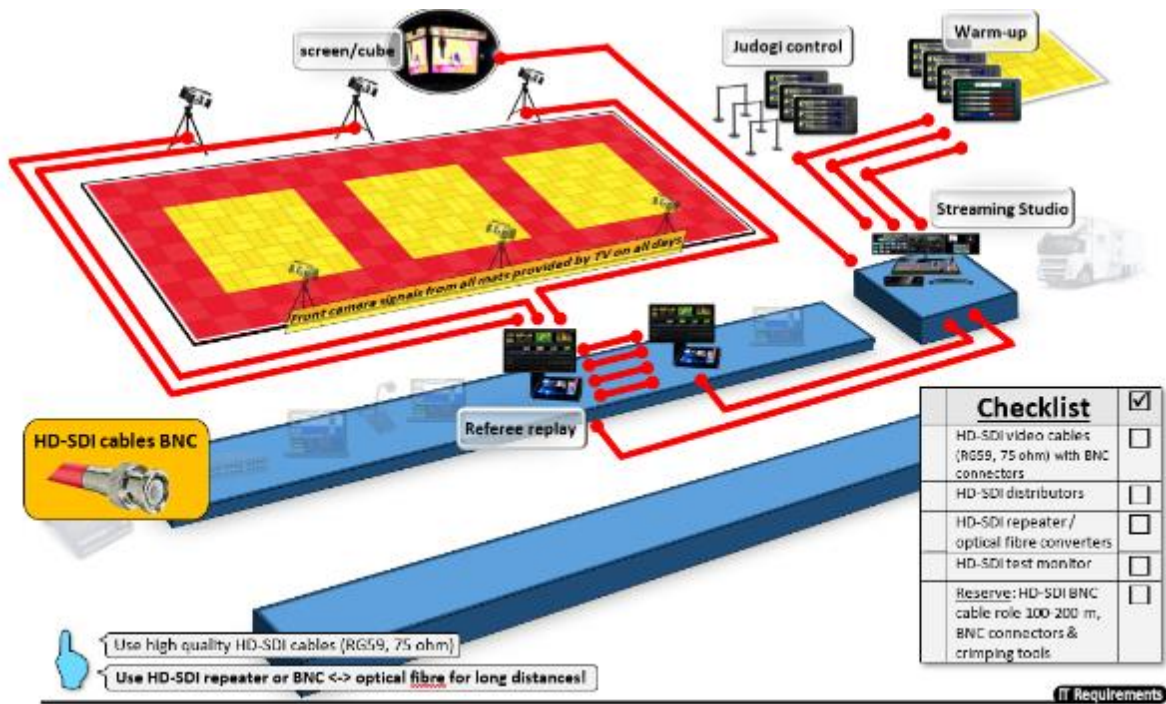
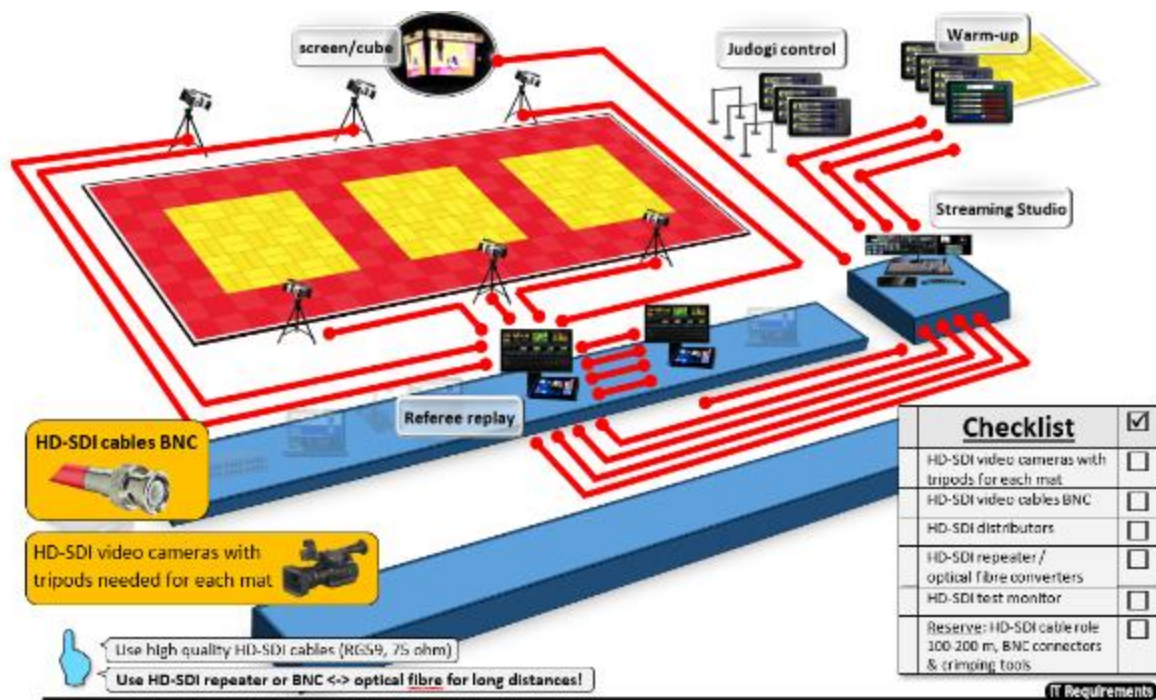
### 19.15.1. Video Signal from TV



### 19.15.2. Video Cabling Organiser

Option 1: when TV is providing both front and opposite camera signals from all mats on all days

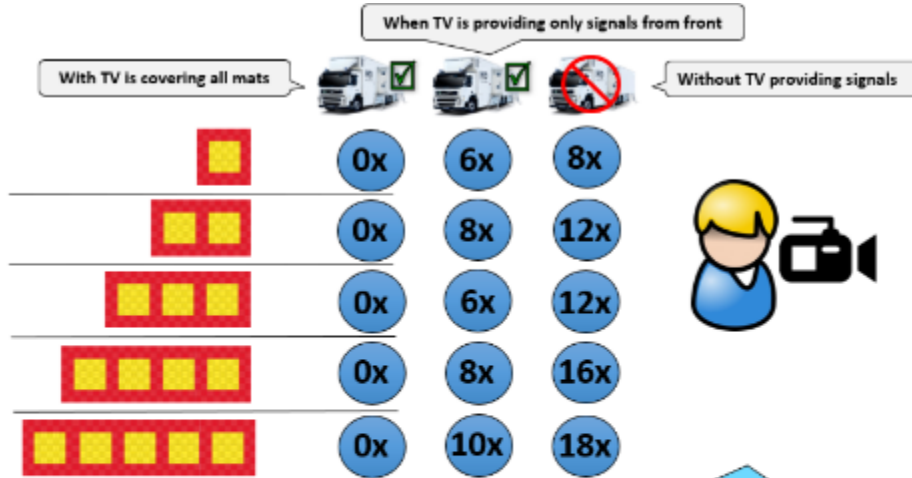


**Option 2: when TV is providing only front camera signals from all mats on all days**

**Option 3: when there is no TV providing any signals**


### 19.15.3. Video Camera Operators from Organiser

When TV is providing only signals from front

With TV is covering all mats      Without TV providing signals



**Camera operators from local organiser:**

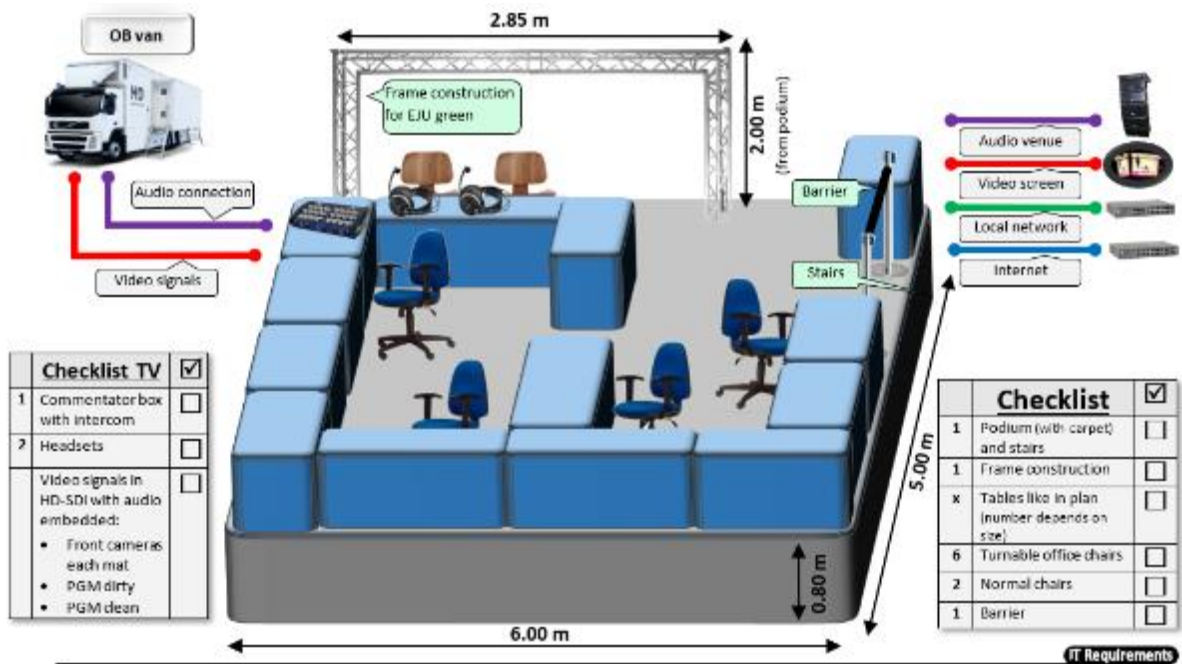
- >=18 years old
- English speaking
- Judo background

**Introduction and briefing:**  
First day of competition, one hour before start in venue

Checklist		<input checked="" type="checkbox"/>
List of names of all camera operators		<input type="checkbox"/>

**IT Requirements**

### 19.16. Streaming Studio (European Championships & Opens)



OB van

Audio connection

Video signals

2.85 m

2.00 m (from podium)

Frame construction for EJU green

Barrier

Stairs

Audio venue

Video screen

Local network

Internet

6.00 m

5.00 m

0.80 m


Checklist TV		<input checked="" type="checkbox"/>
1 Commentator box with intercom		<input type="checkbox"/>
2 Headsets		<input type="checkbox"/>
Video signals in HD-SDI with audio embedded:		<input type="checkbox"/>
• Front cameras each mat		
• PGM dirty		
• PGM clean		

Checklist		<input checked="" type="checkbox"/>
1 Podium (with carpet) and stairs		<input type="checkbox"/>
1 Frame construction		<input type="checkbox"/>
x Tables like in plan (number depends on size)		<input type="checkbox"/>
6 Turnable office chairs		<input type="checkbox"/>
2 Normal chairs		<input type="checkbox"/>
1 Barrier		<input type="checkbox"/>

**IT Requirements**

### 19.17. Information system


**Referee Draw**



Field of play

**2x**


**Contest order**



Warm-up  
Judogi control

**2x per mat**


**Coach Assistant**



Warm-up

**1-2x**

**Live TV from each mat**



Warm-up  
Judogi control

**1 per mat**

Number of screens can be reduced by showing more than one mat on each screen. Number of laptops can be reduced by using HDMI splitters and long HDMI cables cloning the signals

Touchscreens recommended

Signals and cabling done by organiser. EJU can provide HD-SDI signals from EJU Streaming Studio. HD-SDI to HDMI or analogue converters and cables needed.

Checklist		<input checked="" type="checkbox"/>
LCD screens size 50" or more		<input type="checkbox"/>
Touchscreens for coach assistant		<input type="checkbox"/>
Laptops connected to local network		<input type="checkbox"/>
HDMI cables		<input type="checkbox"/>
Video cables		<input type="checkbox"/>

**IT Requirements**

### 19.18. Referee Radio System

**Only needed for countries where the EJU radios are not allowed to use!**

■	<b>7x</b>
■ ■	<b>14x</b>
■ ■ ■	<b>21x</b>
■ ■ ■ ■	<b>28x</b>
■ ■ ■ ■ ■	<b>35x</b>



+



+



 Each tatami needs its own frequency!

Checklist		<input checked="" type="checkbox"/>
Radios		<input type="checkbox"/>
Security headset		<input type="checkbox"/>
Charger		<input type="checkbox"/>

**IT Requirements**

## 19.19. After Competition

### ...keep running:



**Electricity**



**Internet**



**Lights**



After the competition is finished our teams still need time to finalise the work (interviews, video highlight editing, news uploading etc.)

Therefore, it is essential that **electricity, internet** and **lights** are kept on and intact until the last working person from EJU gives green light that it is no longer needed.

**Important:** Please inform **all** persons and companies involved in the dismantling on the **last day!**

Have the **save storage room** ready for all EJU IT equipment cases!

Make sure you have agreed with the logistic company the **pick-up time** of the EJU IT equipment!

IT Requirements

## 20. TV Requirements

### 20.1. Production Philosophy of the International Feed

The Organizer shall have produced an International Feed by a local TV station or production company, hereafter the Host Broadcaster.

The International Feed should be a continuous broadcast high quality signal in High Definition 16:9 with action and graphics safe 4:3, with full international sound and effects of all fights of the Final Block. The Final Block is defined as the block comprising all bronze medal contests and finals of all weight category of each day of the individual event and of all medal contests of the team event.

The International Feed shall include:

- Complete fight action
- Opening sequence and logo and may include establishment shots of the host city and venue
- Fighters announcements and entry on the mat/tatami
- Replays from the previous fight during pauses between fights

The international signal running order will be sent to the Host Broadcaster by the EJU prior to the event.

The international audio feed shall be full international sound with arena side effects. Careful planning must be made to have microphones near the mats/tatami to capture the best quality fight audio and crowd atmosphere effects.

The International Feed shall be integrated with high resolution graphics in the English language, such graphics shall be provided to the Host Broadcaster by EJU. The graphics shall be used in the International Feed in compliance with the instructions given by EJU (Graphics guidelines).

## 20.2. Delivery of the International Feed

The European Judo Championships will be distributed in High Definition. The Organizer shall deliver to the EJU the International Feed signal free of charge live on the W2A or W3 satellite. The technical parameters used and band width booked shall be in compliance with the best international standards with ideally 18Mhz (and not less than 12Mhz) in DVBS2 for standard High Definition production.

Feed shall be made available on satellite free of charge with the conditions described here-above.

HD feed will have the following audio configuration:

- Audio 1 - International sound stereo L
- Audio 2 - International sound stereo R
- Audio 3 - EJU English commentary
- Audio 4 - Available for broadcasters

The transmission timings of the international feed will be decided with the EJU when the final block planning is established.

The Organizer shall also deliver to the EJU the live signal of the International Feed free of charge on site.

## 20.3. Programs

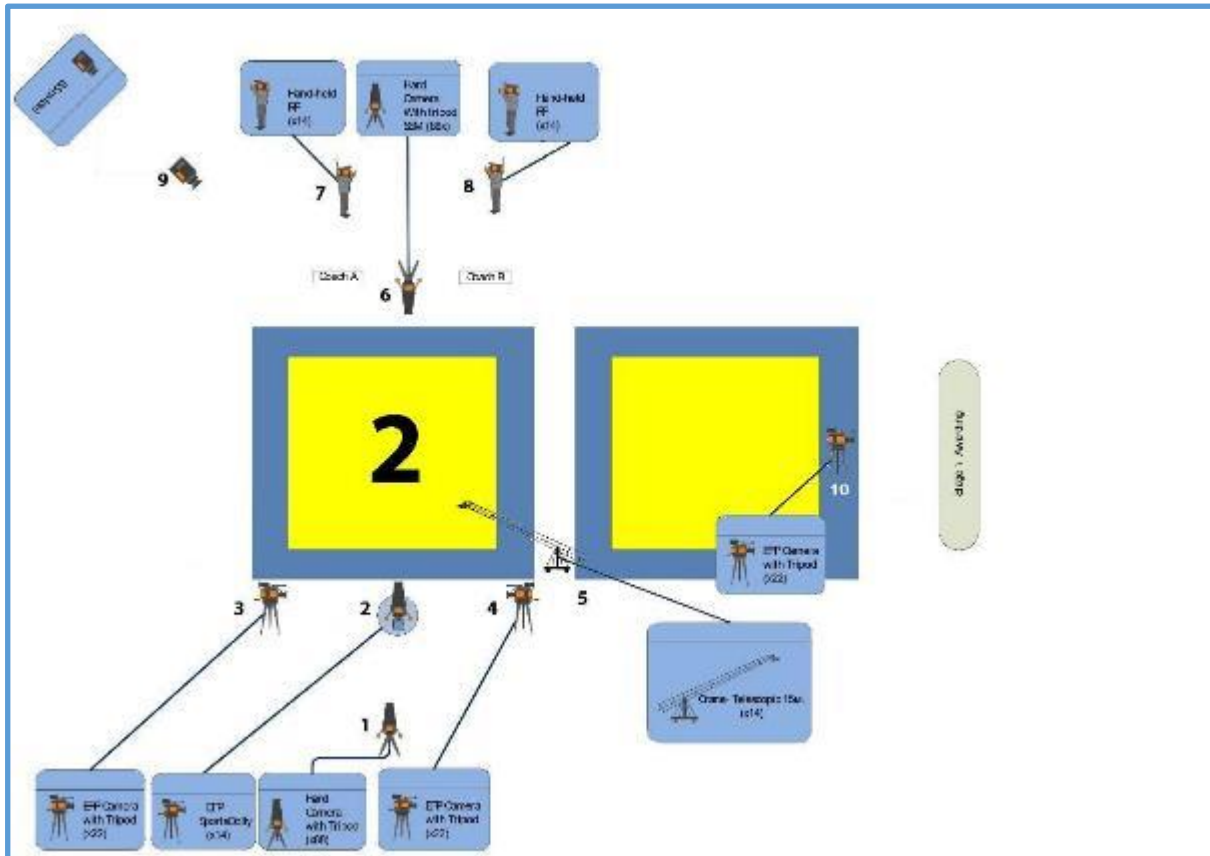
The Host Broadcaster shall produce a fifteen (15) minutes highlight program of each day of competition of the Event, including graphics and international sound which will be available on the same satellite as the one used for the International Feed, and to be placed on the satellite maximum one (1) hour after the end of the last medal ceremony of the relevant day.

At the end of the Event the Host Broadcaster shall produce a twenty six (26) minutes highlight of the whole Event (all days) including graphics and international sound. The highlight program will be available on the same satellite as the one used for the International Feed, and to be placed on the satellite maximum one (1) hour after the end of the Event.

The transmission timing of the daily Highlight program and the 26 minutes highlight program will be discussed with the Host Broadcaster before the event.

## 20.4. Production Plan for the Production of the International Feed

The guiding principle for all coverage of the European Judo Championships is to make it as consistent as possible from Host Broadcasters to Host Broadcasters and from country to country. Therefore, Host Broadcasters must follow the following minimum camera positions plan and fulfil their obligations.



During the preliminaries all four mats must be covered by at least one camera and the signal must be provided to EJU live streaming studio and to the EJU Refereeing Commission (HD SDI EMBEDDED AUDIO CLEAN PGM with audio embedded)

The Host Broadcaster cameras must be set up as to show the advertising boards and the largest public possible.

Camera platforms shall have to be provided for at least the minimum number of cameras. Those platforms must be dissociated from public stands, must be fully secured and their access must be limited and under control.

In addition to the Host Broadcaster cameras, EJU may also request unilateral camera positions for its media rights holders.

ALL OPERATORS need to be available on the day before the event for briefing on their respective roles and jobs. There will be a rehearsal of the walk on and awarding ceremonies at five o'clock.

The team should be contracted to work all day on each day of judo to ensure adequate practice time. They will also be needed for the EJU internet streaming.

#### CAMERAS

- 10 HD cameras including:
- 1 crane (9-15 metres length)
- 1 super slow motion camera (75 fps)
- 2 long lenses (e.g. 75x)
- 1 low tripod for the central camera
- 2 RF camera

## **REPLAY SYSTEMS**

A minimum of 3 EVS XT2 systems (or 2 XT3) (networked) with operators need to be provided.

Only EVS brand is acceptable, no other type of system such as ORAD, 3play etc.

K2 dyno is also ok.

## **FLOOR MANAGER**

EJU floor manager needs monitor and Dirty PGM signal (Format is not important)

## **INTERVIEWS**

Camera and tripod with MIC and lighting need to be made available for interviews after the last awarding ceremony.

## **DRESS CODE**

All operators in black with NO shorts allowed.

## **GRAPHICS**

We have our own in-house graphics team who will work inside the OB van.

They will require the following:

- A space next to me inside the OB van from which they can see the PGM.
- A monitor for their own output
- A network cable from the EJU IT team to their position (you can liaise with the organiser about providing this)
- HD SDI graphics video input (This is a DVE created from the mixer with the two shoulder cameras).
- Genlock (blackburst) and power.

## **20.5. Recordings**

The Host Broadcaster shall deliver to EJU at the end of the Event:

- Records of the International Feed of each Final Block of the Event with
  - Audio 1: International Sound Left
  - Audio 2: International Sound Right
  - Audio 3 and 4: English commentary;
- Records of the International Feed of Elimination all mats, each contest as separate file with:
  - Audio 1: International Sound Left
  - Audio 2: International Sound Right
- The records format will be discussed prior to the event with the Host Broadcaster.
- Two (2) Hard Discs recordings of the International Feed with International sound of each Final Block of the Event.
- Hard Discs should be provided by HB.

## **20.6. Coordination of International Rights Holders Requirements**

### **20.6.1. Commentary Positions**

The Organizer shall provide to EJU as many commentary positions as required by the EJU, free of charge. Commentary position could be fully equipped or partially equipped.

The commentary positions shall have an uninterrupted view of the entire arena and as close as possible to the centre of the arena in order to have a view on all and each mat/tatami. There should be enough space behind the seats to allow other commentators to reach their position and technical crew to go back and forth for any reason without disturbing anyone else. There should be enough space between each commentary position in order for the different commentators to not disturb each other. The access to commentary positions must be separated from the general public and these positions must be fully secured.

Each fully equipped commentary position shall include:

- As many monitors as there are feeds produced in the International Feed, or one monitor with two (2) channels;
- 1 monitor for statistics (Commentary information system), such statistics will be provided by the EJU;
- The monitors shall be colour television monitors of a minimum of 14 inches diagonal;
- Commentator unit/production mixer with 2 or 3 headsets with incorporated microphones;
- at least four (4) electrical plugs (16A/position, redundant and on the same phase as the technical facilities); and at least the capacity for coordination and programme feedback;
- The commentary could be made available on satellite if requested;
- Technical assistance

Each partially equipped commentary position shall include:

- As many monitors as there are feeds produced in the International Feed, or one monitor with two (2) channels;
- 1 monitor for statistics (Commentary information system), such statistics will be provided by the EJU;
- The monitors shall be colour television monitors of a minimum of 14 inches diagonal.

All commentary positions shall be set up the day before the start of the event and available at least three (3) hours before the Final Block for commentators' orientation and system testing.

The number of Commentary Positions required shall be confirmed by the EJU to the Organizer not later than three (3) days before the start of the Event.

### **20.6.2. Pre and Post Fight Unilaterals**

The EJU may request pre and/or post Final Block unilaterals for its Media Rights Holders coming on site (use of one live camera and/or OB play out facility). This service will be planned together with the Host Broadcaster.

For pre-event stand-up and post event interviews, one hand held camera from the Host Broadcaster shall be used, free of charge and according to EJU's instructions. The Host Broadcaster shall provide an IFB and two (2) handheld microphones at the interview position.

Such pre and post unilaterals will be sent live by satellite prior and after the international feed.

Pre and post event unilateral may be conducted in front of the TV backdrop provided by the EJU.

### **20.6.3. Telecom installations**

The Organizer shall make sure that the National Telecom will be able to provide all the installations for all the Medias coming on site and particularly the provision of ISDN line for on-site commentary.

Broadcasters coming on site must book commentary circuits and line (ISDN Line and analogue line) via their own National Telecom Company, with a copy to the Host Broadcaster.

The Host Broadcaster should be responsible for Telecom communication and coordination prior to the event and during the event.

#### **20.6.4. Other Services**

Some international broadcasters may wish to personalise the International Feed and to come on site with additional unilateral production facilities.

Specific care shall be taken in the planning to welcome such additional facilities (available space in the compound, in-arena space for unilateral TV studio, live cameras positions for filming part of the fights or live interviews).

All final details regarding commentary positions, mixed zones, studio space, technical parking, lighting and power, offices, security, accreditations, etc. shall be discussed between EJU and the Host Broadcaster.

The EJU will also make sure the Host Broadcaster fulfills the minimum Host broadcast production requirements in order to ensure a standardized high quality production and consistency.

The EJU will stay the main contact for its Media Rights holders and will take care of their entire on site requirements. The Host broadcaster must then supply to EJU all the necessary information for services and facilities made available on site at least one (1) month prior to the event.

## 21. European Veteran Tour

### 21.1. Introduction

The EJU Veterans Tour provides a platform for veterans to compete, connect and learn, celebrating the enduring spirit of judo. It brings together judoka of all ages and experience who share a passion for judo.

The event consists of a competition (tachi-waza and/or ne-waza) and a training session: participating in both is recommended for all participants.

### 21.2. Participation, responsibilities & medical certificate

#### 21.2.1. PARTICIPATION

EJU Veterans Cup Tour is open for all EJU/IJF Member Federations.

#### 21.2.2. RESPONSIBILITIES

All participants take part in the event for their National Federation and under the full responsibility of their National Federations where they are registered.

NFs are responsible for insuring their competitors against “injury and third part risk” (public liability) during the period of the event. The European Judo Union and the event organizers decline all responsibility.

All participants must sign the European Judo Veterans Disclaimer form (EJVD).

#### 21.2.3. MEDICAL CERTIFICATE

To compete, athletes must have a medical certificate, showing that they are fit and healthy to take part in the competition, issued by an authorized body of the country they represent. It must be valid for the day(s) of participation in the competition and not older than one (1) year. For information about the medical certificate contact [headoffice@eju.net](mailto:headoffice@eju.net).

### 21.3. Tachi-waza competition: age, categories, duration

#### 21.3.1. AGE

Athletes are divided into nine (9) age divisions:

AGE		CATEGORY	
From	To	Women	Men
30	34	F1	M1
35	39	F2	M2
40	44	F3	M3
45	49	F4	M4
50	54	F5	M5
55	59	F6	M6
60	64	F7	M7
65	69	F8	M8
70+	70+	F9	M9

### 21.3.2. WEIGHT CATEGORIES

- Men: -60kg, -66kg, -73kg, -81kg, -90kg, -100kg, +100kg.
- Women: -48kg, -52kg, -57kg, -63kg, -70kg, -78kg, +78kg.

### 21.3.3. CONTEST DURATION

- M1/F1 to M6/F6: 3 minutes + Regular Golden Score (no time limit)
- from M7/F7: 2,5 minutes + Golden Score 1 minute (in case of tie after 1 minute, referee decision)

## 21.4. Ne-waza competition: age, categories, duration

### 21.4.1. AGE

Athletes are divided into three (3) age divisions:

AGE		CATEGORY	
From	To	Women	Men
30	44	F1/F3	M1/M3
45	59	F4/F6	M4/M6
60	74	F6/F9	M7/M9

### 21.4.2. WEIGHT CATEGORIES

- Men: -66kg, -81kg, -100kg, +100kg.
- Women: -52kg, -63kg, -78kg, +78kg.

### 21.4.3. CONTEST DURATION

- 4 minutes + Regular Golden Score (no time limit)

## 21.5. Category Combining

Category combining may be applied under the circumstances and following the procedures specified in the IJF SOR A1.7.

## 21.6. EJU Veterans Ranking List

The EJU holds Veterans Ranking List with the following rules:

- Ranking points shall be awarded on an individual basis and shall not be linked to age group or weight category. All points earned by an athlete, irrespective of the category or age group in which the athlete competes, shall be accumulated and used for seeding purposes.
- Ranking points shall be accumulated over the course of the calendar year. All events shall count towards the ranking. Points earned during the previous calendar year shall be calculated at 50%, while points earned two calendar years prior shall not be counted. The cut-off date for calculation shall be 1 January of each year.
- Results obtained at World Veterans and Continental Veterans events shall be included in the ranking calculation.
- Ranking points shall be awarded for all medal positions.
- The following point scale shall apply:
  - 1st place: 70 points
  - 2nd place: 42 points
  - 3rd place: 28 points.

## 21.7. Program

The schedule may be modified according to the total number of entries and circumstances of the event.

Friday		
10:00 - 17:00	Accreditation	Venue/Hotel
18:00 - 18:30	Unofficial weigh-in	Venue/Hotel
18:30 - 19:30	Official weigh-in	Venue/Hotel
20:00	Draw	Venue/Hotel
Saturday		
9:30	Preliminaries and repechage (Tachi-Waza)	Venue
After prel.	Final Block and Awarding ceremony	Venue
13:00	Preliminaries and repechage (Ne-Waza)	Venue
After prel.	Final Block and Awarding ceremony	Venue
20:00	Social activities	Hotel
Sunday		
10:00-12:00	Technical Session	Venue

## 21.8. Participation Fee

Participation fee:

- Until 40 days before - € 150
- From 39-14 days before - € 200
- 13 days - accreditation Day: 250 € (€100 for EJU €150 to organisers) - € 250

An additional charge of 60 € will apply to entries received after the deadline.

## 21.9. Event Registration

Applications should be made by the National Federation. The number of competitors per country is not limited.

All participating delegates must have a valid IJF card. Athletes must have an IJF veteran/kata or IJF international card.

## 21.10. Accreditation & Control of Nationality

Every participant must be accredited to the event either by a NF delegate or personally by attending the accreditation on time to confirm the entry(es) signing confirmation list. A delayed appearance or failure to attend may result in the exclusion of participants from the draw and the event. In case of unforeseen delay of arrival, participants must immediately contact both the organizer and the EJU ([headoffice@eju.net](mailto:headoffice@eju.net)). Passports or photocopies of passports for all competitors must be available on request (national ID Card showing nationality, picture and date of birth or a copy is also accepted). The competitors must not be present at the nationality control.

At the accreditation Team Leaders shall provide the European Judo Veterans Disclaimer form (EJVD) signed by every participant.

### **21.11. Accommodation**

- Participants are not obliged to book official accommodation.
- Organizers must provide an accommodation offer for delegations on low budget terms. The accommodation package must be submitted to the EJU and approved prior to the publication of the event outlines.
- EJU branding and a Noticeboard with all information regarding the event must be visible in the lobby.

### **21.12. Transfers**

- Participants are not obliged to book official transportation
- Organizers must provide a transfer offer from/to the airport(s); free transfers from/to the venue for the delegations accommodated within the official hotels and with reservations made by the organizer must be made available. Transfer plan must be submitted to the EJU and approved prior to the publication of the event outlines.

### **21.13. Competition mode & specific rules**

According to the number of participants, the following systems are used:

- 6 and more entries: Double repechage
- 5 and less entries: Round robin
- 2 entries: best of 3

The competition shall be conducted in accordance with the IJF SOR (tachi-waza) and EJU Ne-Waza Competition Rules (ne-waza) with the following specification:

- **SHIME-WAZA are forbidden in the age divisions M7/F7, M8/F8, M9/F9.**

### **21.14. Draw**

The technical draw is held the day before the competition according to the program.

General set-up, rules and procedures outlined in this Handbook shall apply.

Top 4 athletes of the Ranking list in each category/age group are seeded.

### **21.15. Weigh-In**

The Official weigh-in takes place the day before the competition according to the program.

General set-up, rules and procedures outlined in this Handbook shall apply.

No random weigh-in is organized for this age group.

At the EJU Veterans Tour, weight management practices such as "making weight", "cutting weight", or "running off weight" are not acceptable and should not be encouraged. Judoka should compete in the weight category in which they naturally fall at the time of the weigh-in. Athletes can change the categories after the official weigh if their body weight is different from the weight category they were registered in. Test scales will not be provided to reinforce this approach.

### **21.16. Refereeing**

Each federation may register 3 referees. In case National Federation wants to inscribe more Referees, the reasonable application must be applied to the EJU Referee Commission. The organizing federation may enter as many referees as required for the realization of the tournament but giving priority to

their own Continental/International referees first and then their national referees with the highest national license with at least 2 years of experience.

### **21.17. Coaching**

All coaches must fully adhere to the Code of Conduct for Judo Coaches as defined in the IJF SOR 7.1. Any coach not adhering to these rules could be subject to disciplinary action and the EJU Accreditation can be withdrawn.

Dress code for Preliminaries and Final Block: Club or National track suit with trousers reaching down to shoes or jacket suit with tie.

### **21.18. Judogi & Backnumbers**

#### **21.18.1. JUDO GI**

Athletes must wear WHITE & BLUE judogi for the Competition.

All Judoka must compete in IJF Approved Judogi (only red and green label allowed): judogi control will be carried out before each contest.

#### **21.18.2. BACKNUMBERS**

Each competitor is obliged to have sewn on the back of his Judogi the official backnumber bearing his surname and his National Olympic Committee abbreviation.

### **21.19. Awarding ceremony**

General set-up, rules and procedures outlined in this Handbook shall apply, with the following exceptions:

The number of athletes in each category determines the medal allocation as follows:

- One athlete: no medal awarded. The athlete will receive a participation Medal/Diploma from EJU.
- Two athletes: gold and silver medals awarded
- Three athletes: gold, silver medals and one bronze medal awarded
- Four athletes: gold, silver and two bronze medals awarded
- Five athletes: gold, silver and two bronze medals awarded
- Six or more athletes - gold, silver and two bronze medals awarded

In the event that categories are combined, only one set of medals shall be awarded to the combined category.

Awards of recognition for “exemplary behavior”, in accordance with the spirit of judo and/or fair play, may be granted at the discretion of the European Judo Union.

### **21.20. Venue & Field of Play**

The general set-up outlined in this Handbook for European Cups shall apply.

### **21.21. Medical Matters**

Medical requirements outlined in this Handbook for European Cups shall apply, with the following addition:

- dedicated medical support shall be organized for the Technical Session: one doctor assisted by two paramedics and one ambulance shall be available during each session.

## **21.22. Communications, info & media**

All information regarding the Veterans Cup events shall be available on the EJU website according to the requirements of the EJU Head Office. During each event the EJU Telegram Channel must be used for all official communications. In addition information boards with printed information, shall be provided at the accreditation, in official hotels and in the venue.

Organizers shall organize a dedicated Media Team for the event under the online supervision of the EJU Media Team.

The event will not be officially streamed by the EJU, organizers can set-up a local streaming of the competition in coordination with the EJU Venue Management.

## 22. European Judo Hopes Tournaments & Technical Sessions

### 22.1. Introduction

The European Hopes Judo Tournament project would contribute to educational development of young judoka, based on judo moral code, synchronization of judo techniques, unifying competition systems from various EJU NFs countries under the EJU auspices.

The event consists of a competition and a Technical Seminar led by a European Judo Hero and an expert from the Kodokan: both are compulsory for all participants.

### 22.2. Age

Athletes are divided in two age groups:

- Boys and girls U14, age 13 years (calendar year)
- Boys and girls U16, age 14 and 15 years (calendar year)

### 22.3. Participation & responsibilities

#### 22.3.1. PARTICIPATION

European Hopes Judo tournament and Technical Session are open to Clubs from all EJU/IJF Member Federations. IJF nationality rule does not apply: the participants may be a different nationality than the NF registering them.

#### 22.3.2. RESPONSIBILITIES

All participants take part into the event for their club (not for the National Federation) and under the full responsibility of their Clubs & National Federations where the Club is registered.

Clubs and NFs are responsible for insuring their competitors against “injury and third part risk” (public liability) during the period of the event. The European Judo Union and the organizers decline all responsibility.

To compete, athletes must have a medical certificate, showing that they are fit and healthy to take part in the competition, issued by an authorized body of the country they represent. It must be valid for the day(s) of participation in the competition and not older than one (1) year. Clubs or National Federation have the responsibility to collect the hard copies/digital version of these documents and to show the EJU official if requested.

The person in charge of every participating delegation must sign the European Judo Hopes Disclaimer (EJHD) on behalf of their Club or National Federations, ensuring that they got the consent of each delegate or in the case of a minor, the consent of the parent/guardian to take part in EJU Hopes Judo Events.

### 22.4. Categories, duration & Program

#### 22.4.1. WEIGHT CATEGORIES

- Under 14 boys: -38kg, -42kg, -46kg, -50kg, -55kg, -60kg, -66kg, -73kg, +73 kg
- Under 14 girls: -32kg, -36kg, -40kg, -44kg, -48kg, -52kg, -57kg, -63kg, +63 kg
  
- Under 16 boys: -46kg, -50kg, -55kg, -60kg, -66kg, -73kg, -81kg, -90kg, +90kg
- Under 16 girls: -36kg, -40kg, -44kg, -48kg, -52kg, -57kg, -63kg, -70kg, +70kg

**22.4.2. GROUP DIVISION**

GROUP 1 U16 boys: -46kg, -50kg, -55kg, -60kg

U16 girls: -36kg, -40kg, -44kg, -48kg, -52kg

GROUP 2 U16 boys: -66kg, -73kg, -81kg, -90kg, +90kg

U16 girls: -57kg, -63kg, -70kg, +70kg

GROUP 3 U14 boys: -38kg, -42kg, -46kg, -50kg

U14 girls: -32kg, -36kg, -40kg, -44kg, -48kg

GROUP 4 U14 boys -55kg, -60kg, -66kg, -73kg, +73 kg

U14 girls: -52kg, -57kg, -63kg, +63 kg

**22.4.3. CONTEST DURATION**

Under 14: 3 minutes + Golden Score 1 minute (in case of tie after 1 minute, referee decision)

Under 16: 3 minutes + Regular Golden Score (no time limit)

**22.4.4. PROGRAM**

The schedule may be modified according to the total number of entries and circumstances of the event.

<b>Friday</b>		
All groups	10:00 - 16:00	Accreditation
All groups	17:00 - 18:30	Technical Session 1
G1 - G4	18:30 - 18:45	Unofficial weigh-in
G1	18:45 - 19:15	Official weigh-in (by group)
G4	19:15 - 19:45	
G1 - G4	20:30	Online draw
<b>Saturday</b>		
G1 - G4	08:30	Coach meeting
G4	09:00	Preliminaries and repechage
G2 - G3	10:00 - 12:00	Technical Session 2
G4	After the preliminaries	Final block and awarding ceremony
G1	13:00	Preliminaries and repechage
G2 - G3	16:00 - 18:00	Technical Session 3
G1	After the preliminaries	Final block and awarding ceremony
G2 - G3	18:30 - 18:45	Unofficial weigh-in
G2 - G3	18:45 - 19:15	Official weigh-in (by group)
G2 - G3	19:15 - 19:45	
G2 - G3	20:30	Online draw
<b>Sunday</b>		
G2 - G3	08:30	Coach meeting
G3	09:00	Preliminaries and repechage

G1 - G4	10:00 - 12:00	Technical Session 4
G3	After the preliminaries	Final block and awarding ceremony
G2	13:00	Preliminaries and repechage
G2	After the preliminaries	Final block and awarding ceremony

## 22.5. Participation Fee

Participation fee: 50 €. An additional penalty of 60 € shall apply to entries received after the deadline.

## 22.6. Event Registration

All participants and delegates must be registered via JudoManager (<https://admin.judomanager.com>), according to the information provided in the event outlines.

Applications should be made either from the National Federation or Club. The number of competitors per country is not limited.

## 22.7. Accreditation & Control of Nationality

At least one delegate per Club (and not more than 2) must attend the accreditation on time to confirm the entries of all athletes and officials signing the delegation confirmation list. A delayed appearance or no-show may result in the exclusion of all participants from the draw and the event. In case of unforeseen delay of arrival, the club must immediately contact both the organizer and the EJU ([headoffice@eju.net](mailto:headoffice@eju.net)). Passports or photocopies of passports for all competitors must be available on request (national ID Card showing nationality, picture and date of birth or a copy is also accepted). The competitors must not be present at the nationality control.

At the accreditation Team Leaders must sign the European Judo Hopes Disclaimer (EJHD).

## 22.8. Accommodation

Participants are not obliged to book official accommodation.

Organizers must provide an accommodation offer on low budget for delegations; the accommodation package must be submitted to the EJU and approved prior to the publication of the event outlines.

EJU branding and a Noticeboard with all information regarding the event must be visible in the lobby.

## 22.9. Transfers

Participants are not obliged to book official transportation

Organizers must provide a transfer offer from/to the airport(s); free transfers from/to the venue for the delegation accommodated in the official hotels must be secured too; the transfer plan must be submitted to the EJU and approved prior to the publication of the event outlines.

## 22.10. Competition mode & specific rules

According to the number of participants, the following systems are used:

- 6 and more entries: Double repechage
- 3-5 competitors: Round robin
- 2 competitors: Best of 3

The competition shall be conducted in accordance with the IJF SOR, with the following exception:

- SHIME-WAZA and KANSETSU-WAZA are forbidden.

### **22.11. Draw**

The draw is held ONLINE the day before the competition according to the program.

General set-up, rules and procedures outlined in this Handbook shall apply with the following exceptions:

- the full draw (presentation & technical draw) is held only before Day 1
- only the technical draw is held before every competition day
- the technical draw of Day 2 categories is conducted by EJU Sport Commissioner in cooperation with the IT delegate, in the venue, at the official place of the IT delegate by means of software on a laptop.
- no seeding shall apply for this age group.

### **22.12. Weigh-In**

The Official weigh-in takes place the day before the competition according to the program.

General set-up, rules and procedures outlined in this Handbook shall apply, subject to the same exceptions as for the Cadet age group.

No random weigh-in is organized for this age group.

At the EJU Judo Hopes Tournament, weight management practices such as "making weight", "cutting weight", or "running off weight" are not acceptable and should not be encouraged. Judoka should compete in the weight category in which they naturally fall at the time of the weigh-in. Athletes can change the categories after the official weigh if their body weight is different from the weight category they were registered in. Test scales will not be provided to reinforce this approach, ensuring young athletes do not engage in unhealthy practices that could negatively affect their growth and development.

### **22.13. Refereeing**

Each federation may register 3 referees. In case National Federation wants to inscribe more Referees, the reasonable application must be applied to the EJU Referee Commission. The organizing federation may enter as many referees as required for the realization of the tournament but giving priority to their own Continental/International referees first and then their national referees with the highest national license with at least 2 years of experience.

### **22.14. Coaching**

All coaches must fully adhere to the Code of Conduct for Judo Coaches as defined in the IJF SOR 7.1. Any coach not adhering to these rules could be subject to disciplinary action and the EJU Accreditation can be withdrawn.

Dress code for Preliminaries and Final Block: Club or National track suit with trousers reaching down to shoes or jacket suit with tie.

### **22.15. Judogi & Backnumbers**

#### **22.15.1. JUDOGI**

Athletes must wear only WHITE judogi, both for the Competition and the Technical Seminar.

Judogi must comply with the Sokuteiki rule (no labels obligatory, IJF label recommended): judogi control will be carried out before each contest.

Competition and Technical Seminar will be held only in white judogis.

When both athletes wear white judogi, the first called will wear a white belt, the second called a red belt.

### **22.15.2. BACKNUMBERS**

Official Backnumber is recommended but not mandatory: if non-official backnumbers are used, EJU reserves the right to ask for removal in case the material is not up to regular standards.

### **22.16. Awarding ceremony**

General set-up, rules and procedures outlined in this Handbook shall apply, with the following exceptions:

- during the awarding ceremonies no anthem is played, no flag is raised for the winners
- medals are awarded according to the rank, even if one athlete has not recorded any win.

The number of athletes in each category determines the medal allocation as follows:

- One athlete: no medal awarded. The athlete will receive a participation Medal/Diploma from EJU.
- Two athletes: gold and silver medals awarded
- Three athletes: gold, silver medals and one bronze medal awarded
- Four athletes: gold, silver and two bronze medals awarded
- Five athletes: gold, silver and two bronze medals awarded
- Six or more athletes - gold, silver and two bronze medals awarded

In the event that categories are combined, only one set of medals shall be awarded to the combined category.

Awards of recognition for “exemplary behavior”, in accordance with the spirit of judo and/or fair play, may be granted at the discretion of the European Judo Union.

### **22.17. Venue & Field of Play**

General set-up outlined in this Handbook for European Cups shall apply, with the following addition:

- beyond the hall prepared for the competition, the venue must have an additional hall with adequate tatami space to host the Technical Sessions according to the schedule and numbers of participants.
- 3 separate tatami areas (competition area, warm-up area, Technical Session area) are compulsory for Hopes events.
- The tatami used for the technical session cannot be the same as the warm-up tatami.

### **22.18. Medical Matters**

Medical requirements outlined in this Handbook for European Cups shall apply, with the following addition:

- dedicated medical service shall be organized for the Technical Session: one doctor assisted by two paramedics and one ambulance shall be available during each session.

### **22.19. Communications, info & media**

All information regarding the Hopes events shall be available on the EJU website according to the instruction of the EJU Head Office. During each event the EJU Telegram Channel must be used for all official communications; info boards with printed information, shall be prepared at the accreditation, in official hotels and in the venue.

Organizers shall organize a dedicated Media Team for the event under the online supervision of the EJU Media Team.

The event will not be officially streamed by the EJU: organizers can set-up a local streaming of the competition in coordination with the EJU Venue Management.

## 23. Get Together Adapted Judo Tour

### 23.1. Introduction

All competitions for judoka with disabilities organized under the auspices of the EJU are part of the “Get Together Adapted Judo Tour”. To get the EJU Label, an event must fully comply with the requirements contained herein and the Official EJU Rules for Adapted Judo.

### 23.2. Age

Athletes are divided in two age groups:

- Boys and girls U15 (minimum age 9, calendar year)
- Men and women O15

In U15 and in O15 up to 21 years old, there should be no more than three years of age difference in each category or pool. If the difference is larger, it is possible to shift to another level.

### 23.3. Participation, eligibility & responsibilities

#### 23.3.1. PARTICIPATION

EJU Get Together Adapted Judo Tournaments are open to all Clubs and EJU/IJF Member Federations (NF); IJF nationality rule does not apply: the participants may be a different nationality than the NF registering them.

#### 23.3.2. ELIGIBLE ATHLETES

Only athletes with a minimum eligible impairment, that meets the requirements described into the “Eligibility Criteria for Athletes with Disabilities in European Judo Union Adapted Judo Tournaments” can take part into the EJU Get Together Adapted Judo Tournaments.

#### 23.3.3. RESPONSIBILITIES

All participants take part into under the full responsibility of their Clubs & National Federations where the Club is registered.

Clubs and NFs are responsible for insuring their competitors against “injury and third part risk” (public liability) during the period of the event. The European Judo Union and the organizers decline all responsibility.

To compete, athletes must have a medical certificate, showing that they are fit and healthy to take part in the competition, issued by an authorized body of the country they represent. It must be valid for the day(s) of participation in the competition and not older than one (1) year. Clubs or National Federation have the responsibility to collect the hard copies/digital version of these documents and to show the EJU official if requested.

The person in charge of every participating delegation must sign the Adapted Judo Event Disclaimer form (AJED) on behalf of their Club or National Federations, ensuring that they got the consent of each delegate or in the case of a minor, the consent of the parent/guardian to take part in EJU Adapted Judo Events.

### 23.4. Categories, category combining, duration & program

#### 23.4.1. WEIGHT CATEGORIES

- Under 15 boys:                   -26kg, -30kg, -34kg, -38kg, -42kg, -46kg, -50kg, -55kg, -60kg, -66kg, -73kg, +73 kg

- Under 15 girls:                 -24kg, -28kg, -32kg, -36kg, -40kg, -44kg, -48kg, -52kg, -57kg, -63kg, -70kg, +70 kg
- Over 15 boys:                 -60kg, -66kg, -73kg, -81kg, -90kg, +90kg
- Over 15 girls:                 -48kg, -52kg, -57kg, -63kg, -70kg, +70kg

The weight categories according to the IJF SOR are strictly observed with Levels 1, 2 and VI. With athletes Levels 3, 4 and 5 athletes weight categories, experience and abilities are considered when creating the pools.

### 23.4.2. CATEGORY COMBINING

Category combining (weight and/or levels) may be applied by the EJU officials under the following circumstances:

- to make the matches more equal and meaningful (L1/L2 - L3/L4/L5).
- when less than 3 athletes are entered into the competition

When levels/groups are merged a weight tolerance of 5% is allowed.

### 23.4.3. CONTEST DURATION

- L1 - U15: 2-3' + Referee decision; O15: 3'+ Golden Score
- L2 - U15: 2-3' + Referee decision; O15: 3'+ Golden Score
- L3 - U15: 2-3' + Referee decision; O15: 2-3'+ Referee decision
- L4 - U15: 2-3' + Referee decision; O15: 2-3'+ Referee decision
- L5 - U15: 2-3' + Referee decision; O15: 2-3'+ Referee decision

The contest duration for of L1-L2 U15 and L3-L4-L5 U15 and O15 can be shortened by the EJU officials, according to the running of the event and the ability of the athletes.

### 23.4.4. PROGRAM

The schedule may be modified according to the total number of entries and circumstances of the event.

Saturday		
13:00 - 14:00	Registration and weigh-in (L1, L2, VI)	Venue
14:15 - 15:15	Divisioning (L1, L2, VI)	Venue
14:00 - 15:00	Registration and weigh-in (L3, L4, L5)	Venue
15:30 - 16:30	Divisioning (L3, L4, L5)	Venue
16:45 - 17:15	Draw	Venue
17:30 - 19:00	Referee meeting (coaches are welcome to join)	Venue
Sunday		
9:30	Opening ceremony	Venue
10:00 - 12:00	First block of competition (L3, L4, L5)	Venue
12:00 - 12:30	Awarding ceremony (L3, L4, L5)	Venue
13:00 - 15:00	Second block of competition (L1, L2, VI)	Venue
15:00 - 15:30	Awarding ceremony (L1, L2, VI)	Venue

It is necessary not to extend a competition block further than 1h30/max 2 hours. If necessary, it is possible to set up a morning and afternoon block, with dedicated time for warming-up for each block.

### 23.5. Participation Fee

Participation fee: 30 €. An additional penalty of 60 € shall apply to entries received after the deadline.

### 23.6. Event Registration

All participants and delegates must be registered via JudoManager (<https://admin.judomanager.com>) according to the information provided in the event outlines. Detailed information regarding athletes' disabilities shall be sent directly to the Local Organizer as specified in the event outlines.

Applications should be made either from the National Federation or Club. The number of competitors per country is not limited.

### 23.7. Accreditation

Organizers must set-up an accreditation desk at the venue and provide officials/volunteers to register delegations. IT support and provision of accreditation card to all participants are suggested.

At least one delegate per Club (and not more than 2) must attend the accreditation on time to confirm the entries of all athletes and officials. A delayed appearance or no-show may result in the exclusion of all participants from the draw and the event. In case of unforeseen delay of arrival, the club must immediately contact both the organizer and the EJU ([headoffice@eju.net](mailto:headoffice@eju.net)). Passports or photocopies of passports for all competitors must be available on request (national ID Card showing nationality, picture and date of birth or a copy is also accepted). At the accreditation Team Leaders must sign the Adapted Judo Event Disclaimer form.

At the end of the accreditation, the final entry list must be validated by the EJU Sport Delegate; it is then responsibility of the local IT to update the official athletes' list for the weigh-in and the draw.

### 23.8. Accommodation

Participants are not obliged to book official accommodation.

Organizers must provide an accommodation offer on low budget for delegations; the accommodation package must be submitted to the EJU and approved prior to the publication of the event outlines.

Official hotels must have wheelchairs-accessible rooms and must be in close proximity to the venue.

EJU branding and a Noticeboard with all information regarding the event must be visible in the lobby.

### 23.9. Transfers

Participants are not obliged to book official transportation

Organizers must provide a transfer offer from/to the airport(s); free transfers from/to the venue for the delegation accommodated in the official hotels must be secured too; the transfer plan must be submitted to the EJU and approved prior to the publication of the event outlines.

The competition venue and the official hotel(s) must be located within a maximum travel time of 90 minutes from the main designated international airport.

### 23.10. Competition mode & specific rules

According to the number of participants, the following systems are used.

- Over 10 competitors: Double repechage
- 6-10 competitors: Full Repechage
- 3-5 competitors: Round robin.
- 2 competitors: Best of 3

For O15 L3/L4/L5 and U15, a Round robin system may be used splitting each category into subgroups.

The LOC must provide one IT delegate for the running of the competition according to the EJU system; in case it wouldn't be possible an EJU IT delegate can be asked to the head-office.

The competition shall be conducted in accordance with the EJU Adapted Judo Rules.

## **23.11. Divisioning & Draw**

### **23.11.1. DIVISIONING**

The main goal of the Divisioning is to determine the Level each athlete belongs: all competitors are required to attend the divisioning and no-show may result in the exclusion of from the event.

The EJU delegates shall be responsible for ensuring that the divisioning process is correctly carried out in accordance with the EJU Rules: the responsible of the divisioning process is the EJU Adapted Judo Expert appointed for the event.

The divisioning shall be held at the venue on the day preceding the competition: athletes shall be divided into minimum 2 blocks, according to the numbers of competitors.

The competition tatami must be fully available for the divisioning; organizers must provide:

- speaker and microphone set (or similar)
- the full list of athletes in minimum 3 copies
- volunteers to check the attendance of all judokas.

After the divisioning the EJU Adapted Judo Expert shall confirm or update the athletes list: it is then responsibility of the local IT to update the official athletes' list with updated/confirmed levels.

Before the entry deadline has expired, organizers shall submit to the EJU the number of registered competitors per level.

### **23.11.2. DRAW & POOLS CREATION**

The draw and the creation of pools shall take place after the divisioning process, on the day before the competition. The procedure shall be conducted by EJU Sport Commissioner and EJU Adapted Judo Commissioners, in cooperation with the IT delegate, in the venue, at the official working area of the IT delegate, using the official competition software on a laptop.

For the draw the following rules shall apply:

- O15 L1/L2: a technical draw shall be conducted.
- U15 and O15 L3/L4/L5: pools will be created ad hoc, considering weight categories, experience and abilities, in order to ensure balanced matches and a meaningful competition.

For the draw organizers must provide:

- fast color printer and internet access
- updated lists of athletes in minimum 3 copies.

## **23.12. Weigh-In**

The Official weigh-in takes place the day before the competition according to the program.

General set-up, rules and procedures outlined in this Handbook shall apply, subject to the same exceptions as for the Cadet age group and the following additions:

- Competitors with motor disability that can't stand stable on the scale and competitors in wheelchair, can do the weigh-in with the assistance of a coach/personal assistant, including the possibility to stand on the scale with them; in that case the final weigh-in will be calculated subtracting the assistant's weigh to the total.
- No random weigh-in is organized for this age group.

At the Get together Adapted Judo Tour weight management practices such as "making weight", "cutting weight", or "running off weight" are not acceptable and should not be encouraged. Judoka should compete in the weight category in which they naturally fall at the time of the weigh-in. Athletes can change the categories after the official weigh if their body weight is different from the weight category they were registered in. Test scales shall not be provided to reinforce this approach.

At the end of the weigh-in, the list with the actual weight must be signed by the officials and given to the EJU sport Delegate; it is then responsibility of the local IT to confirm or update the weigh-in category in the official athletes' list immediately after the weigh-in

### **23.13. Refereeing**

Adapted Judo contests are directed by a referee and two judges, holding at least the highest national license: organizers shall ensure minimum 3 referees per competition area.

The organizing federation may enter as many referees as required, giving priority to their own Continental/International referees first and then their national referees with the highest national license with at least 2 years of experience.

CARE System is mandatory on each tatami (FARE Replay or system with two cameras strongly suggested).

After the Divisioning a Referee Seminar is planned before each event. The seminar can be held on the main tatami or in a dedicated room; the LOC must provide one laptop, one projector and one screen for video presentation.

### **23.14. Coaching**

All coaches must fully adhere to the Code of Conduct for Judo Coaches as defined in the IJF SOR 7.1 with the exceptions set out in the Adapted Judo Rules. Any coach not adhering to these rules could be subject to disciplinary action and the EJU Accreditation can be withdrawn.

Dress code for Preliminaries and Final Block: Club or National track suit with trousers reaching down to shoes or jacket suit with tie.

### **23.15. Judogi, backnumbers & aids**

#### **23.15.1. JUDOGI**

Athletes shall wear WHITE judogi, both for the Competition and the Divisioning: blue judogi is suggested but not mandatory.

In Get Together Adapted Judo events there is no judogi control. Judogi must comply with the Sokuteiki rule (no labels obligatory, IJF label recommended) and can be checked by the referees before each contest. Adaptations to the judogi are allowed for L3-L4-L5.

When both athletes wear white judogi, the first called will wear a white belt, the second called a red belt.

#### **23.15.2. OFFICIAL BACKNUMBERS**

Official Backnumber is recommended but not mandatory: if non-official backnumbers are used, EJU reserves the right to ask for removal in case the material is not up to regular standards.

Competition and Technical Seminar will be held only in white judogis.

### **23.15.3. AIDS**

The following rules for aids must be followed:

- Aids are considered all attributes outside the standard Judo uniform as described in the IJF Tournament Regulations.
- Aids must be safe for both the wearer and the opponent and cannot contain hard substances or surfaces, to be decided at the discretion of the main referee.
- The opponent may not be disadvantaged, nor may the wearer have an unreasonable advantage from the aid.
- Glasses cannot have hard surfaces and must fit flush to the face. Sports glasses are allowed once authorized by the tournament director and under the condition that they do not present a risk to either athlete.
- It is allowed to wear a mouth guard.
- Wearing socks with rubber grip dots in ne-waza is allowed for medical reasons.
- Wearing a plain white round-neck T-shirt under the judogi is mandatory for female athletes. For male athletes, plain white T-shirts may be worn.

### **23.16. Awarding ceremony**

General set-up, rules and procedures outlined in this Handbook shall apply, with the following specifications:

- during the awarding ceremonies no anthem is played, no flag is raised for the winners
- medals are awarded according to the rank, even if one athlete has not recorded any win
- the set-up and protocol may be simplified, subject to the agreement of the EJU delegates, to better accommodate the specific needs of the event.

The number of athletes in each category determines the medal allocation as follows:

- One athlete: no medal awarded. The athlete will receive a participation Medal/Diploma from EJU.
- Two athletes: gold and silver medals awarded
- Three athletes: gold, silver medals and one bronze medal awarded
- Four athletes: gold, silver and two bronze medals awarded
- Five athletes: gold, silver and two bronze medals awarded
- Six or more athletes - gold, silver and two bronze medals awarded

In the event that categories are combined, only one set of medals shall be awarded to the combined category.

Organizers shall provide medals or “Participation Diploma” to all participants as well as medals for competition.

### **23.17. Venue & Field of Play**

General set-up outlined in this Handbook for European Cups shall apply, with the following specifications:

- the set-up may be simplified, subject to the agreement of the EJU delegates, to better accommodate the specific needs of the event;
- accessible entrance for wheelchair users to the competition hall and to Field of Play (FOP) is mandatory;

- accessible stands for spectators and participants must be available;
- accessible changing rooms for boys/men and girls/women must be available and directly connected with the field of play;
- a “quiet room” may be provided to support athletes’ cool-down and recovery;
- to enhance accessibility and understanding, alternative communication tools, such as adapted visual cues, may be used in the preparation of the venue and the FOP;
- the FOP must be big enough to host a minimum of 3 competition area (6mx6m, 3m safety area around, 4m safety area in-between) and have enough space for the circulation of wheelchairs users around the tatami;
- the FOP can be directly connected to the stands to facilitate the circulation of athletes: organizers must provide security and barriers (or retractable belt barriers) to manage the access to the FOP.
- the tatami must be set on a resilient floor at ground level;
- a warm-up area should be available for the entire duration of the competition day;
- visual cues to identify each mat should be defined (ex. colors): to name the mats by numbers couldn’t be enough with adapted judo athletes;
- benches, seats, or tatami should be positioned in the FOP, at least 1 meter away from the tatami, as an additional waiting area for competitors;
- minimum two screens with the contests order must be prepared at the entrances of the FOP;

### **23.18. Medical Matters & tatami assistants**

Medical requirements outlined in this Handbook for European Cups shall apply, with the following addition:

- dedicated medical service shall be organized for the Divisioning: one doctor assisted by two paramedics and one ambulance shall be available during the session.

A couple of “Tatami assistants” per mat are strongly suggested: their function is to find the judoka before the match, help them get their competition obi tied, go into the mat if needed.

### **23.19. Communications, info & media**

All information regarding the Get Together Adapted Judo Tour shall be available on the EJU website according to the instruction of the EJU Head Office. During each event the EJU Adapted Judo Telegram Channel must be used for all official communications; info boards with printed information, shall be prepared in official hotels and in the venue.

Organizers shall organize a dedicated Media Team for the event under the supervision of the EJU Media Team; dedicated internet access and working space in the venue must be provided for the EJU media team.

The event will not be officially streamed by the EJU: organizers can set-up a local streaming of the competition in coordination with the EJU Venue Management.

## 24. European Kata Tournaments

### 24.1. Participation, age & grades

#### 24.1.1. PARTICIPATION

EJU Kata tournaments are open to **National Federations** from all EJU/IJF Member Federations. IJF nationality rule does apply and the participants must be of the same nationality as the country which enters them. There is no limit of athletes/pairs per Country for these events.

Pairs may be formed of either of 2 men, 2 women, or 1 man and 1 woman.

Competitors can only participate in one kata.

#### 24.1.2. AGE

Three age groups are recognized as per the IJF rules:

- Cadets (under 18)
- Junior (under 21)
- Senior (over 21 and under 36)
- Veterans (over 36).

#### 24.1.3. GRADES

To take part into EJU Kata Tournaments a minimum belt grade is required:

- Cadets: 3rd Kyu belt grade
- Juniors: 1st Kyu belt grade
- Seniors: 1st Dan belt grade
- Veterans: 1st Dan belt grade

### 24.2. Participation Fee

Participation fee:

- European Championships - €100
- Kata Cups - €90

An additional penalty of 60 € shall apply to entries received after the deadline.

### 24.3. Official Kata

In EJU Tournaments, the following official kata are recognized per age group.

SENIOR:

- Nage-no-kata
- Katame-no-kata
- Ju-no-kata
- Kime-no-kata
- Kodokan Goshin-jutsu
- Koshiki-no-kata
- Itsutsu-no-kata

JUNIOR:

- Nage-no-kata - Cat 2 (5 sets - full Kata)
- Katame-no-kata (3 sets - full Kata)

- Ju-no-kata (3 sets - full Kata)

A Junior athlete can participate for his second kata in the senior division, in a different kata than the one performed in U21.

CADETS:

- Nage-no-kata (3 first sets - Te Waza, Koshi Waza, Ashi Waza)
- Katame-no-kata (3 sets - full kata)
- Ju-no-kata (3 sets - full kata)

For the Nage-no-kata competition only, the role of tori and uke will be decided randomly at the draw.

A Cadet athlete can participate for his second kata in the junior or senior division in a different kata than the one performed in U18. The nage-no-kata 5 sets is considered a different kata than the nage-no-kata 3 sets.

## 24.4. Competition rules

### 24.4.1. COMPETITION MODE

If the number of pairs is less than ten (10), there will be only one (1) group: the top six (6) pairs from the group will compete in the final. A pair who had a forgotten technique or major mistake in the preliminaries will not participate in the final.

Kata will be divided into two (2) groups for kata events with 10 to 17 pairs: the top three (3) pairs with the maximum points from each group (that is six (6) pairs for each kata) will compete in the finals.

Kata will be divided into three (3) groups for kata with 18 pairs or more: the top three (3) pairs with the maximum points from each group (that is nine (9) pairs for each kata) will compete in the finals.

For each kata the pair with the maximum points will be awarded the gold medal, the pair with the second maximum points will be awarded the silver medal; and the third, the bronze medal.

### 24.4.2. POINT SYSTEM

The IJF kata competition criteria for the evaluation will be used to judge kata with reference also to the official Kodokan kata textbooks. The 5 judges will record points on the official IJF scoring system. For each technique the total score of three judges will be totalized to produce the final score: the maximum score and the minimum score for each technique will be cancelled. The total score of the whole kata will be the sum of the score totalized by the five Judges.

The evaluation of every kata technique has to consider the principle and the opportunity of execution: the evaluation (including the opening and closing ceremony) must be comprehensive.

### 24.4.3. DRAW

The draw to establish the groups and the order of performance of each group will be done the day before the competition. The preliminaries draw will be online.

The draw will be carried out by computer with the use of the EJU software under the direction of the Kata Sport Commission.

The pairs-medalists of the previous European Championships will be seeded and will be separated in the two groups (only for the European Championships).

The draw for the final block will be done in the Sport Hall after the preliminary round.

## 24.5. Judogi Control

The competitions will be held in white judogi and black belt for senior Athletes. For juniors and cadets in white judogi with the belt corresponding to their grade.

The head of the delegation will certify that his/her athletes are wearing a judogi that complies with the IJF regulations. He will attest it by signature.

During the competition, the judogi control will be done before each performance in the judogi control area as follows:.

- Verification of the IJF labels (red or green), on the jacket, the pants and the belt (blue label are also authorized for the belt) (SOR C1.2).
- Verification that the logos, national emblem, marking and advertising on the judogi respect the provisions of the IJF (SOR C1.3, 1.4, 1.5, 1.6).
- Verification that the name of the athlete and the country code on the back number are in accordance with the one on the accreditation card (SOR C1.8).
- Verification that the jacket crosses over, the length of the jacket skirt, the sleeves, the pants and the belt (SOR C1.10).
- Female athletes shall and male athletes may wear a short-sleeved white T-shirt, with a round neck (see C1.11 T-shirt).

Any breach of this regulation will be reported to the judges who will penalize the athlete in the score.

## 24.6. Awarding Ceremony

The organisation must set up an area near the podium with chairs reserved exclusively for medal-winning athletes where they can wait to be called for the prize-giving ceremony.

Athletes must attend the medal ceremony barefoot wearing white judogi.

They shall be placed behind the podium according to the following order (2, 1, 3). The podium should be big enough to hold 2 athletes at the same time on each step.

Dress code: FORMAL! All VIPs asked to present medals must be dressed in suit and tie.

Names and positions shall be forwarded to the Protocol manager before the final.

The Local Protocol Manager should work together with the EJU Protocol Manager to accompany the VIPs to the stage and brief the VIPs with the procedure of awarding.

Professional hostesses or properly trained staff must be hired to assist the organization and ceremonies. For medal ceremonies it is preferable if they are all approximately the same height. They must be ready to work and be dressed in corresponding uniform which can also be a national costume to be approved by the EJU.

- 1 Coordinator, person responsible for ceremonies and protocol questions
- 5 assistants for the awards ceremony
- 5 assistants for the opening and closing ceremonies

In general, two or three officials should present: one the medals, and one the flowers or trophy and/or mascot.

Officials chosen to give the award should be dressed in formal wear with tie.

The speaker of the ceremony must clearly announce the names, nationality and rank of the recipients as well as the roles/titles of the officials presenting the medals. At the announcement of the medal

to be presented, the athlete should step up onto the podium, in the designated place. The Official shall advance at the same time as the hostess carrying the medals.

The Official shall place the medal around the neck of the athlete. This shall be done for all the medal recipients (first bronze, then silver, then gold). The athlete must wear their medal until they leave the medal ceremony stage.

Proper flags must be available and they shall be raised at the same time but with a slight difference of level between them (1st one on the top, 2nd one lower than the 1st one and the 3rd one lower than the others). The flags must face the podium or, if impossible, be placed only slightly laterally. From the view of the athletes, the silver flag should hang to the left of gold, and the bronze on the right. The shortest version of the national anthem of the winner's country shall be played.

The honour of medal presentation belongs to the EJU President or the highest international federal official who can delegate this honour to high profile personalities. In case a competition is taking place with the presence of a Government representatives of the host country, a high IOC representative, the EJU President and the President of the National Federation of the host country, the order of precedence will be determined in consultation with the IJF protocol officer.

The Organizing National Federation must provide medals as stipulated in the event outlines.

## **24.7. Transportation**

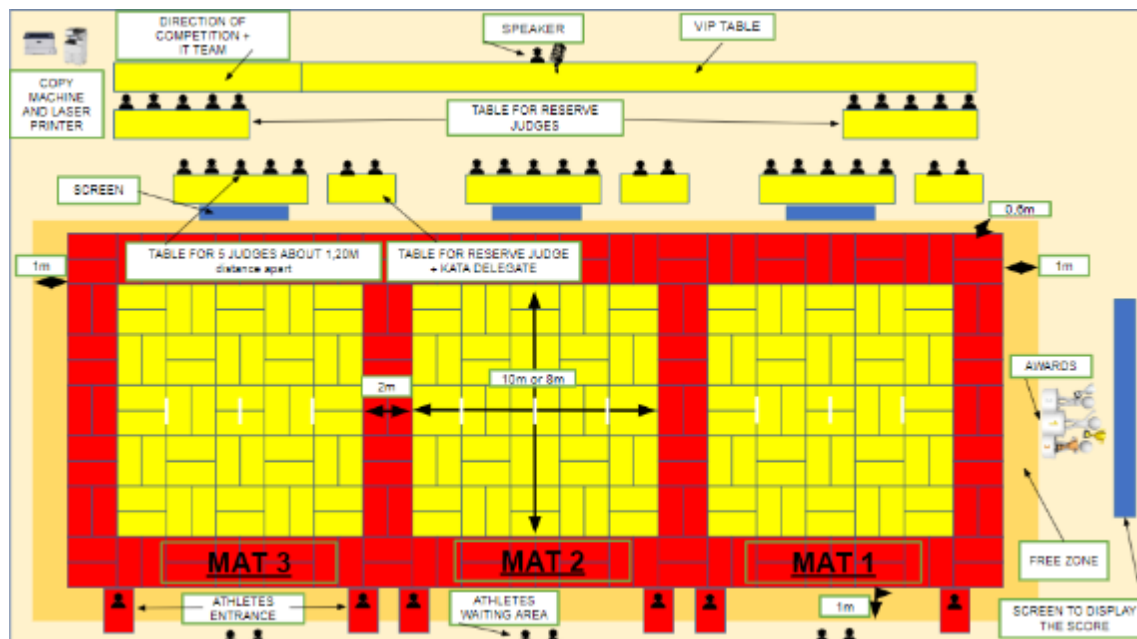
Transportation should be available for staff from hotel to venue. It is also recommended to organize transportation for the delegations between the hotel, warm-up venue and the competition venue.

## **24.8. Venue set up**

### **24.8.1. COMPETITION AREA**

The competition area shall consist in a tatami, minimum 8 m x 8 m and maximum 10 m x 10 m meters. When more adjoining competition areas are used, a common safety area of minimum 2 meters is mandatory.

The tatami needs to be placed on a resilient floor at ground level. The elements making up the surface must be aligned without space in between; the surface must be smooth and fixed in such a way that the individual mats cannot be displaced. If the floor is concrete, there should be Teraflex (or similar) underneath the mats. The minimum height above the mats must be 5m. Depending on the sightlines in the Sports hall the tatami may be placed on a solid platform. The platform must be made of wood or a similar material. It must be one meter wider and longer than the tatami dimensions and must be no more than 1m in height. When using a platform, it is recommended that the exterior safety area should be 4m.



All tatami for EJU Kata events must be IJF or EJU approved (the list of official suppliers is available at [www.ijf.org](http://www.ijf.org)) and the official colors are yellow (123C) and red (1795C). Any other color proposed by the Local Organizing Committee must be approved by the EJU. Each mat should measure 1m x 2m x 5cm and be made of pressed foam. They must be firm under foot, have the property of absorbing shock during ukemi, and not be slippery or too rough. Any decoration on the tatami, such as the host city name, year or event logos, can only be placed on the safety area, never on the contest area.

The center of the competition area shall be indicated with a strip of visible adhesive tape, approximately 5 cm wide and 50 cm. long. Strips of the same-colored adhesive tape, shall be fixed 3 m apart from the center tape on both sides, to indicate the starting position of Tori and Uke.

#### 24.8.2. TRAINING VENUE

The Organizing Committee shall provide training areas. The training areas should be sufficient to accommodate the number of participants; it should be adequately ventilated and a temperature of 18 - 22°C maintained. A training venue should be accessible the day before the tournament and a warm-up area must be available on tournament days at the venue

#### 24.8.3. ATHLETES SEATING & FACILITIES

The athlete's tribune, changing rooms, toilets and other facilities etc. should be as close as possible to the competition Area.

#### 24.8.4. CONFERENCE & MEETING ROOMS

A conference room with a capacity to sit 80 people is needed. It should include 3 tables and chairs for the EJU Kata Commission, 60 seats for judges and coaches, also a projector, 2 microphones and a screen. The conference room should have the capacity to sit 20-30 people at separate tables for examination.

A room with a capacity to sit 16 people around a table.

### 24.9. General requirements

#### 24.9.1. PERSONNEL

- 1 person of the Local IT Team that will cooperate with the EJU IT responsible for this event.
- 1 person responsible for the hardware and the network connections.

- 2 people (operators) for each competition area fill the kata score sheets (from judges) and cross check for scoring on paper.
- If the names are displayed on flat screens, 1 operator for each mat is required.
- 2 people for JUDOGI CONTROL

#### **24.9.2. IT CONTROL TABLE**

- 1 covered table
- 1 chair per operators
- 2 chairs for IT EJU team

#### **24.9.3. KATA JUDGES MEETING**

- Projector and computer
- Screen in front of top table
- PA System - 2 microphones on top table
- Seating set up - classroom style - capacity 60 people
- Front Table for 8 persons

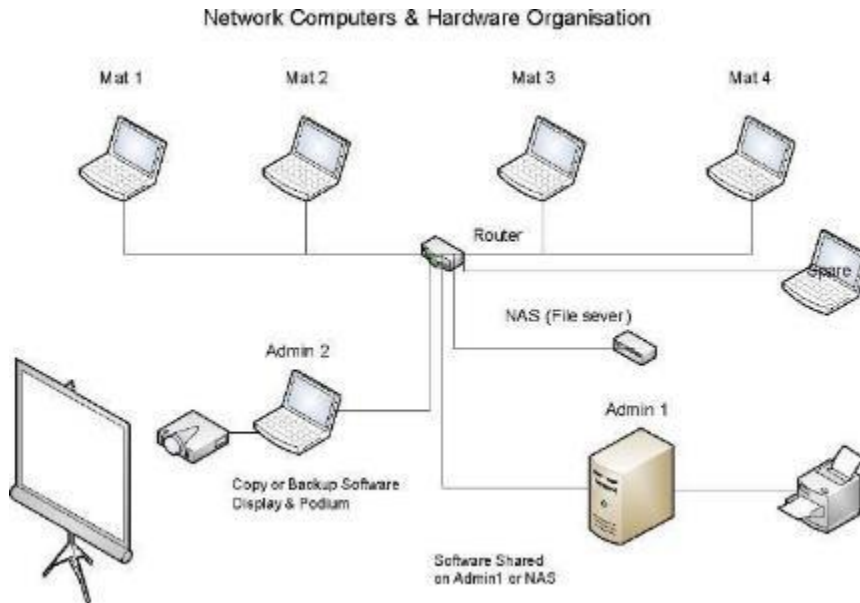
#### **24.9.4. DRAW**

- Projector (or Flat screens)
- Screen in front of top table
- PA System - 2 microphones on top table
- 1 laser printer

### **24.10. IT Requirements**

#### **24.10.1. MINIMUM HARDWARE REQUIREMENTS FOR SCORING ON PAPER**

- 1 computer or laptop for each competition area (for score sheets management)
- 1 computer / laptop for the administrator (dedicated to run the Master Kata Software) or NAS.
- 1 computer / laptop for the operator (dedicated to show the results, the computer should have an output to beamer).
- 1 extra computer as backup
- 1 router (or switch) cables for Network Connection (a cable not WIFI)
- 1 laser printer (USB or network) minimum 16 ppm (pages per minute) with the correct windows drivers connected to the administrator computer (if USB)
- Spare Ink cartridges for the printer.
- Internet connection to put results online
- Care system equipment for each competition area.



#### 24.10.2. MINIMUM HARDWARE REQUIREMENTS FOR SCORING ON TABLETS

The EJU can provide the following equipment:

- 1 computer or laptop for the administrator (dedicated to running the tablet Master Kata software)
- 15 tablets (5 per competition area)
- 3 spare tablets
- 1 router
- 1 NAS (to secure the results)

Locan Organizers must provide the following equipment:

Central table

- 1 switch
- 1 computer or laptop (dedicated for results)
- 1 computer or laptop for the operator (dedicated to displaying the results to the beamer)
- 1 computer or laptop as backup
- 3 router cables (or switch) for network connection (3 cables not WIFI)
- 1 laser printer (USB or network) minimum 16 ppm (pages per minute) with correct Windows drivers, connected to the administrator's computer (if USB).
- 2 multi-sockets of 4
- Spare ink cartridges for the printer.
- 1 ream of paper
- An Internet connection to put the results online.

Equipment for results:

- 1 screen with computer (wifi)

Equipment for the drawer:

- a screen with HDMI connection

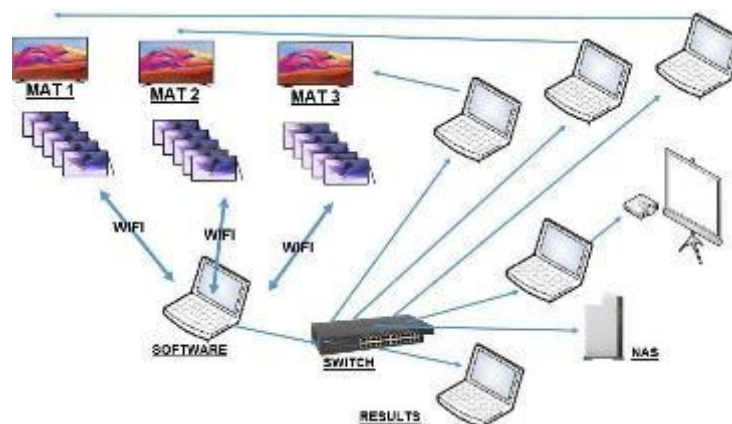
Judges' Table and mat:

- 1 care system at EJU referent table (one for each mat)

- 3 screens with computer (Wi-Fi) on judge's side, HDMI cable (one for each mat)
- 3 screens with a computer (Wi-Fi) facing the judge, HDMI cable (one for each mat)
- 2 Video Cameras (resolution: 1080P) on each competition mat (1 judge's side camera with recording and 1 camera facing judge with recording)
- 2 multi-sockets of 4 for the judge's table
- 1 multi-socket of 4 for the EJU referent table

Equipment for the judge's meeting and review:

- Wi-Fi access for tablets



### 24.10.3. MINIMUM SOFTWARE REQUIREMENTS FOR SCORING ON PAPER

- Windows XP or Vista or higher (in English)
- Excel 2007 SP2 or higher (32 bits version, English)
- Adobe Acrobat Reader.

### 24.10.4. SCORE PROJECTION

- The screen should have a dimension of not less than 4 m width and 3 m height
- Beamer (video projector):
- AINSI 2000 lumen in case of front projection - good distance from screen would be diagonal of screen multiply by 5-7
- more than AINSI 2500 lumen in case of rear projection - in this case, the screen should have good transparency

### 24.10.5. OTHER INFORMATION

- All the hardware software and network connection (all computers are to be linked to the administrator computer) and are to be tested by the organizer.
- The EJU will provide examples of the Master Kata Management Software for testing purposes.
- One person of the Local IT organization will launch the test procedure with EJU Administrator.
- A test report must be sent to the EJU Administrator 15 days before the competition.
- The organizer will send the logo to the EJU Administrator 1 month before the competition.

## **24.11. Marketing requirements**

### **24.11.1. BASIC PRINCIPLES**

The branding of the whole event must be in line with EJU Corporate Image. Main color for decoration is EJU BLUE - Pantone Solid C (C100 M50 Y0 K0).

In all decoration layouts the principle 50/50 should be followed, which means wherever the local sponsor logos appear - EJU sponsor logos should also appear in the equal quantity.

### **24.11.2. COMPETITION VENUE & DRESSING**

The competition venue should be decorated with the look of the event in the agreed colour scheme according to EJU Marketing rules and EJU design guidelines.

Advertising banners need to be placed throughout the sports hall and include event logo, EJU logo, organizer logo, sponsors, name of the competition. Flowers can be included to add life to the stadium.

Important: All design elements and graphics have to be approved by EJU before printing!

### **24.11.3. DECORATION OF OFFICIAL & TECHNICAL TABLES**

The tables on the officials' podium in the venue, on the stage of the press centre and at the draw must be covered with the official EJU deco fabric (blue with EJU logo on the front side and yellow on top of the table). Fabrics should be ordered by EJU. All details outlined in the general part of this Handbook shall apply.

### **24.11.4. PRINTED SPONSOR BOARDS**

The organizer has to provide printed sponsor boards on 3 sides of the tatami. The standard size of the printed boards is 100cm x 200 cm. Design of the boards and should be requested by EJU.

### **24.11.5. ROLL-UP BANNERS & DECO FLAGS**

The EJU logo should be well displayed in the venue and all related side-venues (draw, etc). All details outlined in the general part of this Handbook shall apply.

### **24.11.6. DIRECTION SYSTEM**

- All venues must have sufficient number of signs marking the various rooms or zones and helping the delegates finding the way. The design of the signs will be submitted by EJU.
- Need to include: EJU / Organizer (Event) logo. Sponsor Logos and directions
- The signs should be in English (can be doubled in local language)
- The necessary number of direction signs have to be printed out on A4 paper, laminated and displayed in the evening before the event. The design layout should be requested by EJU

All details outlined in the general part of this Handbook shall apply.

### **24.11.7. MEDAL WALL AND AWARDING PODIUM**

The layout of the medal wall is done by EJU designer and then printed locally. The organiser has to provide the local sponsor logos to EJU Event producer well in time (at least 3 weeks before the event) and in correct format.

- The requirements to the sponsor logos: \*.eps, \*.ai, \*pdf from vector formats
- all objects without included bitmap images;
- all objects - in CMYK color mode;
- all objects must be on artboard only;
- texts in curves.

Minimum medal wall dimension should be 6x3 m

The share rule of 50% for Organizer and 50% for EJU needs to be followed on the medal wall regardless of total number of sponsors.

Awarding podium length: 1st place - 2m, 2nd place - 2m, 3rd place - 2m

Awarding podium height: 1st place - 40cm, 2nd place - 30cm, 3rd place - 20cm.

#### **24.11.8. MEDALS**

The medals for Kata Tournaments can be produced locally or ordered by EJU supplier. If medals are produced locally - they have to be sent to EJU for approval. Medals for European Kata Championships are produced by EJU supplier.